



City of Mentor-on-the-Lake

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**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
MARCH 12, 2024
7:00 p.m.**

The Regular Meeting of Council for the City of Mentor-on-the-Lake for March 12, 2024, was called to order at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye:	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY (ABSENT)
Aye:	At Large:	KEVIN BITTNER
Aye:	Ward 1:	VIRGINIA WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council – February 27, 2024

MOTION MADE BY MS. WONG, Seconded by Mr. Bittner, for Amendment of the Minutes of the February 27, 2024 Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Nays: None.

MOTION CARRIED: 6/0

MOTION MADE BY MR. BITTNER, Seconded by Mr. Lunder, for Approval of the Minutes as amended of the February 27, 2024, Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Nays: None.

MOTION CARRIED: 6/0

CORRESPONDENCE:

Council Member Moore read an emailed letter from Jason Morris; it will be attached to the minutes.

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director - Mr. Eva

Mayor Eva read the Fire Department's Monthly report for February 2024; it is attached to the minutes. On March 4, Mayor Eva attended the annual Lake County Health District Meeting to approve their 2025 budget and that includes no fee increases for our City. We are beginning to work the parcel ID file for the Lake County Auditor's office with the intent to reconcile our rental properties in the cities parcels that are now owner occupied.

Administrative Director- Ms. Martin

Ms. Martin is still working on completing the year end filing for the Ohio Auditor of state. An additional audit was received regarding the 2022 census. Fire and Police was also requested by the State of Ohio Auditor. Aqua will be starting the Fern water line replacement around March 25 and is estimated to be completed by the end of June- location is Andrew's Road to Lake Street and residents will be notified prior to any outages.

Law Director - Mr. Lyons (No Report)

Police Chief- Chief Forsythe

Chief Forsythe was asked to look into the fire that occurred on Salida Road in December 2023 to verify actual times. On December 17, 2023 at the 15:40 hour dispatch received a call of possible smoke at the top of a house. The caller wished to remain anonymous and didn't know the address. The caller said it was across from 7461 Salida and that it looked like it was coming from a vent. Dispatch toned out the fire department for possible smoke coming from a vent. Didn't know the address so she used 7460 as a reference. At 15:42 central communications received a 9-1-1 hangup; central called the number back and when they call back they do not use the 9-1-1 phone, they use a radio landline. They made contact with the person that called and there was a lag-time it took about 1 minute and 20 seconds to get the address out of the caller. Central transferred the number to Mentor-on-the-Lake and when they transfer from a landline it is transferred to another landline, it does not come from 9-1-1. 15:44 Mentor-on-the-Lake received a call of an actual fire and that call disconnected. At 15:45 they toned out as an actual fire with the actual address. At 15:47 called out in route at 15:47 hours. At 15:49 they called on the scene. There are incorrect times on the call for service sheet. Chief Forsythe verified the times by talking to central, the dispatcher and listened to the recorder and noticed that the time on the computer is 2 minutes slower than the actual time.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Council Member Wong had a few questions for clarification on the time-line between the initial notification call and the dispatch tone. Chief Forsythe said to make sure residents know that if you call from a cell phone it goes to central communications first which can cause the delay. Chief Forsythe said that they are getting a new software that will help make things a lot easier for records and time keeping.

Mr. Lunder expressed concerns on communication with council members.

Mr. Lyons asked if the report of correct times from the Chief can be included in the minutes.

Mr. Johnson asked that now that they have the RFP's if Mayor Eva is going to make appointments with the Community Development Citizens Advisory Committee to go over that. Mayor Eva said that he has not yet come up with a number of residents and Mr. Johnson stated that the Ordinance states that there are five member's total; four are appointed by the Mayor and one is appointed by President of Council Mr. Johnson.

BOARD/COMMITTEE/COMMISSION REPORTS:

Zoning Committee / February 28, 2024 / Mr. Lunder

Council Member Lunder read the report from the Zoning Committee meeting from February 28, 2024; it will be attached to the minutes.

Parks and Recreational Meeting / February 29, 2024 / Ms. Wong

Council Member Wong read the report from the Parks and Recreational meeting from February 29, 2024; it will be attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK: 7:30 P.M. (None)

CLOSED TO THE PUBLIC TO SPEAK: 7:30 P.M.

LEGISLATION BEFORE COUNCIL:

ORDINANCE NO. 2024-O-01 (SECOND READING)

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2024, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

DISCUSSION:

Mr. Johnson said there is an amendment for Administration Finance section other to read \$111,450. Under Recreation under other to be changed to read \$31,712 and under section 221 the Fire Department for vehicles to add \$10,000 to read \$147,950.

MOTION MADE BY MRS. MOORE, Seconded by Ms. Wong, for Amendment of the Minutes as stated.

ROLL CALL: Ayes: Council Member Thompson, Moore, Bittner, Wong. Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

Sent to third reading.

ORDINANCE NO. 2024-O-02 (SECOND READING)

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY ON MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HEREWITH OR WHICH MAY BE REDUNDANT HERETO, AND DECLARING AN EMERGENCY

DISCUSSION:

Ms. Wong asked Ms. Martin if all of the positions in the Service Department are currently filled. Mayor Eva said that they are not all filled at this moment and can consolidate those positions.

Mrs. Moore spoke about past stipends that were given and wanted to know if this is something that is part of the job duty. Mayor Eva said that he wants to fill a few other positions before he fills the housing and zoning position and will continue with Jim and Chuck to get a stipend for housing and zoning until things settle down. Mr. Johnson said that he thinks there needs to be a Service Director and Council Member Wong, Moore, Thompson and Bittner all agreed.

Sent to third reading.

OLD BUSINESS: (None)

NEW BUSINESS: (None)

OPEN TO THE PUBLIC TO SPEAK: 7:41 P.M. (None)

CLOSED TO THE PUBLIC TO SPEAK: 7:41 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Parks and Recreational Meeting
Ordinance Committee Meeting
Charter Review Committee

Thursday, March 28, 2024 at 6:30 P.M.
Tuesday, April 2, 2024 at 6:30 P.M.
Wednesday, April 10, 2024 6:30 P.M.

Regular Agenda Meeting
Regular Meeting of Council

Thursday, March 21, 2024, at 6:00 P.M.
Tuesday, March 26, 2024, at 7:00 P.M.

ADJOURNMENT:

MOTION MADE BY MS. WONG, Seconded by Mr. Bittner, for Adjournment. ROLL CALL: Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 6/0

The Regular Meeting of Council adjourned at 7:42 P.M.

APPROVED:


4-4-2024

Date



ROBERT JOHNSON
President of Council

Attest:



Clerk of Council