

**City of Mentor-on-the-Lake**

5860 Andrews Rd, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

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**Re: 2025 Business License Renewal**

Dear Mentor-on-the-Lake Business Owner:

In compliance with Chapter 804 of the Codified Ordinances of the City of Mentor-on-the-Lake, all businesses operating within the City must obtain a business license annually.

To obtain your license for 2025, please submit the following items to City Hall no later than January 19, 2025:

1. **Business License Renewal Form (attached below)**
2. **$10 License Fee (cash or check)**

A downloadable/printable version of this form is available on the City’s website at www.citymol.org.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Kenny K. Ice

Administrative Assistant, Mentor-on-the-Lake City Hall 

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BUSINESS LICENSE RENEWAL SHORT FORM

Name of Business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owners Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Managers Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred Mailing Address (if different from above)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: Web Address:

I hereby attest that the information listed on the last Business License Application that was submitted to the City of Mentor-on-the-Lake, remains the same and therefore it is not necessary to submit the long form of the license renewal.

Signature Date

 Receipt #\_\_\_\_\_\_\_\_\_\_