



City of Mentor-on-the-Lake

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www.CityMOL.org

**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
AUGUST 27th, 2024
7:00 p.m.**

The Regular Meeting of Council for the city of Mentor-on-the-Lake was called to order on August 27th, 2024, at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY
Aye	At Large:	KEVIN BITTNER
Aye	Ward 1:	JEANNIE WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council- July 23rd, 2024

MOTION MADE BY MRS. MOORE, Seconded by Mr. Bittner, for approval of minutes. **ROLL CALL:**
Ayes: Council Members Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Abstain: None
MOTION CARRIED: 7/0

CORRESPONDENCE:

Vice President Thompson read a letter regarding the recent power outage and a thank you to Meijer. The letter will be attached to the minutes.

President Johnson asked for a motion to amend 2024-R-29 to add it immediately after correspondence.

MOTION MADE BY MRS. THOMPSON, Seconded by Ms. Wong, to amend the agenda and add 2024-R-29 immediately after correspondence. **ROLL CALL:** Ayes: Council Members Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Abstain: None
MOTION CARRIED: 7/0

RESOLUTION NO. 2024-R-29

A RESOLUTION EXPRESSING SINCERE GRATITUDE TO MEIJER

MOTION MADE BY MRS. THOMPSON, seconded by Mrs. Moore, for Suspension of the Rules. ROLL

CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 7/0

MOTION MADE BY MRS. THOMPSON, Seconded by Ms. Wong, for Passage of Resolution NO. 2024-R-29

ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 7/0

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor and Safety Director – Mr. Eva

Mayor Eva read an acknowledgement and thank you to Meijer for their generous donations in the time of need during the power outage. Mr. Eva read his report and a few thank you cards that were received in the mail, the report will be attached to the minutes. Tim Lannon sent an update to all member of council and will be attached to the minutes. Mayor Eva announced that Thursday, September 12th at 7:00 P.M., the first Envision Comprehensive Plan Steering Committee Meeting will be held. Vice President Thompson will be the Council Representative and the Steering Committee is made up of twelve members; Cecilia Duer, Ryan Findak, Andrea Johnston, Michael Kaim, Andy Rose, Lisa Savoca, Jeff Shick, Susan Shick, Geoff Snow, Chuck Snyder, Joe Sullens and Dave Wroblewski. The Fire Department's Monthly Report for July was read and will be attached to the minutes. Mayor Eva asked Chief Forsythe pull the records during the July 4th Holiday and it was as follows: Dispatch had 28 firework complaints, 11 people were given warnings and one person was arrested for disorderly conduct. Warnings are recorded in our police records, next offense, a citation is issued. Kenny Ice asked Mayor Eva to relay that there are Fall Festival yard signs available in the office. We are still looking for volunteers to help at the Fall Festival on Saturday, September 7th. Please contact Kenny Ice if you are interested. There is also an opening on the Parks and Recreation Board.

Administrative Director – Ms. Martin (absent)

Ms. Martin was absent at the meeting but asked Mayor Eva to read her report, it will be attached to the minutes.

Law Director – Mr. Lyons

Mr. Lyons said that the Charter Review Ordinances were forwarded to the board to make sure the language aligned.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Mr. Johnson addressed Mr. Lyons about the point-of-sale inspections to ask the residents when their homes are being sold, the number of bathrooms and the number of bedrooms. Mr. Johnson understood it that Mr. Lyons expressed that could open up to civil action and Mr. Johnson wants to understand that as it is frustrating to him that when people are getting their appraisals and the property next door can be less due to the auditor not having the correct information. Amongst the administration, council and residents a discussion of accuracy of auditor appraisals, and if the city had any part of the function of the appraisals.

BOARD/COMMITTEE/COMMISSION REPORTS:

Parks and Recreation Committee / July 25th, 2024 / Ms. Wong

Ms. Wong read the Parks and Recreation Committee report; the meeting notes are attached to the minutes.

Community Development Committee / August 12th, 2024 / Mr. Gray

Mr. Gray read the Community Development Committee report; the meeting notes are attached to the minutes.

Ordinance Committee / August 12th, 2024 / Ms. Wong

Ms. Wong read the Ordinance Committee report; the meeting notes are attached to the minutes.

Finance Committee / August 19th, 2024 / Mr. Gray

Mr. Gray read the Finance Committee report; the meeting notes are attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK:

Scott Wilhelm 7573 Salida Road. Mr. Wilhelm wanted to voice his gratitude for the food distribution on August 13th, 2024 to all of the individuals who made it happen. He personally reached out to a few news channels to hopefully make an appearance. Mr. Wilhelm said that he took pictures and shared with those he worked with and many were amazed at how the city was able to pull together at this great time of need. Mr. Wilhelm again thanked the Council, Meijer and all of the volunteers for their help.

LEGISLATION BEFORE COUNCIL:

RESOLUTION NO. 2024-R-25 (THIRD READING) (REFERRED TO ORDINANCE COMMITTEE)

A RESOLUTION APPROVING A RETIRE/REHIRE POLICY FOR ELIGIBLE CITY EMPLOYEES.

Mr. Johnson said that this resolution had come out of committee with the recommendation to withdraw it and asked if there was a motion to withdraw the resolution.

MOTION MADE BY MS. WONG, seconded by Mr. Gray, to withdraw Resolution NO. 2024-R-25. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

RESOLUTION NO. 2024-R-27

A RESOLUTION AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO SELL SURPLUS CITY PROPERTY BY WAY OF INTERNET AUCTION AND DECLARING AN EMERGENCY

MOTION MADE BY MRS. THOMPSON, seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Mr. Gray, for Passage of Resolution NO. 2024-R-27 ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

RESOLUTION NO. 2024-R-28

A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATIVE DIRECTOR TO FILE A NATURE WORKS GRANT APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES APPLICATION AND IF APPROVED TO ACCEPT TO ACCEPT THE NATUE WORKS GRANT AND DECLARING AN EMERGENCY

MOTION MADE BY MR. BITTNER, seconded by Ms. Wong, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Bittner, for Passage of Resolution NO. 2024-R-28 ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-15 (SECOND READING) (REFERRED TO FINANCE COMMITTEE)
AN ORDINANCE AMENDED ORDINANCE 250.14 LONGEVITY COMPENSATION AND DECLARING AN EMERGENCY

MOTION MADE BY MR. LUNDER, seconded by Ms. Wong, to withdraw Ordinance NO. 2024-O-15. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-16
AN ORDINANCE LEVYING LIENS FOR EXPENSES INCURRED FOR LAWN MAINTENANCE AND/OR CULVERT REPAIRS

Mrs. Thompson asked to discuss if the address for 5687 Davis Dr., would have to pay this as they just recently bought the home and suggested that they waive that fee for that resident.

MOTION MADE BY MRS. THOMPSON, seconded by Mr. Lunder, to remove 5687 Davis Dr from Ordinance NO. 2024-O16. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, seconded by Mrs. Thompson, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

MOTION MADE BY MS. WONG, Seconded by Mrs. Thompson, for Passage of Ordinance NO. 2024-O-16 as amended. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 7/0

ORDINANCE NO. 2024-O-17
AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY

This Ordinance was sent to second reading.

ORDINANCE NO. 2024-O-18

AN ORDINANCE AMENDING ORDINANCE 2024-O-06 IN ORDER TO UPDATE THE RETIRE-REHIRE REGULATIONS FOR CITY EMPLOYEES AND DECLARING AN EMERGENCY

President Johnson referred this Ordinance to the Ordinance Committee.

OLD BUSINESS: (none)

NEW BUSINESS: (none)

OPEN TO THE PUBLIC TO SPEAK: (none)

ANNOUNCEMENTS AND SETTINGS OF MEETINGS:

Parks and Recreation Committee	Thursday, August 29 th , 2024 at 6:30 P.M.
Ordinance Committee	Tuesday, September 3 rd , 2024 at 6:30 P.M.
Service Committee with Zoning to follow	Wednesday, September 4 th , 2024 at 6:30 P.M.
Parks and Recreation Committee	Monday, September 9 th , 2024 at 5:30 P.M.
Community Development Committee	Monday, September 9 th , 2024 at 6:30 P.M.

ADJOURNMENT: 8:25 P.M.

MOTION MADE BY MRS. THOMPSON, Seconded by Ms. Wong, for Adjournment. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 7/0


The next **REGULAR AGENDA MEETING** will be held on
Thursday, September 5th, 2024 at 6:00 P.M.

The next **REGULAR MEETING OF COUNCIL** will be held on
Tuesday, September 10th, 2024, at 7:00 P.M.

APPROVED:

9/10/2024

Date



ROBERT JOHNSON
President of Council



Attest:
Clerk of Council

On Tuesday August 6th our community was affected by the storm that hit Ohio which left many if not all our residents with no power for up to five days.

A couple council members were contacted by Meijer located in Mentor on August 11th, they asked how they could help us and our community. Council members tossed around multiple ideas on what we could do with this offer to help our residents. On Monday, August 12th power was restored to all of our residents. Our plans had a big change of what we could offer our residents.

I reached out to Vanessa at Meijer (my new BFF) at 9am saying we would like to take them up on this offer of perishable foods for our community. She simply said let me know what you are looking for and quantities, we were shocked to say the least at this generous offer. I was already scheduled off on vacation from my full-time job and knew most of my council colleagues were at work. I reached out to Council Ward 2 Virginia Wong for assistance. We set up at city hall to make a plan. A plan that was bigger than we ever thought, with no experience in planning a disaster relief. After we compiled our list, we sent it off to Meijer hoping for the best. After multiple calls, text messages and emails by 6pm Monday night we were set for food distribution on Tuesday August 13th.

We were able to get the word out on social media on what was happening in our city for Tuesday. Short of 24 hours after putting this plan into action. Truck was scheduled for 9am drop off at city hall. We called among city council, administration, the FD & PD, friends, other communities, and our community for help in getting this all prepared.

At 6:50am Tuesday morning I received a call from Jim Turosky saying, " you have a truck from Meijer here." With the quick action from Jim and the service department they were able to borrow a pallet jack from Vitalones towing and get the truck ready for distribution. We had many volunteers that helped us portion out the food, and bag the produce. We also had another crew in the refer (refrigerated truck) doing the same with meat, eggs, and milk.

After our first distribution time slot we had visitors from the city of Seven Hill come out to visit us, as they were hit by the tornado. Tony Terry Director of Senior and Community Services, and Debbie wanted to know how we did our distribution. I sat down with them and explained our process and the changes we made along the way.

They stayed for our second time slot to get the feel of our operation.

We served over 485 residents with much needed perishable good with the generosity of Meijer.

The city of Seven Hills held their food distribution on Friday August 16th, I was able to help for 3 hours to get them set up and organized for their distribution.

That same week on Saturday, August 17th we had a very heavy down pour. We had about 3 inches of rain in about 45 minutes. With this much rain all at one time it was impossible for our storm sewers to keep up. Calls were made to dispatch to help with ditches and draining. The service department was in full swing doing the best that could be done with these conditions. The service department was back at it on Sunday morning. I did catch up to them, and Jim Turosky did say that the water in the storm drain has receded about a foot and a half in the last 30 minutes. Everything was operating as it should.

I know our council works well together, we all offer different solutions and make recommendations to solve problems. On social media during our rainstorm a post was made from a council member about a specific ordinance regarding ditching, in that post I provided our residents a screen shot of the ordinance that was referenced, so it was available for them to see. A comment was then made "let's be more accurate." If we are going to be accurate with our residents, we should be posting the complete ordinance with the subsection that is being referenced. I feel as council representatives we should be respectable towards each other and not give off the impression that we do not work well together.

PHILLIPS PAVING LLC. RESURFACING SCHEDULE

These are estimated dates depending on the weather.

Expect delays for the next 3 weeks.

Estimated Start Dates:

Granada 8/26/2024

Coronado 8/26/24

Thunderbird 8/27/24

Sunset 8/27/24

Thank you for your patience.

Dept. Activity July, 2024

During the month of July, annual maintenance of the department's ground ladders and SCBA's was completed.

The department oversaw the Mentor Harbor Yacht Club's annual fireworks display.

The department took delivery of the new command vehicle.

7/1/2024	Andrews Place	Follow Up Inspection (Egress)
7/3/2024	MHYC	Fireworks
7/8/2024	Andrews Place	Pull Station Maintenance (Paladin)

Congratulations goes out to Fire Dept. members celebrating a service anniversary in July

B.C. Konitsky – 33 years

Chief Pechatsko – 26 years

Capt. Campaign – 14 years

F.F. Baker – 1 year

Mayor's Report August 2024

The summer of 2024 is much like the summer of 2023. We continue to have severe weather come through our city. Anytime you experience a power outage, please call First Energy at 1-888-LIGHTSS (1-888-544-4877) to report your loss of power. This gives First Energy an accurate count of the number of customers are without power in our city. By reporting your outage, First Energy will provide you with an update on when they expect the power to be restored. Once they have restored power, they will call you back to make sure your power is back on.

Thank you to Meijer for the generous donation of perishable food for our community. Thank you to Council Vice-President Desirea Thompson and Councilperson Jeannie Wong for organizing the food distribution and all of the volunteers who helped make this event possible.

As a reminder, our Community Room is open 24 hours/day, 7 days/week. We have generators running to keep our departments and offices open during a power outage. The room can be used for charging your electronic devices or just as a way to comfortable while the power is out.

Thank you to our fire and police departments, our service department, and our administration for working together during our power outage to take care of our residents. I am always proud of the work they do on a daily basis along with the work they do when we have extreme situations which affect our residents.

As always, please contact me with any questions or concerns you may have. I can be reached at home at (440) 257-6029, leave a message at City Hall (440) 257-7216, or email me at mayor@citymol.org. If you have urgent matters requiring immediate attention, please contact our Police Department at (440) 257-7234. Our dispatchers will send an officer out immediately. We respond to all concerns and complaints.

Please follow us on Facebook at City Mentor on the Lake, along with Mentor on the Lake Fire Department and Mentor on the Lake Police Department for all that's going on in our city.

Council Meeting August 27, 2024

Administration message to Council:

- The Preliminary Damage Assessment has been sent to the State for review. We estimated \$24,000 in Public Damages. We did not have any qualifying Individual Damage reported to the city. Two businesses and one resident contacted us in total regarding Individual assessments.
- Resolution R-27, regarding surplus sales is simply an annual renewal. Common items to fall under this sale would be large equipment or city vehicles.
- This year's ordinance pertaining to grass cutting, O-16, has less properties listed in comparison to years passed. The Housing and Zoning Administrator has done an excellent job at finding the actual owners of the property and convincing them to be accountable for keeping up their own property. He's also done well with following up on invoices and receiving payments.
- Please consider adopting Resolution R-28 this evening as it is due on August 30th. I submitted the Grant on August 15th and if awarded we will receive up to \$55,000 towards Overlook Beach Park Improvements.
- I would also like to ask council to table an in-depth discussion of the Retire/Rehire Ordinance, O-18 pertaining to vacation until the second reading. The short version, is the original version said 6 weeks because it was meant to be an either/or: take the payout, or carry over the vacation with 6 weeks being the max. The purpose is to avoid some issues that may occur if we allow partial payments.

I'd like to apologize for not being able to discuss all this information in person. My absence was unavoidable as this was my daughter's scheduled week to move into her college dorm located in New York. I look forward to seeing everyone at the next council meeting.

Members of Council,

As an update to ongoing projects:

Under the City of Mentor Concrete Road Program – TC Construction completed work on Larkspur and Sharon in July.

Under the City of Mentor Asphalt Road Program, Phillips Paving LLC will perform resurfacing work all or portions of Granada, Coronada, Thunderbird and Sunset. Work is expected to begin in about 1-month as the contractor will start in Mentor and rotate to MOL. 'Phillips' is a new name to the city but appears to be the extension of the familiar Chagrin Valley Paving.

The Southland Road Drainage Project received Ohio Public Works Commission (OPWC) funding in July. We are wrapping up Bid Documents for bidding this project in the coming weeks.

And good news on a future project:

We were informed by the local committee of OPWC that we are in line for funding of the Beech Drive Storm Outfall Repair. This would be in the amount of a ~\$200K Grant and a \$150K 0% Interest Loan towards a \$586K Project. This is for the repair of the 5-Foot diameter storm sewer that has washed out. The location is north of 7661 Salida and drains an extensive watershed along Beech Drive to the south. Funds available 7/1/2025. While this is no guarantee of funding, in the history of the 39-year program I am not aware of a project getting this far in the process and not getting funded.

I should note that the OPWC program is in the final round of the last 10-year funding cycle approved by the voters of Ohio. For funding of additional rounds, the state legislature must place the renewal on the ballot. MOL has been successful in receiving funding, although limited somewhat due to the required funding of a local share. It typically takes a few years for the stormwater fund to replenish enough to move forward with a new OPWC project.

Let me know if there are any questions –

Respectfully,

Tim Lannon, PE

City Engineer



Fire Dept.'s Monthly Report July, 2024

For the month of July, 2024, there were a total of 126 calls for service.

The call breakdown was as follows:

40 Fire / Service calls.

86 Rescue / EMS calls. Of those 86 calls, there were:

7 calls for Invalid assist.

0 calls for an overdose requiring Narcan.

Dept. Training July, 2024

EMS drills presented by U.H. Lake Health.

Topic was: Geriatric and Dementia

Department shift drills for the month of June

E.M.S. – Abdominal Trauma

Fire – Pump Operator: Fire pump systems

Hands On Job Performance Requirements - Hydrant hookups and pump operations

Dept. Activity July, 2024

During the month of July, annual maintenance of the department's ground ladders and SCBA's was completed.

The department oversaw the Mentor Harbor Yacht Club's annual fireworks display.

The department took delivery of the new command vehicle.

7/1/2024	Andrews Place	Follow Up Inspection (Egress)
7/3/2024	MHYC	Fireworks
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Congratulations goes out to Fire Dept. members celebrating a service anniversary in July

B.C. Konitsky – 33 years

Chief Pechatsko – 26 years

Capt. Campaign – 14 years

F.F. Baker – 1 year

8/27/2024
Council Meeting Report on
Parks & Rec Board Meeting 7/25/2024

The Parks and Rec Board met on Thursday, July 25 at 6:30 pm and adjourned at 8:30 pm. In attendance were Board Members Pechatsko, Stafinski, Kozlowski, Turi, and Wong. Mayor Eva and Kenny Ice were also present, as was Council President Johnson and several members of the Public including 3 members of the Mayor's Citizens Advisory Committee.

Commemorative Centennial T-shirts

- The second Commemorative Centennial T-shirt pre-order sale ended on Aug 6. At the time of our last full meeting of Board Members on 7/25, only 20 shirts had been ordered, with 12 days remaining in the campaign. In addition to reviewing increased promotion efforts to meet the print minimum of 63 shirts by the deadline, a back-up plan for Parks & Rec to purchase the balance of shirts and then sell them at upcoming events was agreed upon. The allocation, not to exceed a maximum of \$430 + tax was voted upon and passed 4:1.
- By close of business day on the Aug 6 ordering deadline, 57 shirts had sold. Therefore, 6 additional shirts were purchased using Parks & Rec funds previously appropriated for Centennial Commemorative Items (101.510.5512), an amount totaling \$60.
- Those who ordered shirts and selected bulk shipping may pick them up at City Hall during the Saturday August 31 event.

100th Anniversary Family Celebration

- Saturday August 31 at City Hall Park from noon-4 pm. The event will feature Centennial and Lakefront-themed activities such as: Nautical Bingo, a Bubble Station, Make-a-Sailboat, Sidewalk Chalk coloring, Shell Painting to fill in a large "100" outline on City Hall lawn, creation of items to place in a Time Capsule, a Centennial-Selfie Backdrop, Play Kickball with the Mayor, and afternoon refreshments.
- Following a review of the planned activities and supplies needed for this event, a budget of \$1200 was authorized from the 2024 Appropriations by unanimous vote. Bottled water will be donated by Giant Eagle.
- Volunteers are needed to help staff various activity stations throughout the day. We anticipate needing 7-10 volunteers; please consider helping out, even if you cannot stay the entire 4 hours.

Fall Fest 2024

- Saturday, September 7 at City Hall Park from 2-8pm
- Volunteers will be needed to help in shifts; please mark your calendars.

October Centennial Event

- Saturday, October 19 at MHYC: An evening adult event; attendance will likely be capped at around 140.
- Sponsors are being sought out to help defray costs and reduce attendee ticket prices
- A "Centennial-themed" table centerpiece contest is in the works, and individuals/neighborhoods are encouraged to enter – details are on the City web site

Involving Local Businesses: Board members have canvassed all local businesses to promote celebration of the Centennial by inviting them to upcoming events and asking them to consider offering themed discounts or offers to their customers, which the City can help advertise.

New Business: Lake Overlook Beach Park revetment plan

The Mayor and Jeff Shick briefed members of the Board by providing an overview of the history and current state of project planning. The City Engineer has been tasked with creating an alternative project plan that encompasses the priorities of revetment, beach protection, and water access; the issue is how best to go about that. Hosting a bidder's conference was suggested, which would invite experts in various aspects of shore management and construction to provide insight and ideas of what's needed and what's possible that could be incorporated into the final plan.

Next Meetings: A series of weekly sessions were planned to organize and assign tasks for upcoming events. A group of 3 Board Members has met every Sunday at 9 am since July 28. Coming up next, Centerpiece Workshops are planned for Mon Sep 9 and Mon Sep 16 at 5:30 pm in the Community Room. The next regular Board meeting will be as scheduled on Thursday, Aug 29 at 6:30 pm.

Respectfully submitted,



Jeannie Wong, Council Representative to Parks & Recreation Board

Mentor on the Lake City Council Committee Report

Committee Name: Community Development

Date: August 12, 2024

Start Time: 6:00p.m. **Stop time:** 6:30p.m.

Purpose: Web Page Design RFP

Attendance

Committee Chairperson: Ward 2 Gray

Committee Members: 1. Co Chair Ward 1 Mrs. Wong 2. At-large Council Bittner

Council Members: 1. Council President Johnson 2. Council
3. Click here to enter text. 4. Click here to enter text.

City Officials: 1. Click here to enter text. 2. Click here to enter text.
3. Click here to enter text. 4. Click here to enter text.
5. Click here to enter text. 6. Click here to enter text.

Others: 1. Public. Mr. Schick 2. Click here to enter text.
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Minutes: Meeting started by discussion of moving forward from entertaining individual companies to just creating the RFP.

Having two current companies inquiring about services and the provided material from Blackbird as potential interested Webpage Designer.

Discussion shifted between a proposal from the former interested company and an actual very detailed in depth actual bid from another city webpage bidding process.

The committee understands the urgency to complete an document and will continue moving forward to simplify to meet our cities requirements for an RFP.

Mentor on the Lake City Council Committee Minutes & Report

Committee Name: Ordinance Committee

Date: 8/12/2024

Start Time: 6:30 pm **Stop time:** 7:56 pm

Purpose: 1) Status update for Legislation to regulate short-term rentals (STR) in the City; 2) Review of Parking (452) and Noise (648) Ordinances; 3) Feral Cat Colony Ordinances; 4) MOL Administrative Policy on “Retire-Rehire”

Attendance

Committee Chair: Jeannie Wong

Committee Members: 1. Kevin Bittner, V-Chair 2. Skip Gray

Council Member: 1. Robert Johnson, Pres

Members of the Public: Stan Powaski, Paul Morris

Minutes: (Bolded sections comprise the Report to Council and will be delivered orally)

Status update for Legislation to regulate short-term rentals (STR) in the City: Following Law Director review, the Committee accepted the latest version of the legislation language, as well as that for the related 3% Lodging Tax legislation. The question about “grandfathering” and whether the regulations can be enforced if included as part of the Zoning Code was posed to the Law Director, but no response had been received by the time of this meeting. Committee members feel this is an important question to answer before this leaves Committee, given that no regulation and no changes to regulation in the future will be possible if grandfathering is allowed. Additional language may be needed to protect the City’s ability to hold all STRs under the same control.

Summary – The final adapted legislation for Short-Term Rental regulation has been approved by the Committee. However, before sending it back to Council, the Committee wishes to confirm whether “grandfathering” under the Zoning Code will affect the City’s ability to enforce these regulations or any changes to them in the future. The final Lodging Tax legislation language was also approved by the Committee and will wait to accompany the main STR regulation back to Council.

Review of Parking Ordinances (452.01, 452.16, and 452.17): The proposed restructured street parking ordinances combining 452.01 with 452.03 and 452.16 with 452.17 to consolidate and simplify restrictions have been discovered to be incongruous with the current Penalties for Parking Violations, listed in a separate Ordinance (452.99). This was overlooked by the Committee when re-writing the listing of violations. We must now review the language for the parking violation penalties to be consistent with the re-written language.

Summary – The Committee’s proposed language for restructuring of our street parking ordinances, initially undertaken to support the expected Short Term Rental Regulation Ordinance, has been discovered to be incongruous with the current Penalties for Parking Violations, which are listed in a separate Ordinance (452.99). This was overlooked during the writing process and will now be re-examined so that all language is consistent with intent.

Review of “Noise” Restrictions: Further changes to a newly proposed Noise Ordinance, an addition to our current Chapter 648 Peace Disturbances, were agreed upon by all. However, the discussion is now centered on the most suitable penalty structure for violations, given the variety of penalties (e.g. degree of misdemeanor charge and/or fine/fee schedule and how many warnings to allow before penalties ensue) now listed for various Peace Disturbances violations in the same Chapter. The group plans to consult the Police Chief and Law Director for input regarding what penalty structure is enforceable and best applies to the most typical noise disturbance violations.

Summary – Continued work on Noise ordinances, again initially undertaken to support the expected Short Term Rental Regulation Ordinance, resulted in agreement on a new residential Noise section addition to our current Chapter 648 Peace Disturbances. However, the discussion is now centered on the most suitable penalty structure for violations, given the variety of penalties now levied for violations found under the same Chapter. Consultation with Law Enforcement and the Law Director and further discussion will be needed.

Feral Cat and related Animal Ordinances: The Committee received the data currently available from our animal welfare organization partner, Community Cats. However, these were not helpful in directing us toward possible solutions. This Committee feels that our current Ordinances on feral cat colony management are sufficient and outline the critical elements needed for colony control. Therefore, no recommendations for alteration of these specific Ordinances are being made.

Our principal recommendation is for improved enforcement of the Ordinances as written, particularly coordination and regular contact with the animal welfare organizations involved and supervision of the Trap/Neuter/Return program. The Committee recommends Council ask the Administration for a monthly report on colony data to follow progress and generate data that can guide ongoing control efforts. This Committee agrees with and supports any effort the Administration would make toward setting up a meeting with the animal welfare organizations and the public for education on their respective roles in feral cat population management. Further, the Committee recommends that Council consider appropriating funds for reimbursement to residents who trap cats and take them to a clinic for TNR services.

Summary – The Committee makes the following recommendations to Council regarding Feral Cat population management:

- 1) Current Ordinances on feral cat colony management are sufficient and do outline the critical elements needed for colony control. Therefore, no specific alteration of these Ordinances is required at this time;**
- 2) Our principal recommendation is for improved enforcement of the Ordinances as written, particularly with respect to coordination and regular contact with the animal welfare organization(s) involved and oversight of Trap/Neuter/Return efforts;**
- 3) Council should ask the Administration to provide a public Feral Cat report monthly; this would show any progress being made and generate data to guide ongoing control efforts;**
- 4) Council should support any effort the Administration makes toward setting up a meeting with the animal welfare organizations and the public for education on their respective roles in feral cat population management;**
- 5) Council should consider appropriating a fund for reimbursement of residents who trap feral cats and get them to clinics for TNR services;**
- 6) Council should urge the Administration to appoint a specific individual or “point person” whose responsibility it is to administer and oversee colony control efforts, interface with the public and our partnered animal welfare organizations, review monthly data and survey the City regularly, consult with other municipalities and organizations (e.g. the Health Dept) to discover best practices and why**

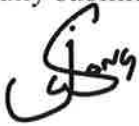
certain measures are successful there but not here, and distribute the funds provided for TNR reimbursement.

MOL Administrative Policy on “Retire-Rehire” (Exhibit A from 2024-R-25): The Committee reviewed and agreed with proposed language for an Ordinance Amending Ordinance 2024-O-06, the law adopted on 6/25/2024 requiring Council’s approval for re-hiring of a retired City employee. Also discussed was a numeration error discovered in the original 2024-O-06, which referred to its enactment becoming Codified Ordinance 250.23. However, we already have a 250.23, which concerns the Pick-up of Police and Firemen’s Disability and Pension Fund Contributions. Therefore, in addition to amending 2024-O-06 as it was passed in June, any new legislation that enacts the new employee “retire-rehire” policy must correct that numeration error and do so as 250.24. This corrective language has been bundled with the proposed Ordinance Amending Ordinance 2024-O-06. If for some reason Council fails to pass the amendment to 2024-O-06, a separate ordinance correcting the numeration alone will need to be passed in order to preserve 250.23 as previously written.

Summary – The Committee reviewed and agreed with language for an Ordinance Amending Ordinance 2024-O-06 which codifies the Administrative Policy on “Retire-Rehire” and simultaneously corrects the numeration error regarding 250.23 that was discovered during this review. We recommend Council remove from consideration 2024-R-25, the original proposed policy that was sent to this Committee for review, and accept instead the Ordinance Amending Ordinance 2024-O-06 for discussion and passage.

The meeting was adjourned at 7:56 pm.

Respectfully submitted,



Jeannie Wong
Chair, Ordinance Committee

Mentor on the Lake City Council Committee Report

Committee Name: Finance/Audit Committee

Date: 8/19/2024

Start Time: 6:15 pm

Stop time: 7:00 pm

Purpose: To review proposed 2024-O-15 An Ordinance to Amend Ordinance 250.14 Longevity Compensation, first presented to Council on 7/23/2024

Attendance

Committee Chairperson: Skip Gray

Committee Members: Jeannie Wong

Council Members: Rob Johnson, President

Minutes: The Committee began by reviewing the history behind the proposed legislation. The City had a Longevity Compensation plan for municipal employees which paid out a percentage of salary as an annual bonus, with escalating percentages awarded based on duration of employment. This was discontinued in 2016, when Council was asked by the Administration to review and possibly reduce the amount of compensation provided for this purpose due to budgetary constraints and inability of the City to provide it for all employees. Given the financial situation at the time, Council felt that the City could not afford to provide any automatic or “guaranteed” bonuses and voted to eliminate the program entirely for those employed after 4/01/2016. Any employees receiving Longevity Compensation per the former plan continue to do so. The Administration has proposed reinstatement of Longevity Compensation to employees not currently receiving any as a way of encouraging loyalty and as an employee retention strategy. The proposal provides a lump sum bonus annually based on years of service, with a reduced schedule for those working part-time who work more than 500 hours during the year. Financial data provided by the Administration were also reviewed.

During the discussion, it was noted that this plan is essentially a guaranteed annual pay raise or increase *on top of the base pay increases* that City employees *currently enjoy each fiscal year*. An employee receives the extra money for nothing more than remaining employed. It was felt that employees are better encouraged to start and stay by budgeting for higher base pay and that bonuses should be just that – a bonus, not guaranteed; and in all cases subject to reduced number, reduced amount, or elimination in times of budgetary distress. Furthermore, the group felt that bonuses *should* be provided to reward employees for exemplary effort and service on the job that distinguishes them from others who have not made a similar effort during that year and so do not receive any bonus pay. By budgeting for higher base pay and a limited number of bonuses, we would be better protected against the effect of budgetary volatility, when multiple annual raises for all may be unsustainable.

Summary: The Committee reviewed the history of City Employee Longevity Compensation and the reasons provided for reinstatement, along with the current proposal and financial data provided by the Administration. The Committee notes that this plan is essentially a guaranteed annual pay raise or increase *on top of the base pay increases* that City employees *currently enjoy each fiscal year*. It was felt that employees are better encouraged to start and stay by budgeting for higher base pay and that bonuses

are just that – a bonus, not guaranteed; and in all cases subject to reduced availability, amount, or even elimination, should the City suffer budgetary distress. This Committee feels that Council should support instead a compensation system with suitable base pay that further rewards employees for achieving strong performance metrics based on objective, periodic evaluation. Therefore, we recommend that Council withdraw the proposed Ordinance 2024-O-15 from consideration.