



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
MARCH 26, 2024
7:00 p.m.**

The Regular Meeting of Council for the City of Mentor-on-the-Lake for March 26, 2024, was called to order at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye:	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY
Aye:	At Large:	KEVIN BITTNER
Aye:	Ward 1:	VIRGINIA WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council – March 12, 2024

MOTION MADE BY MR. BITTNER, Seconded by Mr. Gray, for Amendment of the Minutes of the March 12, 2024 Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Abstain: Gray

MOTION CARRIED: 6/0/1

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Moore, for Approval of the Minutes as amended of the March 12, 2024, Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Abstain: Gray

MOTION CARRIED: 6/0/1

CORRESPONDENCE:

Mr. Gray spoke about a phone call he received from Jean Scott at 7545 in regard to the Aqua project. Mr. Scott was dissatisfied with the way his driveway was left. Mr. Gray relayed this to Council Member Bittner and Mr. Scott sent an email to Aqua.

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director - Mr. Eva

Mayor Eva stated the weather cooperating Chipotle should open at or around the beginning of July. Citizens Advisory Committee were appointed; Susan Shick, Dave Wroblewski, Jeff Shick and Chris Shick.

Mayor Eva also received from Dave Joyce, an email to send projects to him. Letters were sent to Dave Joyce and Senator Sharrod Brown requesting funding for the Beech Drive outfall and shoreline restoration project prior to the March 22 deadline. Mayor Eva will keep Council updated if he hears back from Dave Joyce or Senator Brown on those projects.

Administrative Director- Ms. Martin

Ms. Martin says she has a meeting with Steve Davis on Thursday to schedule the in-person GAAP audit for the State of Ohio. Ms. Martin sent a notice of default to the developer in regards to the Dollar General sign on March 20th and they have thirty days to respond. In order to address the last council meeting concerns over various Service Department duties, a Zoning and Housing position has been created. This Service Department position will report to the Mayor and be under the general supervision of Ms. Martin, the Administrative Director. Ms. Martin is confident the job description she outlined will address the Council's concerns over having a single point of contact accountable for everything related to permits, inspections, violations, rental regulations, and complying with ordinances. The position can be filled as soon as April 1st if everyone is on board. If this is approved by Council Ms. Martin proposes that the payroll ordinance 2024-O-02 be amended to reflect the new Zoning and Housing position. In addition, the Housing and Zoning stipends have been removed.

Law Director - Mr. Lyons (No Report)

Police Chief- Chief Forsythe

Chief Forsythe updated that the new recorder was installed and is up and running as of March 26. As of last week, new software is being updated to the server and should be up and running with that in 30-45 days. Chief Forsythe said that to prepare for the Eclipse, they will have extra officers on the road Sunday and Monday along with an additional dispatcher both days. Chief Forsythe explained that on March 6, 2024 there was a call to a resident's home for an active labor and there was a safe delivery of the baby. The locker room project is almost complete.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Ms. Wong asked Ms. Martin in how the new Zoning and Housing employee would interact with the rest of the service department and who was essentially in charge. Ms. Martin explained that she would be the one in above the Zoning and Housing position. Ms. Wong and Mr. Johnson had questions of the Service Coordinator position being left on the budget list. Mr. Johnson said he would be open to eliminating that completely from the list. Mrs. Moore asked for the job description for Council to see and if the position would be filled in-house. Mayor Eva announced that on April 1st Chuck Snyder would be filling the Zoning and Housing position. Mr. Lunder asked Chief Forsythe if they were over or under the budget for the locker room. They did go over the budget for the locker room but there are still funds that can be used other places if needed. Mrs. Moore wanted make sure that they direct residents to the right person if they want to call and speak with someone at City Hall; Ms. Martin explained that Mr. Snyder will be the one to contact for all Zoning and Housing questions.

BOARD/COMMITTEE/COMMISSION REPORTS:

Community Development Committee / March 4, 2024 / Mr. Gray

Mr. Gray read the Community Development Committee report; the meeting notes are attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK: 7:19 P.M.

Paul Morris 7592 Pinehurst Drive. Mr. Morris announced that they will be moving the Roar by the Shore car show to another city this year.

CLOSED TO THE PUBLIC TO SPEAK: 7:22 P.M.

LEGISLATION BEFORE COUNCIL:

ORDINANCE NO. 2024-O-01 (THIRD READING) (AMENDED)

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2024, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

MOTION MADE BY MS. WONG, Seconded by Mr. Lunder, for Passage of Ordinance No. 2024-O-01 as amended. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong. Lunder, Johnson
Nays: None

MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-02 (THIRD READING)

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY ON MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HERewith OR WHICH MAY BE REDUNDANT HERETO, AND DECLARING AN EMERGENCY

DISCUSSION:

Mrs. Moore asked to make the amendment to remove the Service Coordinator biweekly stipend of \$192.30.

MOTION MADE BY MRS. MOORE, Seconded by Mr. Gray, for Amendment of Ordinance No. 2024-O-02 as stated. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong. Lunder, Johnson
Nays: None

MOTION CARRIED: 7/0

Ms. Wong asked to make a motion to accept the amendments on page two as specified; removal of the Zoning Department Coordinator, Zoning Inspector and Housing Inspector and the creation of the new Zoning and Housing Administrator.

MOTION MADE BY MS. WONG, Seconded by Mr. Gray, for accept the Amendment of Ordinance NO. 2024-O-02 on page two as specified. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong. Lunder, Johnson
Nays: None

MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Ms. Wong, for passage of Ordinance No. 2024-O-02 as amended. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson
Nays: None

MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-03

AN ORDINANCE EXTENDING THE EXISTING 6 MONTH MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING AND/OR OCCUPANCY PERMIT APPROVALS FOR CANNABIS OPERATIONS WITHIN THE CITY AND THE ISSUANCE OF SUCH APPROVALS IN THE CITY OF MENTOR ON THE LAKE FOR A PERIOD OF SIX MONTHS, AND DECLARING AN EMERGENCY

DISCUSSION:

Mr. Gray mentioned that the State of Ohio is going to pause on smoke shops this until July 27, 2024 and thinks that they should wait. Mr. Lyons said that he thinks they should wait to see what the state is going to regulate before they make a decision and will try to get information on the time-line of where the state is. Mr. Bittner agreed to see what action the state takes before making a decision and Mrs. Moore asked Chief Forsythe to weigh in. Chief Forsythe also agreed to wait to see what the state decides.

MOTION MADE BY MRS. MOORE, Seconded by Mr. Lunder, for Suspension of the Rules ROLL CALL:

Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder Nays: Johnson

MOTION CARRIED: 6/1

MOTION MADE BY MR. BITTNER, Seconded by Mr. Gray, for Passage of Ordinance NO. 2024-O-03 ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 7/0

OLD BUSINESS: Mayor Eva wanted to mention again that is Council needs something from the Administrations, Police or Fire Department to please go to the department heads, Mayor Eva or Jacyn Martin and they will take care of it. Ms. Wong had a situation with a fence in Mentor Beach Park and it took less than a week to settle that.

NEW BUSINESS: (None)

OPEN TO THE PUBLIC TO SPEAK: 7:36 P.M. (None)

CLOSED TO THE PUBLIC TO SPEAK: 7:36 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Parks and Recreational Meeting
Planning and Zoning Committee
Ordinance Committee Meeting
Charter Review Committee
Community Development Committee
Zoning Committee

Thursday, March 28, 2024 at 6:30 P.M.
Monday, April 1, 2024 at 6:00 P.M.
Tuesday, April 2, 2024 at 6:30 P.M.
Wednesday, April 10, 2024 at 6:30 P.M.
Monday, April 15, 2024 at 6:30 P.M.
Tuesday, April 16, 2024 at 6:30 P.M.

Regular Agenda Meeting
Regular Meeting of Council

Thursday, April 4, 2024, at 6:00 P.M.
Tuesday, April 9, 2024, at 7:00 P.M.

ADJOURNMENT:

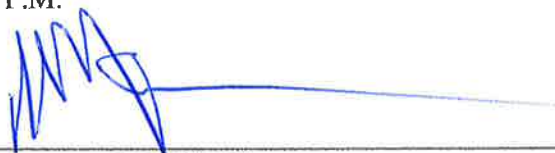
MOTION MADE BY MS. WONG, Seconded by Mr. Bittner, for Adjournment. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 7/0

The Regular Meeting of Council adjourned at 7:41 P.M.

APPROVED:

4-9-2024
Date



ROBERT JOHNSON
President of Council

Attest: 

Clerk of Council