



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

POINT OF SALE APPLICATION

Commercial

Residential

_____ owner of the structure located at
 OWNER (Please Print)

_____ intend to sell said property and request that the
 ADDRESS

City of Mentor-on-the-Lake Housing/Zoning Department schedule a **POINT OF SALE** inspection within 15 working days of receipt of this application and a \$100 for the first dwelling or business unit in any building or structure, and an additional \$40.00 for each additional dwelling or business unit in such building or structure.(1464.04(a). I understand that in the event that it is necessary for the City to re-inspect the dwelling or business unit more than one time in a year for any reason, including verifying compliance with prior City inspection requirements, then the fee for any such re-inspection shall be \$30 for each such re-inspection (1464.04(b)).

I further understand that title may not transfer until a **CERTIFICATE OF INSPECTION** is issued by the City. **Please be advised that this is a basic property maintenance inspection and is not meant to replace a private home inspection done by an independent inspector.**

METHOD OF SALE:

Real Estate Agency: _____ Company: _____

Agent: _____

Phone: _____

By Owner

Sheriff's Sale

OWNER: _____ Daytime Phone: _____

Address (if different from above): _____

Email Address: _____

Date Submitted

Owner's Signature

FOR OFFICE USE ONLY

Date Received

Receipt #

Date & Time of Inspection