



City of Mentor-on-the-Lake

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**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
JUNE 25th, 2024
7:00 p.m.**

The Regular Meeting of Council for the city of Mentor-on-the-Lake was called to order on June 26, 2024, at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY
Aye	At Large:	KEVIN BITTNER
Aye	Ward 1:	JEANNIE WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council- June 11th, 2024

MOTION MADE BY MS. MOORE, Seconded by Ms. Wong, for approval of minutes. **ROLL CALL:**

Ayes: Council Members Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Abstain: None

MOTION CARRIED: 7/0/0

CORRESPONDENCE: Ms. Moore received an email regarding the website from Miranda Myers on Sharon Drive. It appears it has not been updated. Ms. Martin stated she may need to re-download.

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor and Safety Director – Mr. Eva

Mayor Eva swore in Jeremy Campaign and Justin Corbe were sworn in as full-time fire department captains. Met with Community Cat to discuss options. Thank you to the Advisory Committee on choosing the Envision Group. Charter Review commission completed their work. Chipotle is scheduled to open June 30th. Full report attached.

Administrative Director – Ms Martin

The dollar store sign is completed. She will be meeting the Ohio Treasurer to assess Lake County issues.

Law Director – Mr. Lyons (absent)

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Ms Thompson asked when will construction debris at Dollar General be cleaned up? Ms Martin will ask and advise. Mayor Eva stated temporary occupancy permit expires 7/5/24 for Dollar General. Ms Wong asked if a permit is needed for Chipotle. Mayor Eva stated it's not needed because the county completed the fire inspection. Mr Johnson asked about Somers Group update; there isn't one at this time.

BOARD/COMMITTEE/COMMISSION REPORTS

Citizen Advisory Committee / June 12, 2024 / Ms Thompson

They scored all the RFPs. Issues included how to get the community involved, some missing data on RFPs, and timelines. Envision was chosen due to its benefits. Ms Thompson would like to consider to vote and approve the Advisory tonight.

Service Committee / June 17, 2024 / Ms Moore

We discussed Ordinance 236 pertaining to service department; changes are needed to job title and descriptions. Eliminate service director position and update verbiage and how it will impact. We would like Admin to weigh in on changes. Will send email to members. Will need to determine if this can be done together or if it needs to be done individually. Remove positions that don't exist anymore.

OPEN TO THE PUBLIC TO SPEAK: (None) 7:13 pm – 7:13 pm

LEGISLATION BEFORE COUNCIL:

ORDINANCE NO. 2024-O-06 (THIRD READING)

AN ORDINANCE CREATING NEW SECTION 250.23 IN ORDER TO REQUIRE COUNCIL TO APPROVE ALL RE-EMPLOYMENT OF RETIRED CITY EMPLOYEES AND DECLARING AN EMERGENCY.

DISCUSSION:

Ms Moore stated the policy is needed for clarity. Mr Johnson stated issues include council approving rehiring/hiring and Council should be involved. Ordinances and policies need documents as some are missing. Should be codified. Ms Wong asked if council needing to approve rehire/hire. Mr Johnson said admin director, prosecutor, law director, city engineer. Mr Bittner asked if there are parameters to rehire? Mr Johnson stated council decision is only financial; we approve or reject and consider if it adds value.

MOTION TO PASS by Ms Moore, seconded by Mr Gray. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Lunder, Johnson. Nays: Wong.

MOTION CARRIED: 6/1/0

RESOLUTION NO. 2024-R-20 (SECOND READING)

A RESOLUTION APPROVING THE 2025 BUDGET.

Mr Johnson said the resolution will move to the third reading.

RESOLUTION NO. 2024-R-21 (SECOND READING)

A RESOLUTION AUTHORIZING THE ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONING THE LOCAL GOVERNMENT FUND AND DECLARING AN EMERGENCY.

DISCUSSION:

Ms Moore asked if there a time limit? Mr Johnson asap. Ms Wong said Mentor is now at eight of the 12.

MOTION TO SUSPEND BY BITTNER, second by Lunder. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

MOTION FOR PASSAGE BY Lunder, Second by Bittner. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

RESOLUTION NO. 2024-R-22

A RESOLUTION AUTHORIZING THE CITY TO SIGN THE NECESSARY DOCUMENTS TO ALLOW THE CITY TO PARTICIPATE IN THE KROGER OPIOID SETTLEMENT AND DECLARING AN EMERGENCY.

DISCUSSION:

Ms Moore stated we are receiving money. Ms Wong asked if there is a timeframe. Mr Johnson stated no because we are receiving money.

MOTION TO SUSPEND BY BITTNER, Second by Moore. ROL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

MOTION TO PASS BY Bittner, second by Lunder. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

RESOLUTION NO. 2024-R-23

A RESOLUTION AUTHORIZING THE MAYOR AND ADMINISTRATIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH ENVISION GROUP LLC TO PREPARE A COMPREHENSIVE PLAN FOR THE CITY AND DECLARING AN EMERGENCY.

DISCUSSION:

Ms Moore asked if the \$59,000 is in this year's budget. Mayor Eva said council approved a portio for 2024 (about \$40,000) and the remainder for 2025. Ms Thomspson asked what's the amount due now? Ms Wong stated Phase 1 is \$11,200 and Phase 2 is \$15,000.

MOTION TO SUSPEND BY Bittner, Second by Thompson. ROLL CALL Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

MOTION FOR PASAGE BY THOMPSON, second by Lunder. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

RESOLUTION NO. 2024-R-24

A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE CITY OF MENTOR FOR THE 2024 ROAD PROGRAM AND DECLARING AN EMERGENCY.

DISCUSSION:

Ms Thompson asked if there a date. Ms Martin stated Ocrtober 24. Ms Wong stated the the \$125,000 is for concrete and asphalt and it's a line item called road levy. Mr Bittner asked how much is saved. Ms Martin is unsure, but Ms Thompson stated it's significant.

MOTION TO SUSPEND BY BITTNER, Second Lunder. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

MOTION FOR PASSAGE BY LUDNER, second Wong. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

RESOLUTION NO. 2024-R-25

A RESOLUTION APPROVING A RETIRE/REHIRE POLICY FOR ELIGIBLE CITY EMPLOYEES.

DISCUSSION:

Ms Moore asked if we need to pass this separately. Mr Johnson stated he will refer it to the ordinance committee to have it turned into an ordinance.

Mr Johnson said the resolution will move to 2nd reading.

RESOLUTION NO. 2024-R-26

A RESOLUTION CONFIRMING THE APPOINTMENT OF KIM WEISENBERGER TO THE PLANNING AND ZONING COMMISSION.

DISCUSSION:

MOTION TO SUSPEND BY Moore, Second Bittner. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

MOTION FOR PASSAGE BY Lunder, second Moore. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0/0

OLD BUSINESS: (None)

NEW BUSINESS

Ms Wong stated Chief Pechatsko would like Ordinance 1446 relating to display of house numbers reviewed and clarified due to potential safety issues. Mr Johnson asked to remind all department heads to copy the president and council members with all requests. He will refer this to the safety committee. Mr Bittner stated the law director should also review.

OPEN TO THE PUBLIC TO SPEAK: (None) 7:29

ANNOUNCEMENTS AND SETTINGS OF MEETINGS

Parks and Recreation Committee	Thursday, June 27 th , 2024 at 6:30 P.M.
Planning and Zoning	Monday, July 1 st , 2024 at 6:00 pm
Community Development Committee	Tuesday, July 2 nd , 2024 at 6:30 P.M
Ordinance Committee	Monday, July 8 th , 2024 at 6:30 P.M.
Public Hearing On 2024-R-20	Tuesday, July 9 th , 2024 at 7:00 P.M.

ADJOURNMENT: 7:32 pm

MOTION TO ADJOURN BY Thomson, second Bittner. ROLL CALL: Ayes: Thompson, Moore, Gray, Bittner, Wong. Nays: Johnson. Abstain: Lunder
MOTION CARRIED: 5/1/1


The next REGULAR AGENDA MEETING will be discussed at the Council Meeting July 2nd, 2024, at 6:00 pm.

The next REGULAR MEETING OF COUNCIL will be held on
Tuesday, July 9th, 2024, at 7:00 P.M.

APPROVED:

7/19/2024

Date



ROBERT JOHNSON
President of Council

Attest:



Clerk of Council

Citizen Advisory Committee - Minutes 6/12/24

After reviewing all the RFP's our concerns were: Public participation, video meetings vs in person. Who would own/be in charge of the project, pop-ups, getting the community involved. Lack of detailed cost and funding resources. Community engagement is important to this project. Branding of our community, project timelines, future growth and economic development.

You will find our scores below with Envision having the highest score. We felt that they hit on all our needs.

Practical Plan

Key Personnel - 15/20
Past experience - 15/18
Project Approach - 15/16
Participation - 3/4
Score 53/58

Kleinfelder

Key personnel - 14/18
Past experience - 10/13
Project Approach - 18/19
Participation - 5/6
Score 47/56

Reveille

Key personnel - 14/18
Past experience - 10/13
Project Approach - 16/17
Participation - 2/3
Score 42/51

Smith Group

Key personnel - 14/19
Past experience - 12/14
Project Approach - 13/15
Participation - 1/2
Score 40/50

Envision

Key personnel - 19/24
Past experience - 21/24
Project Approach - 23/25
Participation - 7/8
Score 70/81

MS Consultants

Key personnel - 14/18
Past experience - 15/18
Project Approach - 19/20
Participation - 6/7
Score 54/63