### **CITIZEN**

## **COMPLIMENT**

## **INQUIRY**

#### COMPLAINT

# MENTOR-ON-THE-LAKE POLICE DEPARTMENT

440-257-7234

# 5860 Andrews Road Mentor-on-the-Lake, OH 44060

The Mentor-on-the-Lake Police Department is committed to the highest quality of service and protection to the community. This commitment is demonstrated in our words and deeds.

If you feel a call or complaint has not been handled thoroughly and professionally, or if you have any concerns about this Department, or an employee, you have a right to voice your concern without fear of reprisal.

Forms for registering your concerns are available 24 hours a day at the Dispatch window. The level of service you receive is important to us. Within 72 hours, I or a member of my staff will contact you in regard to the concerns you have stated. If you are not contacted within that time, please call me personally at 440-257-7234.

Sincerely,

Joseph S. Doran Chief of Police

PLEASE PRINT AND COMPLETE THE FOLLOWING TWO PAGES, THEN FORWARD TO MENTOR-ON-THE-LAKE POLICE DEPARTMENT. THANK YOU.

# CITIZEN COMPLIMENT INQUIRY COMPLAINT FORM

☐ Compliment	☐ Inquiry #	☐ Complaint #
Distribution: Forward the original to the Chief's Office including complimentary letter, if applicable.	Distribution: Original to file (Chief's Office). Copy to Lieutenant for routing to involved employee's immediate supervisor.  Distribution: Original to Ch Copy to involved employee Copy to complainant. Copy for file.	
Personnel Involved: (List additional	al involved personnel in narrative)	
Name(s)		
Name	Badge #	Assignment
Name(s)		
Name	Badge #	Assignment
Name(s)		<del> </del>
Name	Badge #	Assignment
Person making compliment/inqui	ry/complaint:	
Name	Sex Age	Phone
Street Address	City/State/Zip	
Location:		
Place of Occurrence		
Type of Premises		
	Time CI	
Received by:		
Name and Badge		
Date/Time Received	How Received	
Complaint Referred to	Assignment	
☐ Complaint Withdrawn	Resolved on Initial Contact-Inquiry	☐ Cancelled for Cause

Description of Incident (if complaint, specific allegations only)				
	Jadas.			
The above statement is true and correct to the best of my knowledge.	leage.			
Complainant's Signature	Date	. <u></u>		
OHIO REVISED CODE 2921.15 MAKING FALSE ALLEGATION				
<ul> <li>As used in this section, "peace officer" has the same mean</li> <li>No person shall knowingly file a complaint against a peace misconduct in the performance of the officer's duties if the</li> <li>Whoever violates division (B) of this section is guilty of mal misdemeanor of the first degree.</li> </ul>	e officer that alleges that the peace officer engaters person knows the allegation is false.	ged in		
D.				
A COPY OF THE COMPLETED FORM WAS PROVIDED TO THE COMPLAINANT ON THE DATE ABOVE.				
(Police Supervisor)				