



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

PUBLIC HEARING REGISTRATION FORM PERSONS WISHING TO ADDRESS THE COMMISSION/BOARD DURING A PUBLIC HEARING

PLEASE COMPLETE THIS FORM AND SUBMIT TO THE CLERK OR MAYOR AT LEAST 10 MINUTES PRIOR TO THE START OF THE MEETING.

1. The purpose of addressing the Planning and Zoning Commission/Board shall be to comment on the request being considered by the Commission. After the Applicant has presented, you will be afforded the opportunity to speak and when called on by the Chairperson. First, those In Favor of the request will be called, then those Against.
2. When first at the podium, please state your name and address for the record, and, if applicable, the business/organization you are representing, as well as your affiliation to same. **THE PROCEEDINGS ARE RECORDED; THEREFORE, IT IS VERY IMPORTANT YOU SPEAK CLEARLY INTO THE RECORDING DEVICE.**
3. **ALL COMMENTS MUST BE DIRECTED TO THE CHAIRPERSON.**
4. There is a time limit of five (5) minutes per person. Please focus your comments on expressing your perspective. The purpose is not discussion or debate.
5. Please do not be repetitive, as only new information is helpful to the Commission/Board. You may be asked to close your comments if the Chairperson deems them to be repetitive.

DATE: _____

NAME: _____

ADDRESS: _____

IF REPRESENTING A BUSINESS/ORGANIZATION, INDICATE NAME OF SAME AND YOUR OFFICIAL CAPACITY:

PUBLIC HEARING ITEM YOU PLAN TO ADDRESS:

In favor of Request:

Against Request:

Thank you in advance, for sharing your comments with the Planning & Zoning Commission.