



City of Mentor-on-the-Lake

5860 Andrews Rd, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

December 1, 2022

Re: 2023 Business License Renewal

Dear Mentor-on-the-Lake Business Owner:

In compliance with Chapter 804 of the Codified Ordinances of the City of Mentor-on-the-Lake, all businesses operating within the City must obtain a business license annually.

To obtain your license for 2023, please submit the following items to City Hall no later than January 18, 2022:

- 1. Business License Renewal Form (attached below)**
- 2. \$10 License Fee (cash or check)**

A downloadable/printable version of these forms is available on the City's website at www.citymol.org.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Jennell Muscatello
Administrative Assistant to Mayor David Eva

BUSINESS LICENSE RENEWAL SHORT FORM

NAME OF BUSINESS: _____ Website: _____

ADDRESS: _____ Email Address: _____

PHONE NUMBER: _____

I hereby attest that the information listed on the last Business License Application that was submitted to the City of Mentor-on-the-Lake, remains the same and therefore it is not necessary to submit the long form of the license renewal.

Signature

Date