



City of Mentor-on-the-Lake

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**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
JANUARY 14TH, 2025
7:00 p.m.**

The Regular Meeting of Council for the city of Mentor-on-the-Lake was called to order on January 14th, 2025, at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	At Large:	MICHELLE MOORE, Vice President
Aye	Ward 4:	DESIREA THOMPSON
Aye	Ward 2:	SKIP GRAY
Aye	At Large:	KEVIN BITTNER (absent)
Aye	Ward 1:	JEANNIE WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council- December 10th, 2024

MOTION MADE BY MRS. MOORE, Seconded by Mrs. Thompson, for approval of the minutes. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson.

MOTION CARRIED: 6/0

MOTION MADE BY MRS. MOORE, Seconded by Mr. Lunder, to add the Organization Meeting of Council minutes from 1-7-2025 to the agenda ROLL CALL: Ayes: Council Members Moore, Thompson Gray, Wong, Lunder, Johnson.

MOTION CARRIED: 6/0

Mr. Johnson wanted the first line to be struck from the minutes.

MOTION MADE BY MS. WONG, Seconded by Mrs. Thompson, to amend the minutes from the Organizational Meeting to strike the first sentence. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

MOTION MADE BY MR. GRAY, Seconded by Mrs. Thompson, to approve the minutes as amended. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

CORRESPONDENCE: (none)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor and Safety Director – Mr. Eva

Mayor Eva thanked the Service Department for their upkeep during this current weather. Reminder; January 22nd at 7:00 P.M. is the feral cat discussion. The next Envision Steering Meeting is February 20th, 2025 at 7:00 P.M. Mayor Eva read the Fire Department report and a letter for the Fire Department B Shift; both will be included in the minutes.

Administrative Director – Ms. Martin

Ms. Martin read her report; it will be attached to the meeting minutes.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS: (none)

BOARD/COMMITTEE/COMMISSION REPORTS:

Committee of the Whole/ December 16th, 2024 / Mr. Johnson

Mr. Johnson read the Committee of the Whole report; the meeting notes are attached to the minutes.

Ordinance Committee/ December 17th, 2024 / Ms. Wong

Ms. Wong read the Ordinance Committee report; the meeting notes are attached to the minutes.

Envision Steering Meeting/ January 9th, 2025 / Mrs. Thompson

Mrs. Thompson read the Envision Steering Meeting report; the meeting notes are attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK: (none)

LEGISLATION BEFORE COUNCIL:

ORDINANCE NO. 2024-O-20 (SECOND READING) (REFERRED TO ORDINANCE COMMITTEE)

AN ORDINANCE AMENDING THE ZONING CODE BY CREATING NEW CHAPTER 1270 OF THE CODIFIED ORDINANCES FOR THE REGULATION OF SHORT-TERM RENTALS IN THE CITY AND DECLARING AN EMERGENCY

This ordinance is still in the Ordinance Committee.

ORDINANCE NO. 2024-O-22 (SECOND READING) (REFERRED TO ORDINANCE COMMITTEE)

AN ORDINANCE AMENDING CODIFIED ORDINANCES 452.01, 452.17 AND 452.99 AND REPEALING ORDINANCES 452.02 AND 452.03 RELATING TO PARKING ON THE STREETS

This ordinance is still in the Ordinance Committee.

ORDINANCE NO. 2024-O-28 (REFERRED TO ORDINANCE COMMITTEE)
AN ORDINANCE AMENDING SECTION 250.05, VACATIONS, OF THE CODIFIED ORDINANCES, OF THE CITY OF MENTOR-ON-THE-LAKE AND DECLARING AN EMERGENCY

This Ordinance was referred to the Ordinance Committee.

ORDINANCE NO. 2025-O-01

AN ORDINANCE AMENDING CODIFIED ORDINANCES 1240.02, 1258.02. AND CREATING NEW SECTION 1258.021 IN ORDER TO REGULATE CANNABIS DISPENSARIES IN THE CITY

This Ordinance was referred to the Planning and Zoning Commission

ORDINANCE NO. 2025-O-02

AN ORDINANCE ENACTING CHAPTER 882 – CANNABIS / MARIJUANA LICENSURE

MOTION MADE BY MR. LUNDER, Seconded by Ms. Wong To amend 2025-O-02. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

DISCUSSION:

Ms. Wong had a few suggestions for the Ordinance to be amended as shown;

882.07 Procedure for Obtaining Licenses

(b)(8) A map showing any school, church, public library, public playground, or public park within a radius of 500 feet of the premises;

882.08 Denial of Marijuana Business License

(g) The premises are located within 500 feet of school, church, public library, public playground, or public park.

MOTION MADE BY MR. LUNDER, Seconded by Ms. Wong, to amend Ordinance NO. 2025-O-02 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

This Ordinance was sent to second reading.

Ms. Wong wanted to discuss 882.10 License Fees and whether they keep the \$10,000 application and renewal fee or whether they feel that could be a risk to be challenged under ORC 3780.25g which is specific to the adult use marijuana business and appears not to allow municipalities to level any fee.

Mr. Johnson said that he suggests to ask the new Law Director as soon as they have one.

RESOLUTION NO. 2025-R-01

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF BRANDI MONTGOMERY TO THE BOARD OF ZONING APPEALS AND DECLARING AN EMERGENCY

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution NO. 2025-R-01
ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson
Nays: None
MOTION CARRIED: 6/0

RESOLUTION NO. 2025-R-02

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF MIKE SWEENEY TO THE PLANNING AND ZONING COMMISSION

Mr. Johnson said that there was one correction that needed to be made because one of the lines says Al Busher and it should just say Mike Sweeney.

MOTION MADE BY MRS. MOORE, Seconded by Ms. Wong, to amend Resolution NO. 2025-R-02 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Moore, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution NO. 2025-R-02 as amended ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson
Nays: None
MOTION CARRIED: 6/0

RESOLUTION NO. 2025-R-03

A RESOLUTION CONFIRMING THE APPOINTMENT OF JOHNATHAN STEINBACH TO THE PARKS AND RECREATION BOARD

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Gray, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution NO. 2025-R-03 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

RESOLUTION NO. 2025-R-04

A RESOLUTION CONFIRMING THE APPOINTMENT OF JOSEPH M. GURLEY AS CITY PROSECUTOR AND ASSISTANT LAW DIRECTOR, AFFIRMING HIS CONTRACT, DETERMINING COMPENSATION, AND DECLARING AN EMERGENCY

MOTION MADE BY MR. GRAY, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Thompson, for Passage of Resolution NO. 2025-R-04
ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson
Nays: None
MOTION CARRIED: 6/0

RESOLUTION NO. 2025-R-05

A RESOLUTION CONFIRMING THE APPOINTMENT OF BRANDON D.R. DYNES ESQ., LAW OFFICE OF THRASHER, DINSMORE & DOLA AS LAW DIRECTOR AND ASSISTANT CITY PROSECUTOR, AFFIRMING THE CONTRACT, DETERMINING COMPENSATION, AND DECLARING AN EMERGENCY

Mr. Dynes introduced himself and then Ms. Wong directed a question to the administration asking if there is an estimate of the price difference might be from previous. Ms. Martin expects that they will break even at cost. Mrs. Moore asked if something happened to Mr. Dynes; if there would be someone else appointed and Mr. Dynes said that in the event, they need someone to step in or answer questions that his partners are there for them as well and he does not expect to leave anytime soon. Mrs. Thompson asked about the consolidating a few of the roles and if there would be a future where they would consolidate our prosecutor into this role so that do it all as one and Ms. Martin said that yes, it is possible.

Mrs. Moore brought attention to an error in the document that would need amended in section 2 that should read two hundred and seventy-five dollars and not one hundred dollars.

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Gray, to amend Resolution NO. 2025-R-05 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MRS. THOMPSON, Second by Mr. Gray, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution NO. 2025-R-05 as amended ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson
Nays: None
MOTION CARRIED: 6/0

RESOLUTION NO. 2025-R-06

A RESOLUTION CONFIRMING THE APPOINTMENT OF CEC, CIVIL & ENVIRONMENTAL CONSULTANTS, INC., AS CITY ENGINEER, AFFIRMING THEIR CONTRACT, ESTABLISHING THEIR COMPENSATION, AND DECLARING AN EMERGENCY

Bob Parker introduced himself to Council. Ms. Wong asked the administration about not having an engineer on retainer, and given the projects that we know we have planned for 2025, what is the estimated cost for engineering services this year. Lastly Ms. Wong said that seven days for a termination

notice is extremely shorts with a three year long contract. Ms. Martin said that the termination being seven days is more for the cities benefit and gives us an option to get out of the contract if we needed to. Mayor Eva said that the retainer if not necessary with CEC and there is a fee schedule up front for each project. Mr. Parker explained that every project will include a proposal that will show what is being done, what it costs and when it will be completed and this is how they handle five other municipalities and it has worked. Council agreed that they would like to see the termination be at thirty days.

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Gray, for Suspension of the Rules. ROLL CALL:
Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MS. WONG, Seconded by Mrs. Thompson, to amend Resolution NO. 2025-R-06 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution NO. 2025-R-06 as amended ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson
Nays: None
MOTION CARRIED: 6/0

OLD BUSINESS: (none)

NEW BUSINESS:

Mr. Johnson has proposed a 90-day extension on any current projects, any CRA's that are out there so council can decide how to clarify the existing CRA.

MOTION MADE BY MS. WONG, Seconded by Mr. Gray, to amend the agenda and add Ordinance NO. 2025-O-03 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MR. GRAY, Seconded by Mrs. Moore, for Suspension of the Rules. ROLL CALL:
Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

MOTION MADE BY MR. GRAY, Seconded by Mrs. Thompson, for Passage of Ordinance NO. 2025-O-03 ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None
MOTION CARRIED: 6/0

Mayor Eva said that the Housing Council terms are three years. The make up is two members are appointed by Mayor Eva, two members are appointed by City Council, one member is appointed by the Planning and Zoning Commission, the majority of the members then appoint two additional members making seven members' total. All members but be residents of Mentor on the Lake.

The committee assignments were discussed by Mr. Johnson and Mrs. Moore and given to members of council. The only complaint was from Mr. Bittner whom did not want to serve on the Parks and Recreation Board. Every member has six committees minus Mr. Bittner who has five. Mrs. Thompson said that she would take over as chair to elevate the time commitment from Mr. Bittner.

The committee assignments will be amended to allow Mrs. Thompson to chair the Ordinance Committee.

MOTION MADE BY MR. LUNDER, Seconded by Ms. Wong, to approve the Committee Assignments as amended ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

OPEN TO THE PUBLIC TO SPEAK:

Jason Morris 5845 Lake Road. Mr. Morris wanted to say thanks for extending the CRA process and he looks forward to hopefully getting a resolution to this matter soon.

7:56 P.M EXECUTIVE SESSION OF COUNCIL:

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Council to move into Executive Session to discuss a personnel matter. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson.

MOTION CARRIED: 6/0

8:16 P.M. COUNCIL RECONVENED. ROLL CALL: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson.

All present.

ANNOUNCEMENTS AND SETTINGS OF MEETINGS:

Parks and Recreation Board
Zoning Committee
Envision Steering Meeting

Thursday, January 16th, 2025 at 6:30 P.M.
Tuesday, February 4th, 2025 at 6:30 P.M.
Thursday, February 20th, 2025 at 7:00 P.M.

ADJOURNMENT: 8:20 P.M.

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Thompson, for Adjournment. ROLL CALL: Ayes: Council Members Moore, Thompson, Gray, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 6/0

The next **REGULAR AGENDA MEETING** will be held on
Thursday, January 23rd, 2025 at 6:00 P.M.

The next **REGULAR MEETING OF COUNCIL** will be held on
Tuesday, January 28th, 2025 at 7:00 P.M.

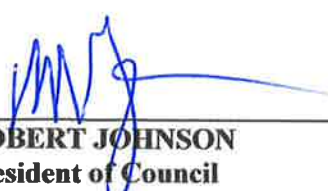
APPROVED:

Date

1-28-2025

Attest:

Clerk of Council


ROBERT JOHNSON
President of Council



Fire Dept.'s Monthly Report

December, 2024

For the month of December, 2024, there were a total of 117 calls for service.

The call breakdown was as follows:

39 Fire / Service calls.

78 Rescue / EMS calls. Of those 78 calls, there were:

10 calls for Invalid assist.

0 calls for an overdose requiring Narcan.

Dept. Training December, 2024

EMS drills presented by U.H. Lake Health.

Topic was: Protocol Update

Department shift drills for the month of December

E.M.S. – Alcohol-related emergencies

Fire – Fire Behavior

Hands on training - Using the air lifting bags from an SCBA bottle.

Dept. Activity December, 2024

NCC Home 7510 Primrose Suppression Inspection

Giant Eagle 6079 Andrews Sprinkler Inspection

Enzo's Pizza 5909 Andrews Business Fire Inspection

Former Oasis 7895 Munson Initial Fire Safety Inspection

In December, the fire department continued the annual tradition of the Santa rounds. We had a great turn out of department members, their families and the Mayor that helped in spreading holiday cheer.

On December 17th, the department responded to a structure fire at the Cardinal Sports Bar. The department continues to work closely with the State Fire Marshals office and at this time the fire is still under investigation.

We have submitted our application for the State Fire Marshals equipment grant requesting over \$13,000 to replace P.P.E.

Congratulations to our members celebrating a service anniversary in December,

F.F. Huelsman – 24 Years

Fire Dept.'s Year-end Report, 2024

Year-end Report for 2024, there were a total of 1,340 calls for service in 2024.

The call breakdown was:

409 Fire / Service calls.

931 Rescue / EMS calls. Of those 931 calls, there were:

119 calls for Invalid assist.

8 calls requiring Narcan, of those 8 calls. There were:

5 calls for an overdose.

Thank you letter

D Wacławski

MOL FD Justin Corbe

, Dave Eva

, MOL FD James Pechatsko

, Administrative Director

Fri, Jan 10, 2025, 3:10 PM

Dear Team Members at: Mentor-on-the-Lake Fire Dept "B Shift",
UH LakeWest ER
UH Seidman 7th Floor ICU

Complete gratitude can not begin to describe the thankfulness we have in our hearts for each and every one of you involved in the care and miraculous healing of Robert "Bob" Rhodes. Since that evening on July 17, 2024 when Mentor-on-the-Lake Fire & Rescue answered the call for an 83 year old man with breathing difficulty, we have found out what a miracle it was for Bob to be alive to share another holiday season with us. It wasn't his time to be in the company of the Lord, so the Lord sent him back to us with your help.

We want to share with you what all transpired. Bob suddenly didn't feel well (when his wife called him for dinner and he didn't come immediately). When she checked on him, he said his leg was really swollen and he didn't feel right. Within seconds, he fell back on the bed, white as a ghost and said "Call 911, I can't breathe". The ambulance arrived quickly and as they were loading him up into the ambulance his heart stopped. They began life-saving maneuvers enroute to the hospital and brought him back only for his heart to stop a second time. Again, they revived him. At LakeWest, CT scans showed multiple large blood clots (massive pulmonary embolism) in both lungs and also in his legs. He was flown via helicopter to the UH Main Campus, Seidman 7th Floor ICU. They administered medications and had to put him on a ventilator. It was doing 100% of the breathing for him for 3 days. He had an arterial line and a central line placed to deliver medications more effectively. As the team was slowly weaning him off of no less than 15 bags of medications and fluids, he was becoming responsive. He was moving his feet, nodding yes or no to questions, squeezing hands and giving thumbs up when prompted. On the fourth day the machines did 40% of the breathing for him, and finally on the fifth day the ventilator was removed. He was able to speak clearly, yet softly, and did not even have a sore throat from the tube! Ten days after it all started, he was discharged from UH and headed to rehab. He was back home again in only 2 months and 2 days! He suffered no heart or brain damage from the event and is pretty much back to his old self.

As a family, we want to thank all of you for your immediate response to all of Bob's needs. Thank you for your professionalism and for explaining to us what was going on at each step of the way in words we could understand. Thank you for your compassion as we struggled with emotions trying to speak and ask questions. Thank you for attending to our needs as we stayed around the clock at his

Administration Announcement

January 14, 2025

- The closing of the accounts for the year was completed this afternoon. I would ask that we wait to schedule a budget review meeting during the next council meeting.
- The remaining two Mentor-on-the-Lake signs should be completed and installed by the end of February as long as there is a break in the weather.
- I would like to announce we recently promoted a new Service Foreman, Joe Parks. While he is getting used to the new role, I would like to ask Council and the public to contact Chuck Snyder, the housing and zoning administrator for any service needs or concerns and I am always available as well.
- Republic set up a meeting with me next week to go over any concerns we may have. If anyone has anything they would like to bring up, please email me.
- The fence over by McMinn has rotted and fell over in some sections. I will be asking service to completely remove those sections to prevent any safety hazards during this winter season. I know this will not be ideal for some of the homeowners, but it is necessary.

Committee of the Whole December 16, 2024 6:30 pm

Present: Mr. Johnson, Mr. Gray, Mr. Bittner, Mrs. Thompson, Mr. Lunder, Mrs. Moore, Ms. Wong

Purpose: Propose legislation/restrictions (if any) on Cannabis sales in Mentor-on-the-Lake

Proposal by Ms. Wong to limit to 1 in city, require business license and be limited to Business II district.

No: Bittner, Gray

Aye: Thompson, Moore, Wong, Lunder, Johnson

Adjourned 7:02pm

Mentor on the Lake City Council Committee Minutes & Report

Committee Name: Ordinance Committee

Date: 12/17/2024

Start Time: 6:32 pm

Stop time: 8:10 pm

Purpose: 1) Review of Amendments to Street Parking; 2) Revision of STR Regulations; 3) New Business: Amendments to Vacations 250.05; 4) 648.13 Loading and Unloading Activities

Attendance

Committee Chair: Jeannie Wong

Committee Members: 1. Kevin Bittner, V-Chair 2. Skip Gray

Council Member: Robert Johnson, President; Desirae Thompson, Vice-President

Invited Guest: Administrative Director, Jaclyn Martin

Member of the Public: Paul Morris

Minutes: **(Bolded sections comprise the Report to Council and will be delivered orally)**

New Business - Review of 2024-O-28 Amendment to *Section 250.05 Vacations*: The Committee reviewed all proposed changes in 2024-O-28, which amends the employee Vacation policy as currently provided in Section 250.05. Modifications to allow employees to take time off during the first year of employment (but only after the first 90 days) and for a standardized procedure requiring advanced notice and administrative approval of planned time off (per the State Auditor's suggestion) were approved by all on the Committee. As is common practice among many governmental agencies, our current ordinance grants employees coming in from another public sector position the ability to receive increased vacation accrual benefits that take into account their prior years of government work experience. The proposed changes include a clause that affords the Mayor discretion to increase vacation accrual, also based on qualified experience, for those hired in from the private sector. Finally, the calendar deadline for notification that an employee wishes to take advantage of the annual one-week maximum vacation cash payment has been moved up from December 1 to November 15 to provide Finance more budget adjustment time before the end of the year. The approved language for 2024-O-28 is ready to forward onto the Law Director for final review and presentation to Council.

Summary - The Committee reviewed all changes proposed to the employee Vacation Policy (Section 250.05) that were first presented to Council as 2024-O-28 on 12/10/2024. Modifications to allow employees to take time off during the first year of employment and for a standardized procedure requiring advanced notice and administrative approval of planned time off (per the State Auditor's suggestion) were agreed upon by all. The modified and accepted final language is pending final Legal review before presentation back to Council.

Ongoing Business - Review of Amendments to Street Parking Ordinances (2024-O-22): Amendments to current residential street parking ordinances (as recommended by this group) were first introduced to Council on 11/12/24. Since then, the Committee has been re-working them to address enforcement concerns voiced by Police Chief Forsythe and to enhance definitions and restrictions for the parking of "large vehicles", "trucks", RV's/boats, and "construction" vehicles. The group agreed upon more robust definitions of all vehicle types, recognizing that some residents on larger properties (on the lakefront, in particular) keep and use construction equipment to maintain their properties; increased set-backs and a Permitting process for such vehicles was agreed upon. Several other cities' RV parking policies were reviewed and the group agreed to include a few

more requirements for parking RVs on residential property here, so as to avoid eyesore complaints and to keep up the appearance of neighborhoods. However, all in the group felt that residents who are able to observe the setback rules and conditions should be allowed to park RVs at home. Also reviewed was the idea of imposing late fees for violation fines. This idea was retained by the group, though the grace period was extended from 10 days to 30 days, as is more typical of many bills. A revised version will be passed onto the Police Chief for review, then onto final legal review before being presented again to Council.

Summary – The Committee agreed on several revisions to proposed street and residential parking ordinances. These newest additions acknowledge a desire to reduce the risk of community eyesores while retaining the ability for residents to continue parking RV's and boats at home. Further, residents with larger lots who require regular use of construction equipment to maintain their properties and shoreline should be able to do so, but with more stringent parking setback requirements and a new permitting process for that. The changes were sent to the Police Chief and Administration for review in late December. The final language is pending legal review before presentation to Council.

Ongoing Business – Revisions to 2024-O-20 Short-Term Rental Regulations (and related Lodging Tax Ordinance): The group has begun its work to simplify and shorten the proposed legislation. The group still feels that permits for STR should be more restrictive than CUP for other businesses (such as 1-year maximum validity) and plans to propose statutory, rather than discretionary, limitations. Discussion included the need to define short-term, mid-term, and long-term rental stays and which registration system would be required for each type of rental business.

Summary – The Committee has begun work to simplify and shorten proposed legislation to regulate Short-Term Rental businesses. An update on progress of revisions will be presented at our next meeting.

New Business – Review of 648.13 Loading and Unloading Activities in light of recent passage of 2024-O-23 as amended (i.e. C.O. 648.15 Noise): On 12/10/2024, Council amended and passed 2024-O-23, which created a new Noise ordinance for the City (648.15). It was noted that there could be some conflict between the new law and *portions* of existing ordinance 648.13 Loading and Unloading Activities that was written to restrict specific commercial activities that were bothersome to adjacent residential areas. The Committee felt that the conditions within this ordinance should still apply to the uniquely commercial activities as described, while the new 648.15 Noise should be sufficient to restrict any other type of nuisance noise activity in all Zoning districts of the City. Therefore, the Committee recommends remedy by changing the title of 648.13 to read “648.13 Loading and Unloading Activities in Business Districts”, thus limiting the scope of that law. The new 648.15 Noise will continue to apply to all areas of the City. The revision will be presented for legal review and then be presented before Council.

Summary – The Committee reviewed 648.13 Loading and Unloading Activities in light of recent passage of 2024-O-23 as amended (i.e. 648.15 Noise). The Loading and Unloading Activities law was written years ago to restrict specific commercial activities that were bothersome to adjacent residential areas. The Committee felt that the conditions within this ordinance should still apply to the uniquely commercial activities as described, and therefore recommends avoiding any conflict with the new Noise law by changing the title of 648.13 to read “Loading and Unloading Activities in Business Districts”, thus limiting its scope. The new 648.15 Noise will continue to apply to all areas of the City. The proposed revision of the existing ordinance is pending final legal review before presenting to Council.

The meeting was adjourned at 8:10 pm.

Respectfully submitted,



Jeannie Wong - Chair, Ordinance Committee

01-09 Meeting: Community Planning and Infrastructure Development

Community Planning Infrastructure Development Land Use

Meeting Information

- Date & Time: 2025-01-09 18:57:22
- Location: [Insert Location]
- Attendees: [Insert Names]

Meeting Notes

1. Community Planning and Improvement

- **Community Survey Results**

The survey received 182 responses, with a focus on community assets and improvements. Access to Lake Erie was highlighted as a key asset, while improvements in stormwater management and city image were noted. The survey also revealed a preference for single-family housing and a desire for better bicycle and pedestrian facilities.

- **Future Land Use Planning**

Discussion on future land use planning included the need for a strategy to address potential changes, such as the closure of a school. The aim is to have a future land use map to guide decisions if significant changes occur.

- **Neighborhood Improvements**

Key neighborhood improvements identified include property code enforcement, traffic calming, stormwater management, and sidewalk improvements. These areas will be a focus for future recommendations.

- **Andrews Street Corridor**

The Andrews Street corridor was discussed as an area for potential streetscape upgrades and visual improvements to businesses. This aligns with community feedback on enhancing the area's appearance.

Conclusion

1. The survey results will guide future planning and community engagement efforts.

2. Community Development and Infrastructure Planning

- **Retail Development on Andrews Road**

Discussion on the types of retail businesses needed along Andrews Road, with a focus on sit-down restaurants and boutique shops. Challenges include zoning and demographic suitability.

- **Conference Plan Priorities**

Key areas to address in the conference plan include improving park amenities, access to Lake Erie, aesthetics along Andrews Road, and stormwater management.

- **Community Feedback on Maintenance and Connectivity**

Community feedback highlights a strong desire for maintenance code enforcement, revitalization of Andrews Road, improved neighborhood connectivity, and access to Lake Erie.

- **Sidewalk Installation Challenges**

Discussion on the challenges of installing sidewalks, including budget constraints, property owner assessments, and limited funding sources.

- **Public Meeting Feedback**

Feedback from a public meeting on November 21, 2024, highlighted streetscaping and design improvements along Andrews Road, housing maintenance concerns, and the need for mixed-use retail and condo developments.

- **Traffic and Speed Limit Concerns**

Concerns about speed limit enforcement, particularly on main cut-through streets like Zelida and Reynolds. Discussion on potential solutions like speed tables.

Conclusion

1. There is space for both sit-down restaurants and boutique shops, but demographic suitability and zoning challenges exist.
2. These areas align with community feedback and will guide focus areas.
3. These themes will be considered in future planning.
4. Sidewalk installation is cost-prohibitive and requires careful prioritization.
5. Feedback aligns with survey results and will inform future planning.
6. Speed limit enforcement is a concern, and physical traffic calming measures may be considered.

3. Community Development and Infrastructure Planning

- **Property Tax and Traffic Enforcement**

Salida. Various methods like mobile trucks, signs, and speed tables were considered to address speeding issues.

- **Lake Erie Access and Park Development**

The meeting discussed public feedback on Lake Overlook Park, emphasizing the need for active lake access. Ideas for park development included an amphitheater, fitness trail, and outdoor seating.

- **Community Development Goals**

The meeting outlined goals for community development, focusing on rejuvenating community identity, economic growth, and sustainability. Specific areas like Andrews Road were highlighted for potential development.

- **Future Land Use and Zoning**

Discussion on using the future land use map to guide zoning changes and attract modern businesses. Emphasis on aligning developments with the city's comprehensive plan.

Conclusion

1. Active lake access is preferred by the public over passive options.

4. Urban Development and Economic Growth Strategies

- **Mixed-Use Development**

The discussion focused on the potential for mixed-use development in the area, considering both residential and commercial components. Concerns were raised about zoning, attracting high-end residents, and the need for a comprehensive development package.

- **Data Centers and Office Space**

The idea of developing data centers and office spaces was explored as a way to attract high-income employees and boost the local economy. The discussion included potential partnerships with energy companies and the need for creative financing.

- **Property Owner Engagement**

The meeting touched on engaging with property owners to align their interests with the city's vision for development. The importance of not catering plans to specific owners but considering their input was highlighted.

- **Tiny Homes and Single-Family Housing**

The potential for tiny homes was discussed, with concerns about their long-term viability and financial implications. Alternatives like merging lots for single-family homes were considered.

- **Retail and Boutique Development**

The potential for retail and boutique development was discussed, with a focus on creating a neighborhood feel and attracting unique businesses. The importance of

- **Tax Increment Financing and Development Tools**

The use of tax increment financing and other development tools was discussed as a way to support infrastructure improvements and attract developers. The need for careful consideration and strategic use of these tools was highlighted.

Conclusion

1. Data centers and office spaces could be a win-win for the city, bringing good money without a residential component.
2. Tiny homes are seen as problematic, and single-family homes on merged lots are preferred.

5. Urban Planning and Development

- **Community Development**

Discussion on transforming residential areas into business hubs, inspired by Niagara-on-the-Lake. Emphasis on neighborhood commercial areas versus general retail, and the potential for boutique shops and design standards.

- **Future Land Use Map**

Exploration of future land use, including potential for tiny home areas, single-family homes, and neighborhood commercial spaces. Importance of having a vision for future developments and ensuring the map reflects desired outcomes.

- **Parking and Stormwater Management**

Discussion on minimizing parking spaces to reduce stormwater runoff.

Consideration of shared parking, parking maximums, and bio-soils to manage stormwater and improve aesthetics.

- **Incentivizing Property Development**

Strategies to encourage property owners to develop or improve properties, such as offering incentives for boutique shops and outlot parcels. Importance of setting standards and enforcing them.

- **Cityscape Improvements**

Ideas for enhancing city aesthetics, such as changing light posts and improving streetscapes. Discussion on funding and prioritizing visual changes.

- **Implementation and Funding**

Discussion on implementing city plans and identifying funding sources for infrastructure projects. Importance of having a clear plan and leveraging grants.

Next Arrangements

- [] Schedule another meeting in February to discuss feedback and revisions.
- [] Send out detailed survey results to the group for further analysis.

- [] Review goals and objectives of future land use map before the next meeting.
- [] Send surveys to the group by tomorrow morning.

AI Suggestion

AI has identified the following issues that were not concluded in the meeting or lack clear action items; please pay attention:

1. Future land use planning requires further discussion to develop a comprehensive strategy for potential changes, such as school closures, and to ensure alignment with zoning changes and the comprehensive plan.
2. The low survey response rate (2% of households) poses a risk to accurately gauging community sentiment, necessitating additional outreach efforts to improve participation.
3. Further discussion is needed on the mixed-use development strategy, particularly regarding zoning and attracting high-end residents, to ensure alignment with the city's vision.
4. The decision on whether to increase property tax for traffic enforcement in Salida remains open, requiring further discussion on specific measures to implement.
5. The cost-prohibitive nature of sidewalk installation poses a risk to improving neighborhood connectivity, necessitating the identification of funding sources and prioritization of areas with the highest need.