



# City of Mentor-on-the-Lake

5860 Andrews Rd, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

December 14, 2023

**Re: 2024 Business License Renewal**

Dear Mentor-on-the-Lake Business Owner:

In compliance with Chapter 804 of the Codified Ordinances of the City of Mentor-on-the-Lake, all businesses operating within the City must obtain a business license annually.

To obtain your license for 2024, please submit the following items to City Hall no later than January 19, 2024:

1. **Business License Renewal Form (attached below)**
2. **\$10 License Fee (cash or check)**

A downloadable/printable version of this form is available on the City's website at [www.citymol.org](http://www.citymol.org).

If you have any questions, please do not hesitate to contact me.

Respectfully,

Jennell Muscatello  
Administrative Assistant to Mayor David Eva

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**BUSINESS LICENSE RENEWAL SHORT FORM**

Name of Business: \_\_\_\_\_ Business Address: \_\_\_\_\_

Preferred Mailing Address (if different from above) \_\_\_\_\_

Email Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

I hereby attest that the information listed on the last Business License Application that was submitted to the City of Mentor-on-the-Lake, remains the same and therefore it is not necessary to submit the long form of the license renewal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date