



## **JOB DESCRIPTION CITY OF MENTOR-ON-THE-LAKE**

**TITLE:** LABOROR/OPERATOR FULL-TIME

**DEPARTMENT:** SERVICE

**FUNCTION:**

Under general supervision, the Service Department personnel maintain the City's streets, storm sewers, recreation parks and equipment and maintenance of City buildings and grounds.

**Typical hours:** Monday through Friday, 7:00 a.m. to 3:30 p.m.  
Some overtime required, must be available on a 24-hour basis during snow plow season; October 15 to April 15.

**Salary Range:** \$18.02 starting, \$25.82 within 24 months.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Operations and maintenance of City roads, storm sewers, catch basins.
- Installation and replacement of new sewer pipe and culvert pipe and reconstruction of catch basins.
- The maintenance of City owned ball fields, parks, buildings and grounds.
- The maintenance of all department equipment and vehicles.
- The maintenance of snow and ice control removal.
- Perform Housing Inspections as assigned.
- Perform other similar and related duties as assigned.

**QUALIFICATIONS:**

- High School graduate or GED.
- Valid State of Ohio Class A Commercial Driver License.
- Must be able to pass Drug and Alcohol test.
- Must be able to operate a front end loader, back hoe and snow plow equipment.

- Must have knowledge of proper operations and maintenance of vehicles and equipment common to a City Service Department.
- Ability to work independently, following directions of supervisor.

**PHYSICAL REQUIREMENTS:**

This is manual work involving the maintenance and operation of the City's infrastructure, including exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and some heavy work requiring the exertion of 100 pounds of force. Physical activities include climbing, balance, stopping, standing, walking, lifting, reaching and repetitive motions. Specific vision abilities required by this job include close, distance and peripheral vision; depth perception; and the ability to adjust focus, for operation of machines and equipment, determination accuracy and thoroughness of work, and observation of general surroundings.

**WORK ENVIRONMENT:**

This position is subject to inside and outside environmental conditions throughout the entire year. Work is generally outdoors.

The City of Mentor-on-the-Lake is an Equal Opportunity Employer.