



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

RESIDENT WORK REQUEST

_____ owner of the property located at
 OWNER (Please Print)
 _____ Mentor on the Lake, Ohio, hereby request
 ADDRESS

that the Mentor-on-the-Lake Service Department perform the following work to my property:

- Install driveway culvert pipe
- Replace driveway culvert pipe
- Fill In ditch
- Re-ditch
- Other _____

I authorize the City to perform said work, and agree that I am responsible for the cost of all materials used. The estimated cost for the work requested is \$_____, which is due prior to being placed on the list for completion. I understand that this is only an estimate, and I will be responsible for any additional charges, payable within 30 days of the completion of the project. If there is a surplus, I agree that the City will refund the difference within 30 days of project completion. Additionally, I acknowledge that any concrete or asphalt repair will be my sole responsibility.

I hereby acknowledge the City of Mentor on the Lake Codified Ordinance, Chapter 1024, which states if I fail to pay the charges due in their entirety, the City will certify said costs to the Lake County Auditor to be placed for collection on the tax duplicate.

_____ Date _____ Phone # _____
 Owner's Signature

OFFICE USE ONLY	
Date: _____	Receipt #: _____
Total Cost: \$ _____	Difference: + - _____
Materials Used: _____	
Completion Date: _____	