

ORDINANCE NO. 2022-0-01

**AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT
EXPENSES AND OTHER EXPENDITURES OF THE CITY OF
MENTOR-ON-THE-LAKE FOR THE YEAR 2022,
REPEALING ANY ORDINANCE PRIOR THERETO, AND
DECLARING AN EMERGENCY**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MENTOR-ON-THE-
LAKE, COUNTY OF LAKE, AND STATE OF OHIO:**

SECTION 1. That, to provide for current expenses and other expenditures of the City of Mentor-on-the-Lake, Ohio, during the fiscal year ending December 31, 2022, the following sums are set aside and appropriated:

SECTION 2. That, there be appropriated from the **General Fund** the following:

<u>COST CENTER</u>	<u>PRIOR YEAR ENCUMBRANCES</u>	<u>CURRENT APPROPRIATION</u>
Council:		
Personnel Services	\$ -0-	\$ 62,150
Other	-0-	1,300
Total	-0-	63,450
Mayor:		
Personnel Services	\$ -0-	\$ 66,080
Other	-0-	3,600
Total	-0-	69,680
Administration/Finance:		
Personnel Services	\$ -0-	\$ 300,650
Other	240	26,150
Total	240	326,800
Legal:		
Personnel Services	\$ -0-	\$ 60,200
Other	-0-	5,000
Total	-0-	65,200
Engineering:		
Other	\$ -0-	\$ 12,000
Total	-0-	12,000
Civil Service Commission:		
Personnel Services	\$ -0-	\$ -0-
Other	-0-	4,100
Total	-0-	4,100

<u>COST CENTER</u>	<u>PRIOR YEAR ENCUMBRANCES</u>	<u>CURRENT APPROPRIATION</u>
Planning & Zoning:		
Personnel Services	\$ -0-	\$ -0-
Other	<u>152</u>	<u>2,580</u>
Total	152	2,580
Board of Zoning Appeals:		
Personnel Services	\$ -0-	\$ -0-
Other	<u>-0-</u>	<u>655</u>
Total	-0-	655
Building & Grounds:		
Personnel Services	\$ -0-	\$ -0-
Other	<u>-0-</u>	<u>116,141</u>
Total	-0-	116,141
General Services:		
Personnel Services	\$ -0-	\$
Other	-0-	271,900
Transfer to Fund No. 441	<u>-0-</u>	<u>325,000</u>
Total	-0-	596,900
Fire Department:		
Personnel Services	\$ -0-	\$ 244,700
Other	<u>49,897</u>	<u>25,500</u>
Total	49,897	270,200
Police Department:		
Personnel Services	\$ -0-	\$ 469,225
Other	-0-	92,600
Transfer to Fund No. 441	<u>-0-</u>	<u>-0-</u>
Total		561,825
Communications:		
Personnel Services	\$ -0-	\$ 341,400
Other	<u>-0-</u>	<u>28,500</u>
Total	-0-	369,900
Service Department:		
Personnel Services	\$ -0-	\$ 163,000
Other	<u>-0-</u>	<u>15,000</u>
Total		178,000

<u>COST CENTER</u>	<u>PRIOR YEAR ENCUMBRANCES</u>	<u>CURRENT APPROPRIATION</u>
Recreation:		
Personnel Services	\$ -0-	\$ -0-
Other	<u>-0-</u>	<u>24,200</u>
Total	-0-	24,200
101 TOTAL GENERAL FUND	<u>\$ 50,289</u>	<u>\$2,661,631</u>

SECTION 3. That, there be appropriated from the **Safety Forces Fund**, the following:

<u>COST CENTER</u>	<u>PRIOR YEAR ENCUMBRANCES</u>	<u>CURRENT APPROPRIATION</u>
Fire Dept.:		
Personnel Services	\$ <u>-0-</u>	\$ <u>315,500</u>
Total	-0-	315,500
Police Dept.:		
Personnel Services	\$ -0-	\$ 445,400
Other	<u>-0-</u>	<u>8,000</u>
Total	-0-	453,400
240 TOTAL FUND	<u>\$ -0-</u>	<u>\$ 768,900</u>

SECTION 4. That there be appropriated from the following funds:

<u>FUND</u>	<u>PRIOR YEAR ENCUMBRANCES</u>	<u>CURRENT APPROPRIATION</u>
211 POLICE PENSION FUND		
Personnel Services	\$ -0-	\$ 49,000
Other	<u>-0-</u>	<u>1,000</u>
TOTAL FUND	<u>\$ -0-</u>	<u>\$ 50,000</u>
212 POLICE LEVY FUND		
Personnel Services	\$ -0-	\$ 306,875
Other	<u>1,082</u>	<u>149,565</u>
TOTAL FUND	<u>\$ 1,082</u>	<u>\$ 456,440</u>
221 FIRE LEVY FUND		
Personnel Services	\$ -0-	\$ 294,050
Other	<u>35,549</u>	<u>87,660</u>
TOTAL FUND	<u>\$ 35,549</u>	<u>\$ 381,710</u>

224 POLICE OBBC FUND		
Other	-0-	8,750
TOTAL FUND	<u>\$ -0-</u>	<u>\$ 8,750</u>
<u>FUND</u>	<u>PRIOR YEAR</u>	<u>CURRENT</u>
	<u>ENCUMBRANCES</u>	<u>APPROPRIATION</u>
231 STREET, CONST., MAINT. AND REPAIR FUND		
Personnel Services	\$ -0-	\$ 373,000
Other	6,559	71,625
Transfer to Fund No. 441	-0-	15,000
TOTAL FUND	<u>\$ 6,559</u>	<u>\$ 459,625</u>
232 STATE HIGHWAY FUND		
Personnel Services	\$ -0-	\$ -0-
Other	10,274	64,000
TOTAL FUND	<u>\$ 10,274</u>	<u>\$ 64,000</u>
241 CHARTER POLICE LEVY		
Personnel Services	\$ -0-	\$ 239,000
Other	-0-	2,500
TOTAL FUND	<u>\$ -0-</u>	<u>\$ 241,500</u>
242 CHARTER FIRE LEVY		
Personnel Services	\$ -0-	\$ 175,000
Other	-0-	2,000
TOTAL FUND	<u>\$ -0-</u>	<u>\$ 177,000</u>
243 CHARTER ROAD LEVY		
Personnel Services	\$ -0-	\$ -0-
Other	2,796	217,500
TOTAL FUND	<u>\$ 2,796</u>	<u>\$ 217,500</u>
213 DRUG LAW ENFORCEMENT	<u>-0-</u>	<u>\$ 100</u>
214 LAW ENFORCEMENT TRUST	<u>-0-</u>	<u>\$ 3,000</u>
215 LAW ENFORCEMENT EDUC.	<u>-0-</u>	<u>\$ 4,000</u>
217 ODNR FISHING	<u>-0-</u>	<u>\$ 422</u>
218 MCMINN SIGNS	<u>-0-</u>	<u>\$ 412</u>
220 PERMIT BOND DEPOSIT	<u>-0-</u>	<u>\$ 135,000</u>

226 CARES ACT/ ARPA	<u>22,034</u>	<u>\$561,224</u>
331 MUNICIPAL COMPLEX RENOVATION PROJECT	<u>-0-</u>	<u>\$ 1</u>
332 STORMWATER GRANTS	<u>10,000</u>	<u>\$ 120,000</u>

<u>FUND</u>	<u>PRIOR YEAR ENCUMBRANCES</u>	<u>CURRENT APPROPRIATION</u>
334 OPWC – 93/SALIDA	<u>-0-</u>	<u>\$ 5,540</u>
335 FIRE EQUIPMENT		
Other	<u>-0-</u>	25,000
Transfer to Fund No. 441	<u>-0-</u>	<u>10,000</u>
Total	<u>-0-</u>	<u>\$ 35,000</u>
336 RADIO EQUIPMENT	<u>-0-</u>	<u>\$ 588</u>
441 BOND RETIREMENT	<u>-0-</u>	<u>\$ 1,228,400</u>
442 LAKEWAY SPECIAL ASSMNT.	<u>-0-</u>	<u>\$ 18,973</u>
700 TRUST AND AGENCY	<u>-0-</u>	<u>\$ 5,000</u>

SECTION 5. That, the Administrative Director is hereby authorized to issue checks for payment from any of the foregoing appropriations, upon receiving proper certificates and vouchers thereof, and approved by the officer authorized by law to approve expenditure, provided that no checks shall be issued or paid for salaries or wages except to those employed by authority of or in accordance with law or ordinance.

SECTION 6. The Clerk of Council is hereby directed to forward a certified copy of this Ordinance to the Lake County Auditor.

SECTION 7. That, all formal actions of this Council concerning the passage of this Ordinance were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

SECTION 8. That, this Ordinance is hereby declared to be an emergency measure and is passed as such, the emergency being the need to provide for the current expenses and other expenditures required necessary for the immediate preservation of the public peace, health, safety, and welfare of the City.


WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage by Council and approval by the Mayor, or as otherwise provided by law.

ADOPTED: March 8, 2022



ROBERT JOHNSON
PRESIDENT OF COUNCIL

ATTEST: Joyce M. Day
CLERK OF COUNCIL

 3/8/2022

DAVID R. EVA **DATE**
MAYOR

ORDINANCE NO. 2022-O-02

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY OF MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HERewith OR WHICH MAY BE REDUNDANT HERETO, AND DECLARING AN EMERGENCY

WHEREAS, the Council of the City of Mentor-on-the-Lake deems it in the best interest of the City and in the orderly operation of the several offices and departments of the City to specify and adjust salaries of officials and employees of the City in accordance with the law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MENTOR-ON-THE-LAKE, COUNTY OF LAKE, AND STATE OF OHIO:

Section 1. Wages and Salaries

	<u>PAY INCREMENT</u>	<u>Effective 3/1/2022</u>
A. <u>Administration/Finance</u>		
Administrative Director	Bi-Weekly	2,500 to 3,900
Mayor's Secretary	Per Hour	15.75 to 21.00
Senior Accounting Clerk	Per Hour	17.00 to 25.00
Accounting Clerk	Per Hour	16.00 to 22.00
B. <u>Fire Department</u>		
Fire Chief – Full time	Bi-Weekly	2,500 to 3,300
C. <u>Police Department</u>		
Police Chief	Bi-Weekly	3,000 to 3,600
Secretary	Per Hour	15.75 to 22.00
School Guards	Per Hour	12.25
D. <u>Communications</u>		
Dispatchers – Part time		
181 days and over	Per Hour	18.17
91 to 180 days	Per Hour	14.75
0 to 90 days	Per Hour	12.67

The Mayor/Safety Director is hereby granted authority to shorten the probationary time period for any interval stated above, based upon the prior experience of the employee, thereby permitting such employee to be paid at the next higher pay increment.

An employee who works on New Year's Day, Easter Sunday, Memorial Day, Labor Day, Thanksgiving Day or Christmas Day shall be compensated at time and one-half for all hours actually worked. There will be no additional pyramiding of time or rates for additional time worked on the designated holidays.

E. Service Department

Service Director	Bi-Weekly	2,300 to 3,300
Foreman	Per Hour	28.50
Laborer/Operator		
24 months and over	Per Hour	27.13
12 th thru 23 rd month	Per Hour	24.53
6 th thru 11th month	Per Hour	20.93
0 thru 5th month	Per Hour	18.47

The Mayor is hereby granted authority to place an employee, as listed above in Section E, at a higher pay scale based upon the prior experience of the employee.

Full Time General Laborer	Per Hour	15.00 to 20.00
Part Time Housing Inspector	Per Hour	12.00 to 17.00
Part Time General Laborer	Per Hour	9.00 to 15.00
Part Time General Labor w/CDL	Per Hour	14.00 to 20.00
Part Time Summer Help	Per Hour	9.00 to 13.00
Part Time Custodian	Per Hour	9.00 to 12.50
Part Time Secretary	Per Hour	15.00 to 20.00
Zoning Department Coordinator	Bi-Weekly	192.30
Service Coordinator	Bi-Weekly	192.30
Zoning Inspector	Bi-Weekly	192.30
Housing Inspector	Bi-Weekly	192.30

F. Recreation

Recreation Director	Bi-Weekly	0.00
Part Time Summer Help	Per Hour	8.80 to 10.50

G. Elected Officials and Other

Mayor <i>Effective 1/1/08 - Ord. 2006-O-37</i>	Per Year	18,000.00
President of Council <i>Effective 1/1/08 - Ord. 2006-O-32</i>	Per Year	6,655.00
Vice President of Council <i>Effective 1/1/08 - Ord. 2006-O-32</i>	Per Year	6,350.00
Members of Council <i>Effective 1/1/08 - Ord. 2006-O-32</i>	Per Year	6,050.00
Clerk of Council	Bi-Weekly	321.03
Assistant Clerk of Council	Per Hour (<i>Min. 4 Hrs.</i>)	15.00

Section 2. Uniform and Maintenance Allowance

	<u>PAY INCREMENT</u>	<u>Effective 3/1/2022</u>
A. <u>Police Department</u>		
Police Chief	Per Year	2,375.00
B. <u>Fire Department</u>		
Fire Chief – Full time	Per Year	1000.00

NOTE: Uniform allowances for A and B above will be paid in March.

C. **Communications Department**

Dispatchers - Part time:

36 and above shifts per year	=	\$360.00
26-35 shifts per year	=	\$150.00
21-25 shifts per year	=	\$125.00
16-20 shifts per year	=	\$100.00
11-15 shifts per year	=	\$ 75.00
0-10 shifts per year	=	\$ 50.00
Newly hired employee	=	\$100.00

NOTE: Part time dispatchers uniform allowances shall be paid during the month of May for number of shifts worked for the preceding twelve month period as certified by the Police Chief.

D. **Service Department**

All Full time employees up to five (5) changes per week rental.

Section 3. Those positions with a pay increment of "Bi-weekly" are salaried employees and those positions with a pay increment of "Per hour" are hourly employees as defined by Section 250.01(a)(3) and (4) of the City's Codified Ordinances.

Section 4. The use of the masculine gender herein shall include the feminine, unless the context clearly requires otherwise. It is the intent of the City to comply with all federal and state laws pertaining to nondiscrimination of any sort in employment.

Section 5. Salary and wage schedule set forth herein shall be effective at 12:01 a.m., March 1, 2022 for those officials and employees who are such upon the date of passage of this Ordinance, except as otherwise indicated.

Section 6. Any ordinance or resolution enacted prior hereto which may conflict or be inconsistent with the provisions of this Ordinance is hereby repealed, either in its entirety, or to the extent it may conflict with or be inconsistent with this Ordinance. However, any provision of this Ordinance which may be in conflict with the requirements of Chapter 4117 of the Ohio Revised Code shall be superseded and governed by the provisions of said Chapter 4117.

Section 7. All formal actions of this Council concerning the passage of this Ordinance were in an open meeting, and all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

Section 8. This Ordinance is hereby declared to be and is passed as an emergency measure, the emergency being the necessity to establish timely compensation for officers and employees of the City, and is necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Mentor-on-the-Lake.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its

passage by Council and approval by the Mayor.

ADOPTED: March 8, 2022



ROBERT JOHNSON
PRESIDENT OF COUNCIL

ATTEST: Joyce M. Sage

CLERK OF COUNCIL

David R. Eva 3/8/2022

DAVID R. EVA DATE
MAYOR