

RESOLUTION NO. 2023-R-05

**A RESOLUTION CONFIRMING THE APPOINTMENT OF JACLYN MARTIN AS ADMINISTRATIVE DIRECTOR AND FISCAL OFFICER FOR THE CITY OF MENTOR-ON-THE-LAKE AND DECLARING AN EMERGENCY**

**WHEREAS**, Section 6.02 and 6.03 of the City Charter establishes the Office of Administrative Director and the office of Fiscal Officer as appointed by the Mayor with the approval of the majority of Council, to serve through the term of the Mayor; and

**WHEREAS, JACLYN MARTIN**; possesses the requisite qualifications for appointment to said Administrative Director/Fiscal Officer position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Mentor-on-the-Lake, County of Lake, and State of Ohio as follows:

**Section 1.** That **JACLYN MARTIN** is hereby confirmed as Administrative Director/Fiscal Officer of the City of Mentor-on-the-Lake to serve the remainder of the term of the Mayor and subject to confirmation again upon the new term of the Mayor. This appointment shall be effective on February 6, 2024.

**Section 2.** That said Administrative Director/Fiscal Officer shall receive as compensation the sum of \$ 85,000.

**Section 2.** That all formal actions of this Council concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Council, or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, of the Ohio Revised Code.

**Section 3.** That this Resolution is hereby declared to be and is passed as an emergency measure, the emergency being the necessity to appoint and confirm an Administrative Director/Fiscal Officer in a timely manner to represent the City of Mentor-on-the-Lake. Said Resolution is necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the City of Mentor-on-the-Lake.

**WHEREFORE**, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

ADOPTED: February 6, 2024

  
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ROBERT JOHNSON  
PRESIDENT OF COUNCIL

ATTEST: Jacqueline M. Day  
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CLERK OF COUNCIL

David R. Eva 2/6/24  
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DAVID R. EVA DATE