



City of Mentor-on-the-Lake

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**MINUTES
PUBLIC MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
JULY 9th, 2024
7:00 p.m.**

The Public Hearing Meeting of Council for the city of Mentor-on-the-Lake was called to order on July 9th, 2024, at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY
Aye	At Large:	KEVIN BITTNER
Aye	Ward 1:	JEANNIE WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

Public Hearing 2024-R-20: 7:00 P.M. – 7:01 P.M.

Mr. Johnson asked if the Administrative Director or Mayor would like to speak on this. Mayor Eva said that the only difference in the budget this year is the funds for Parks and Recreation. No one got up to speak for or against the resolution.

READING OF MINUTES:

Regular Meeting of Council- June 25th, 2024

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Moore, for approval of minutes. **ROLL CALL:**

Ayes: Council Members Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Abstain: None

MOTION CARRIED: 7/0

CORRESPONDENCE: (none)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor and Safety Director – Mr. Eva

Mayor Eva swore in Full-Time Patrol Officer Gregory Gedeon. Mayor Eva introduced the state representative; Dan Troy. Mr. Troy presented the Council with a simulated check of \$300,000 for Lake Overlook Beach. Mayor Eva said that the Ohio Public Works Commission Infrastructure Program Project agreement has been fully executed and received. Mayor Eva will work with Tim Lannon to put together a bid package and will hopefully start the work by the end of the year.

Administrative Director – Ms. Martin

Ms. Martin said that there is a new page for 2024 meeting minutes and it is located on the Council page. The minutes from 2023 can be found on the Previous Meeting Minutes page. The Dollar General sign has been replaced and asphalt is scheduled for this Thursday; the clean up is suppose to take place over the weekend. Ms. Martin received an update from Aqua on Fern Dr. They are 100% done with grading/topsoiling and seeding from Andrews to Beech. They will be 100% done with grading/topsoiling and seeding after tomorrow from Beech to Lake. A few small asphalt repairs are happening tomorrow along with a few touch ups of river rock. They are expected to have the job fully completed by the end of business Friday.

Law Director – Mr. Lyons (none)

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Mrs. Thompson asked about the “Are you okay?” program for seniors over sixty and asked if the city needs to register with Life Line. The program is for if residence sign up that are over sixty and meet the qualifications; Lifeline will call to check in and if no one answers the phone then the police and/fire are dispatched to that address. Mrs. Moore stated that the residents of lake county have to call in and register for the program if they want to be a part of it. Mayor Eva agreed that this should be advertised and post something at the library for those that do not have computers. Mrs. Thompson also asked about Aqua working off of Linkdin and asked if they know when they will be finished. Ms. Martin said that the concrete that is currently on that area is temporary and there is a valve that needed to be ordered to continue work. Ms. Martin asked Aqua for a notice when they will start work again and Biggie’s asked that they could wait until after Labor Day because they are not open all year round. Ms. Wong asked if the lettering on the signs of the Dollar General building were changed out like the pedestal sign was changed because the color was still yellow on the building sign. Mrs. Thompson asked if there was any further conversation with the City of Mentor about the park and Mayor Eva said that they are working on coming up with a price value.

BOARD/COMMITTEE/COMMISSION REPORTS:

Parks and Recreation Committee / June 27th, 2024 / Ms. Wong

Ms. Wong read the Parks and Recreation Committee report; the meeting notes are attached to the minutes.

Planning and Zoning Committee / July 1st, 2024 / Mr. Lunder

Mr. Lunder read the Planning and Zoning Committee report; the meeting notes are attached to the minutes.

Community Development Committee / July 2nd, 2024 / Mr. Gray

Mr. Gray read the Community Development Committee report; the meeting notes are attached to the minutes.

Ordinance Committee / July 8th, 2024 / Ms. Wong

Ms. Wong read the Ordinance Committee report; the meeting notes are attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK: 7:26 P.M. – 7:31 P.M.

Dan Welker 5884 Thunderbird Dr. Mr. Welker said that over the holiday weekend, Thunderbird seemed to turn into a drag strip and had cars driving at high speeds. Mr. Welker suggested that the city put speed tables or extra stop signs in the area. There are also individuals riding electric bikes on the sidewalks and Mr. Welker is worried

that someone will get seriously hurt. Mr. Welker also mentioned that the fireworks were insane this year in his area.

LEGISLATION BEFORE COUNCIL:

RESOLUTION NO. 2024-R-20 (THIRD READING)

A RESOLUTION APPROVING THE 2025 BUDGET.

MOTION MADE BY MR. GRAY, seconded by Ms. Wong, for Passage of Resolution NO. 2024-R-20 ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

RESOLUTION NO. 2024-R-25 (SECOND READING)

A RESOLUTION APPROVING A RETIRE/REHIRE POLICY FOR ELIGIBLE CITY EMPLOYEES.

DISCUSSION:

Mr. Johnson said that this resolution was referred to the Ordinance Committee and that will continue there.

ORDINANCE NO. 2024-O-07

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE VI, SECTION 6.04, OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

Mrs. Moore wanted to clarify that these are the recommendations from the Charter Review Committee that have to be passed as a formality so they can go on the ballad; they are not speaking or voting that they are in favor or against these. This is just a formality to put these on the ballad so the public can review and vote on the changes to the charter. Mr. Johnson said that she is correct.

Mr. Bittner asked if these need to be passed by a certain date and Mr. Johnson said that they need to be passed by August 7th, 2024.

MOTION TO SUSPEND BY MRS. MOORE, second by Ms. Wong. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MRS. MOORE, Second by Ms. Wong. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-08

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE VI, SECTIONS 6.02 AND 6.03, OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Mrs. Moore. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Mrs. Moore. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-09

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE IV, SECTION 4.01, OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Mr. Gray. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Ms. Wong. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-10

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE III, SECTION 3.06, OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Ms. Wong. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Mrs. Moore. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-11

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO Article III, SECTION 3.05, OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Mr. Gray ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Mrs. Moore. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-12

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE VII, SECTION 7.04(A), OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Mr. Gray. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Ms. Wong. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-13

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO Article III, SECTION 3.04, OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Mr. Gray. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Mrs. Moore. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-14

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORATE OF AN AMENDMENT TO ARTICLE VII, SECTION 7.07(C), OF THE MUNICIPAL CHARTER, AND DECLARING AN EMERGENCY

MOTION TO SUSPEND BY MR. LUNDER, second by Mrs. Moore. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 7/0

MOTION FOR PASSAGE BY MR. LUNDER, Second by Mr. Gray. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 7/0

OLD BUSINESS: (None)

NEW BUSINESS:

Mr. Gray announced that he was told the two individuals that presented at the last meeting for the Savage Ink website have been laid off work. He then contacted the owner Joe and he is still willing to submit a proposal and do the contract. Mr. Gray asked if they should have them come back in to a meeting a propose the contract again. Council had an open discussion about making sure they are getting the same contract that was proposed to them at that last meeting as Joe was not the one that presented that contract. Mayor Eva said that there is a yearly maintaining fee for the website and wanted to make sure that would still be in place. Ms. Wong agreed and said that there would be at minimum a number of questions that the council should ask. Mr. Johnson said they will table the memorandum for now until the committee can meet with the manager of Savage Ink and have a further discussion on that. Council and the Administration went on to have a discussion regarding the TNR program and how they can make better progress, as well as work with the Community Cat Program that is currently in place.

OPEN TO THE PUBLIC TO SPEAK:

Gary Lenord 7582 Fern Dr. Mr. Lenord wanted to address the issue with fireworks over the July 4th Holiday weekend. He said that there were many fireworks displays happening in his neighborhood and on city property. Mr. Lenord had a lot of debris and paper left in his yard from the other neighbors letting off fireworks so close to his home. He proposed that there would be more police force next year and in the future. Ms. Wong asked if law enforcement was called during this time and Mr. Lenord said that someone did call and there was a police officer that showed up to that neighbor's home but per his camera he did not see the officer do anything else or get out of the car. Mr. Bittner stated that fireworks are tough because there has to be a witness when the call is made to the police officers and Mayor Eva agreed.

ANNOUNCEMENTS AND SETTINGS OF MEETINGS:

Parks and Recreation Committee
Parks and Recreation Committee
Ordinance Committee

Sunday, July 14th, 2024 at 9:00 A.M.
Thursday, July 25th, 2024 at 6:30 P.M.
Monday, August 12th, 2024 at 6:30 P.M.

ADJOURNMENT: 8:18 pm

MOTION MADE BY MR. BITTNER, Seconded by Mr. Lunder, for Adjournment. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None
MOTION CARRIED: 7/0

The next REGULAR AGENDA MEETING will be held on
Thursday, July 18th, 2024 at 6:00 P.M.

The next REGULAR MEETING OF COUNCIL will be held on
Tuesday, July 23rd, 2024, at 7:00 P.M.

APPROVED: _____

7/23/2024

Date

Attest: _____

Clerk of Council

ROBERT JOHNSON
President of Council

7/08/2024
Council Meeting Report on
Parks & Rec Board Meeting 6/27/2024

The Parks and Rec Board met on Thursday, June 27 at 6:30 pm.

Present were Board Members Pechatsko, Moon, Stafinski, and Wong. Mayor Eva and Kenny Ice were also in attendance.

City-Wide Yard/Trunk Sale Weekend

- About 30 homes participated. The Trunk Sale was less well attended; some were expecting it later in the year, when it was previously held. Perhaps better advertising will help next year.

Star Seekers

- Star Seekers summer Saturday night events are next on July 20 and August 17, starting at 9:30 pm at Overlook Beach Park. Attendance by all to show support of the program is encouraged.

100th Anniversary Family Celebration

- A 4-hour event on Saturday August 31 at City Hall Park will include activity stations aimed at kids and young citizens and refreshments. Creation of a Time Capsule is being considered.

Fall Fest 2024

- Saturday, September 7
- Several vendors and non-profits are reserved. A band has been booked.
- Volunteers will be needed to help during the day. Please consider spending a couple of hours to help the City for this event.

October Centennial Event

- Saturday, October 19 at MHYC: Dinner, cash bar, harp music, speakers, MOL history.

Commemorative Centennial T-shirts

- Commemorate Centennial T-shirts are currently available to pre-order, with an ordering deadline of August 6.
- Please help get the word out to any who may still be interested in ordering a shirt.

Next Meeting: An informal work meeting for event planning has been scheduled for Sunday, July 14 at 9 am. The Board will formally meet next as scheduled on Thursday, July 25 at 6:30 pm.

The meeting was adjourned at 7:38 pm.

Respectfully submitted,



Jeannie Wong, Council Representative to Parks & Recreation Board

MINUTES
City Of Mentor-On-The-Lake
Planning and Zoning Commission

July 1, 2024
Start 6:10 PM
Ended 6:40 PM

Suzanne Cason, Chairperson

Gary Leonard

Kim Weisenberg

Jim Lunder, Council Representative

PRESENT

Dave Eva, Mayor

Rob Johnson, Council President

Skip Gray, Council Representative

Jeannie Wong, Council Representative

1. Corner Lot Fence Placement: 7501 Southland Dr., by Owner Mackenzie Parker
Ordinance 1252.11 (2) (d)

• Mackenzie Parker, owner of 7501 Southland Drive, presented the fence placement drawing to the

OLD BUSINESS

Ordinance 1252.11 (2) (d)

• Mackenzie Parker, owner of 7501 Southland Drive, presented the fence placement drawing to the measurement from the roadway and she is well within the limits of the ordinance.

Discussion of Violations

A. Mario's 5909 Andrews violations and Park Street violations have received a continuance from the Mentor Court until July.

b. Joy's Roller Rink Per the Law Director there is no violation of the fence code that can be enforced.

c. Dollar General – The sign should be in the week of July 22 and the remaining asphalt should be started the first week of July

Mentor on the Lake City Council Committee Report

Committee Name: Community Development Committee

Date: July 2nd, 2024

Start Time: 630pm

Stop time: 640pm

Purpose: Webpage Design RFP

Attendance

Committee Chairperson: Skip Gray

Committee Members:

1. Dr. Wong

2. Kevin Bittner

Council Members:

1. Council President
Johnson

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City Officials:

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Others:

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Minutes: On July 2nd the meeting began at 630pm surrounding the topic of review of proposal for a new webpage design for the City of Mentor on the Lake from Savage Innovations.

Committee Members and Council President acknowledged and understood the scope, timeline, and cost associated with this proposal. Agreement of moving the process forward to ask for request of expenditures for City Council approval at the next City Council Meeting. So that the Administration and Mayor can accept a contract from Savage Innovations. Meeting adjourned 640pm.

Mentor on the Lake City Council Committee Minutes & Report

Committee Name: Ordinance Committee

Date: 7/8/2024

Start Time: 6:30 pm **Stop time:** 8:22pm

Purpose: 1) Status update for Legislation to regulate short-term rentals (STR) in the City; 2) Review of Parking (452) and Noise (648) Ordinances; 3) Discuss Feral Cat Colony Ordinances; 4) Review MOL Administrative Policy on “Retire-Rehire”

Attendance

Committee Chairperson: Jeannie Wong

Committee Members: 1. Kevin Bittner, V-Chair 2. Skip Gray

Council Members: 1. Robert Johnson, Pres

Minutes: (Bolded sections comprise the Report to Council and will be delivered orally)

Status update for Legislation to regulate short-term rentals (STR) in the City: The adapted legislation was forwarded on June 18 to our Law Director for review and for adaptation of the related Lodging Tax legislation. Given the amount of work required and other work requiring legal review at this time, we expect our part may require additional time with the Law Director. We anticipate this material leaving Committee in the next 4-8 weeks. An additional inquiry about whether incorporation of the new laws into the Zoning Ordinances will present any challenge with current STR’s being exempt from new requirements as a result of “grandfathering” was raised; also about whether any future changes in the regulations can be enforced, if part of the Zoning Code. Additional language may need to be incorporated into the law to protect the City’s ability to hold all STRs under the same control.

Summary – The adapted legislation for Short-Term Rental regulation was forwarded on June 18 to our Law Director for review, and adaptation of the related Lodging Tax legislation was also requested. More time is required, though we anticipate this material leaving Committee in the next 4-8 weeks.

Review of Parking Ordinances (452.01, 452.16, and 452.17): The Committee reviewed a restructuring of current street parking ordinances, where 452.01 has been modified and combined with 452.03 to consolidate parking restrictions into a single Section of the Ordinances. Most of the current restrictions on street parking remain unchanged, while a few had their original intent clarified further. The Committee did discuss suggestions to further restrict residential street parking near and opposite driveways to improve visibility and prevent accidents (as have been reported) between cars backing out of driveways and stationary vehicles. However, these limits were deemed too restrictive, given that some streets in the City have very closely spaced driveways, and the addition of further limits would effectively ban street parking altogether in those neighborhoods.

After discussion, the Committee agreed upon language to govern parking of large vehicles (including recreational vehicles and construction equipment) in residential areas. This language was incorporated as a subsection into Ordinance 452.17, which would now govern front and side yard parking of *any type* of vehicle. The proposed changes will be forwarded onto the Law Director for review

Summary – The Committee reviewed a restructuring of our street parking ordinances, leaving most of our current restrictions unchanged. Although discussed, the suggestions to further restrict residential

street parking near and opposite driveways was deemed too restrictive, given that some City streets have closely spaced driveways; such limits would effectively ban street parking in those neighborhoods. The Committee also agreed upon restrictions for front and side yard parking of large, recreational, and construction vehicles in residential neighborhoods. Proposed changes will be forwarded onto the Law Director for review.

Review of “Noise” Restrictions: Further changes were reviewed to the newly proposed Noise Ordinance, an addition to our current Chapter 648 Peace Disturbances. Curfew hours were discussed for a few specific noise disturbances including construction and landscaping work and snow removal. Additional changes to wording in this Draft will be reviewed again at next meeting.

Summary – Work continues on drafting a specific Noise section addition to our current Chapter 648 Peace Disturbances. Further changes were reviewed and additional draft revisions will be reviewed at the next meeting.

Feral Cat and related Animal Ordinances: The Committee resumed its discussion regarding the feral cat colony and related nuisance issues in the Fern/Goldenrod area. Several articles from reputable animal organizations and news of how other communities are managing were distributed, and the Committee has attempted to educate itself about the challenges associated with managing outdoor cats.

Upon review, the Committee has found that our current Ordinances on feral cat colony management are fairly comprehensive and do offer the potential for colony control; further, the language is consistent with and mirrors such ordinances in other communities. It is unclear at this point how much more this Committee or Council can offer regarding up-front control of the current colony; Council is unable to provide robust implementation, oversight, or enforcement of the Ordinances. A list of additional information about how our current Ordinances are (or are not) working was generated at this meeting, and that information should help us identify where, if at all, additional Ordinance work is necessary, or if enforcement of our current laws should suffice.

However, besides the up-front issue of definitive and prompt control of the current colony and related nuisances, the Committee agreed that on the back-end and in the long-term, some type of ongoing control will be required to prevent recurrent colony expansion and the participation of other outdoor cats (owned or unowned). Goals would also include encouraging responsible pet ownership and discouraging pet abandonment.

An additional discovery regarding 618.03 was brought up, which appears to allow lawful (non-veterinary) killing of an animal so long as the owner’s permission has been sought. This group will look to change that.

Summary – The Committee engaged in some research and self-education regarding outdoor cat populations, and resumed its discussion regarding the feral cat colony and related nuisance issues in the Fern/Goldenrod area. Our current Ordinances are fairly comprehensive, offering the potential for colony control, and the language is consistent with and mirrors such ordinances in other communities. It is unclear how much more Council can offer for the *up-front* control of the current colony, given that we are unable to provide robust implementation, oversight, or enforcement of the program as outlined in the Ordinances. However, the Committee agreed that in the long-term, some type of on-going control may be required to prevent recurrent colony expansion, to encourage responsible pet ownership, and prevent pet abandonment. The Committee plans to seek more specific information about how the current TNR program is functioning in the City and discuss long-term measures for outdoor cat control.

MOL Administrative Policy on “Retire-Rehire” (Exhibit A from 2024-R-25): This employment policy presented by the Administration at the last Council meeting was reviewed. The first matter discussed was whether this policy must/should be codified or whether it could stand as part of a comprehensive Administrative Policy/Manual, with legislation passed instead to mandate the existence and maintenance of a comprehensive resource and its periodic update for accuracy. However, a review of the current *Chapter 250 Employees*

Generally reveals that most of the administrative policies regarding employment are housed here as Codified Ordinances anyway. Other municipalities (such as Mentor) have also codified all of their policies. Therefore, it was agreed upon to proceed with codification of this “Retire-Rehire” policy to include it in the same place as all the others. The group then agreed with all of the conditions the policy outlines for rehired employees except that carrying forward of up to 6 weeks’ unused vacation seemed like a lot of vacation to allow at Day 1 of return to work and could present staffing and other challenges. Reducing the amount of vacation carry-over to 2 weeks’ maximum was thought to be reasonable. Further, under C. the Committee did not feel that the Administrative Director should be allowed to approve a person for retire-rehire independently of the Mayor; therefore, removal of the “and/or” language was suggested. The amendments will be forwarded onto the Law Director for inclusion into Chapter 250 with the other Administrative policies.

Summary – The MOL Administrative Policy on “Retire-Rehire” (Exhibit A from 2024-R-25) was reviewed by this Committee. After establishing that most all other employment policies are codified in Chapter 250, it was agreed to proceed with codification of this policy as well. Two minor changes were suggested by the Committee, including reduction of the maximum amount of carry-forward vacation time allowed by an employee upon return to work. The amendments will be forwarded onto the Law Director for review and inclusion into Chapter 250.

The meeting was adjourned at 8:22 pm.

Respectfully submitted,



Jeannie Wong
Chair, Ordinance Committee