



## Non-Food Vendor Application

Thank you for your interest in participating in the Fall Festival. To reserve a vendor space, payment must be made in full and payable to the City of Mentor on the Lake. All spaces are available on a first come, first served basis. Final approval and placement of all spaces is at the discretion of city staff. No refunds will be issued once application is approved.

**Organization:** \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Brief description of the items or printed materials you intend to display, distribute or sell:**

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Each space is \$50.00. How many 10ft. x 10ft. vendor spaces would you like to reserve? \_\_\_\_\_

**Please Note:** Vendors must provide their own equipment such as: tables, chairs and tent (10' X 10').

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*While taking part in Mentor-on-the-Lake's Fall Festival, the above signed party agrees to release the City of Mentor-on-the-Lake, its employees, volunteers and agents, and their elected and appointed officials/members from any and all personal, group, and/or liability which may directly or indirectly result from the conduct of business, activity or function. The period of liability release shall extend from activity set-up until take down of the festival and removal of all property and personnel belonging to, or associated with the business, activity or function of the festival.*

Make checks payable to:  
City of Mentor-on-the-Lake  
5860 Andrews Road • Mentor-on-the-Lake, OH 44060 • Phone: (440) 257-7216 • Fax: (440) 257-2766  
[www.citymol.org](http://www.citymol.org)

### OFFICE USE ONLY

Date Received:

Amount:

Receipt No: