

## Help Wanted – Part-Time Police Officer

The Mentor-on-the-Lake Police Department is accepting applications for the position of Part-Time Police Officer. Police services include road patrol, traffic and criminal law enforcement, emergency response, investigation, crime prevention activities and special events. The department serves a public of approximately 7,500 residents.

Application process includes comprehensive background investigation, psychological examination, polygraph, physical agility certificate, and successful completion of a physical.

Applicants must be 21 years of age at date of hire and have a valid Ohio driver's license. Completion of Ohio Peace Officer Academy with a valid certificate at time of appointment is required.

### Job Requirements

#### Education/Work Experience:

- High School Diploma or equivalent
- Minimum age is 21 years old by date of appointment
- Valid Training Certificate from Ohio Peace Officer Training Academy and maintain annual requirements
- Must be free from felony convictions
- Must have valid Ohio Driver's License with no O.V.I. Convictions
- Must be able to complete entire selection process

#### Knowledge, Skills and Abilities:

- Must be in excellent physical condition and successfully complete physical agility test
- Must have the ability and willingness to learn police procedure and principles
- Excellent interpersonal and public speaking skills, good note taking and report writing
- Must have the ability to analyze situations and adopt quick, effective, and reasonable course of action with due regard to surrounding hazards and circumstances
- Must have the ability to deal effectively with people having diverse social and economic backgrounds
- Must have the ability to maintain a high level of integrity, commitment, professionalism and courage when dealing with the public and co-workers
- Must have the ability to perform the physical requirements of the work
- Must have the ability to maintain composure and operation efficiency under high stress situations
- Must have the ability to learn how to use a computerized CAD/RMS system

### Attendance

- The police department operates 24 hours a day, 365 days a year. Police Officers are required to work irregular hours and work schedules to accomplish the overall vision and mission of the organization

Salary

\$15.18 - \$18.82 with additional compensation for education

Process:

A cover letter which describes your experience, interests, and suitability for the position should be submitted with the application.

Applications can be picked up at Mentor-on-the-Lake City Hall from 8a-5p M-F or downloaded here: