



City of Mentor-on-the-Lake

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**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
FEBRUARY 25TH, 2025
7:00 p.m.**

The Regular Meeting of Council for the city of Mentor-on-the-Lake was called to order on February 25th, 2025, at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	MICHELLE MOORE, Vice President
Aye	At Large:	DESIREA THOMPSON (absent)
Aye	Ward 2:	SKIP GRAY
Aye	At Large:	KEVIN BITTNER
Aye	Ward 1:	JEANNIE WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council- February 11th, 2025

MOTION MADE BY MRS. MOORE, Seconded by Ms. Wong, for approval of the minutes. **ROLL CALL:**

Ayes: Council Members Moore, Gray, Bittner, Wong, Lunder, Johnson.

MOTION CARRIED: 6/0

CORRESPONDENCE: (none)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor and Safety Director – Mr. Eva

Mayor Eva read an email from Juliana and Tim Kachmarik; it will be included in the meeting minutes.

Administrative Director – Ms. Martin

Ms. Martin read her report; it will be attached to the meeting minutes.

Law Director – Mr. Dynes (none)

City Engineer – Bob Parker

Mr. Parker said the plans for Overlook Beach Park have been submitted. They have a base of the project/foundation with the plans so they have a better idea of the funds that are needed and what can be used toward other projects. In regard to Southland Road; they are working with Severino to relocate a gas line.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Mrs. More asked administration if they got the email from Dave Joyce about federal funding for projects and Mr. Eva said that he did and will be forwarding it to Ms. Martin. Ms. Wong asked to the engineering plans forwarded to Council so they can take a look.

7:08 P.M EXECUTIVE SESSION OF COUNCIL:

Executive session pursuant to ORC 121.22(G)(3) A conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Councilwoman Mrs. Moore moved to enter into executive session pursuant to ORC 121.22(G)(3) for a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. The motion was seconded by Councilwoman Ms. Wong. Each member of council was polled and unanimously agreed to enter into executive session at 7:10 p.m. Council then invited legal counsel to join them and a short time thereafter invited Mayor Eva. While in executive session, there was a discussion about pending litigation which may affect the city in the very near future. Council adjourned executive session by unanimous consent.

7:22 P.M. COUNCIL RECONVENED. ROLL CALL: Council Members Moore, Gray, Bittner, Wong, Lunder, Johnson.

All present.

BOARD/COMMITTEE/COMMISSION REPORTS:

Appropriations Meeting / February 24th, 2025 / Mrs. Moore

Mrs. Moore read the Appropriations Meeting report; the meeting notes are attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK: (none)

LEGISLATION BEFORE COUNCIL:

ORDINANCE NO. 2025-O-01 (SECOND READING)

AN ORDINANCE AMENDING CODIFIED ORDINANCES 1240.02, 1258.02. AND CREATING NEW SECTION 1258.021 IN ORDER TO REGULATE CANNABIS DISPENSARIES IN THE CITY

Ms. Wong mentioned that Ohio Senate bill 56 remains in committee and the vote to take it out was postponed after there were a lot of protests about some of the proposed changes that included the following: an increase in the sale tax from 10% to 15% and also the tax that is going into the general fund and no longer going directly back to municipalities.

The public hearing on this Ordinance is March 11th, 2025 at 7:00 P.M.
This Ordinance was sent to third reading.

ORDINANCE NO. 2025-O-02 (AMENDED 01-14-2025) (AMENDED 01-28-2025) (SECOND READING)
AN ORDINANCE ENACTING CHAPTER 882 – CANNABIS / MARIJUANA LICENSURE

This Ordinance was sent to third reading.

ORDINANCE NO. 2025-O-04

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY OF MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HERewith OR WHICH MAY BE REDUNDANT HERETO, AND DECLARING AN EMERGENCY

DISCUSSION:

Mrs. Moore asked to make an amendment do the Council Clerk is included with the right compensation of 4% that was proposed for the other employees. Ms. Wong asked if the Service Supervisor position that was new and Ms. Martin said that it was part of the Ordinances as a listed position, she changed it to match the wording in the Ordinance. Ms. Wong also asked if there was a position for a part time secretary and if they needed to keep it as a position as well with the recreation director.

MOTION MADE BY MRS. MOORE, Seconded by Ms. Wong to amend Ordinance NO. 2025-O-04. ROLL CALL: Ayes: Council Members Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None
MOTION CARRIED: 6/0

This Ordinance was sent to second reading.

ORDINANCE NO. 2025-O-05

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2025, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

This Ordinance was sent to the Committee of the Whole and second reading.

RESOLUTION NO. 2025-R-09

A RESOLUTION AUTHORIZING THE MAYOR AND/OR THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH AXES AND IRONS VEHICLE ALLIANCE GROUP TO ACQUIRE A 2024 FOUTS SPARTAN FB 94, 1000 GALLON WATER, 1500 HALE Q MAX GPM INCLUDING ALL REQUIRED STANDARD FIRE UPGRADES FIRE TRUCK; AND DECLARING AN EMERGENCY

DISCUSSION:

Mrs. Moore mentioned that the truck that was mentioned at the last meeting is no longer available and a different option as proposed. Mr. Tennyson said that the truck has not been spoken for by anyone else yet, and it is still available but unknown for how long. He did entertain the idea of signing a contingent agreement but they said they would not be going for that. The rep also said that if the current truck were to sell that there are two more coming in April and a third coming in September. Ms. Wong said that the budget has not yet been agreed on or how it would be spent so it would be hard to approve this tonight. Mr. Lunder said that he wants to drop the resolution and go through the right channels of three bids,

ordering a truck that can be budgeted. Mrs. Moore said that she really wishes that Chief Pechatsko was here tonight because she has questions after she went through the paperwork that was handed out to them at the last meeting. Mr. Lunder and Ms. Wong expressed that they need a better 5–10-year plan to better budget for these purchases.

MOTION MADE BY MR. LUNDER, Seconded by Ms. Wong to withdraw Resolution NO. 2025-R-09. ROLL CALL: Ayes: Council Members Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None
MOTION CARRIED: 6/0

This Resolution was withdrawn and referred to the Safety Committee.

RESOLUTION NO. 2025-R-10 (SECOND READING)

A RESOLUTION APPROVING THE 2025 WAGE SETTLEMENT AGREEMENT BETWEEN THE CITY OF MENTOR-ON-THE-LAKE AND THE MENTOR-ON-THE-LAKE PART TIME FIREFIGHTERS FULLY SATISFYING THE 2025 WAGE RE-OPENER AGREEMENT UNDER THE CURRENT COLLECTIVE BARGAINING AGREEMENT; AND DECLARING AN EMERGENCY

MOTION MADE BY MR. BITTNER, Seconded by Mr. Gray, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Gray, Bittner Nays: Moore, Wong, Lunder, Johnson.
MOTION FAILED: 2/4

This Resolution was sent to third reading.

RESOLUTION NO. 2025-R-11

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF DAVID VALENTINE TO THE LAKE COUNTY GENERAL HEALTH DISTRICT BOARD, AND DECLARING AN EMERGENCY

MOTION MADE BY MRS. MORE, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Members Moore, Gray, Bittner, Wong, Lunder Nays: Johnson
MOTION CARRIED: 5/1

MOTION MADE BY MRS. MOORE, Seconded by Mr. Lunder, for Passage of Resolution NO. 2025-R-11
ROLL CALL: Ayes: Council Members Moore, Gray, Bittner, Wong, Lunder Nays: none Abstain: Johnson
MOTION CARRIED: 5/0/1

OLD BUSINESS: Council Rules

Ms. Wong sent members of Council an email with her proposed amendments to the Council Rules:

Section 2 changes Rationale: Though Council has, by a majority vote, the ability to suspend any of the regularly scheduled meetings during the year, it would be helpful from a legislative and personal planning standpoint that such changes be proposed and decided upon well in advance of the suspended meeting date. In fact, some cities publish their annual meeting calendar (including breaks for summer and winter holiday recess) at the beginning of the calendar year; and it is common in the private sector to require all vacations and breaks for the entire year to be announced at the start of the year. Some calendar years will be more suitable for recess than others due to conflicts with major holidays. Thus, it would be a good habit for us to examine the calendar at the start of each year and identify potential conflicts; if any non-urgent “recess” is to be considered, an advanced time cutoff for

proposal should be introduced. An unanticipated circumstance or non-elective reason that requires a meeting to be cancelled would be an exception.

Section 2 Regular Meetings

(A) The regular meeting of Council of the City of Mentor-on-the-Lake, Ohio shall be held on the second and fourth Tuesday of each month, unless otherwise ordered by a vote of Council. Said meetings shall be held at the Council Chambers of the City, 5860 Andrews Road, Mentor-on-the-Lake, Ohio, and shall begin at 7:00 p.m., and continue until adjourned. No meeting shall continue beyond midnight. An adjourned meeting shall resume on a date agreed upon by a majority of Council. A majority of Council may recess a meeting to resume on a date agreed upon by a majority of Council. If a majority of Council cannot agree upon a new date to resume the recessed meeting, the time and date to continue the meeting shall be established by the Mayor.

(B) Any proposal for recess (a scheduled suspension or cancellation of a regular meeting or meetings) during the year, must be presented and voted upon at least ninety (90) days in advance of the date of the proposed meeting suspension. Proposal of a suspension to accommodate an emergency circumstance would first require a vote for suspension of these Rules.

DISCUSSION:

Mr. Bittner mentioned that the summer recess is based on what they need to get done and this proposed amendment would not allow that to happen. Mr. Johnson agreed that the deadlines are why they do not announce the recess too long in advance.

Section 11 changes Rationale: Include a rule that requires us to publicly release/post the Regular Council Meeting Agenda and its associated documents for review prior to a meeting. Although this has become more commonplace recently, it has not been consistent at all in the past; the practice should be codified and will provide enhanced transparency. The final statement of the proposed amendment is for when we review Board & Commission appointee information or information in a supporting document (such as a home address) that perhaps does not need to be posted to the public electronic universe.

Section 11 Agenda Meetings

(A) Agenda meetings shall be held at least five (5) days prior to each Regular Council Meeting and attended by the President of Council, Vice President of Council, Clerk of Council, and the Law Director (as requested). Legislation shall be submitted at this time for inclusion in the agenda. Agendas with all relevant attachments or documents to be considered at the meeting will be prepared and emailed to all Council members and posted online for the Public at the conclusion of the Agenda meeting. Any information that is considered personal or sensitive may be redacted from the publicly posted version, unless that information is required by law to be made publicly available.

DISCUSSION:

Mr. Johnson said that an additional proposal for this section is to stop having agenda meetings as it ends up being council president and vice president going over the agenda that they already have seen and deciding if it is approved or not approved. There is also no longer a law director attending the agenda meetings. Mr. Bittner asked if something could be added to the legislation to signify that it is not passed, it is just currently being proposed when it goes out to the public with the agenda. Council spoke amongst themselves about adding a stamp or watermark to the legislation sent out so they know that it is proposed and not current passed legislations. Mr. Dynes agreed that a watermark stating proposed will suffice although, without a signature from the Mayor or President of council it is not passed legislation.

Section 18 changes Rationale: Include a rule that requires us to publicly release/post Council meeting minutes for public access as soon as they become available. While this has certainly been the current practice, it is quite simple to be wholly transparent and make it a requirement.

Section 18 Clerk of Council

The Council shall have a Clerk, who shall keep the records of its proceedings, and perform other duties as prescribed by law or delegated by the President of Council, and shall serve at the pleasure of the Council. Once ratified by Council, official meeting minutes shall be posted online for public review and reference by all.

Council agreed with the proposed amendment to this section.

Section 21 changes Rationale: Updates needed. Eliminate snail mail options in favor of email or electronic notification. Release us from the 5-location physical posting requirement - Keep City Hall Bulletin Board and online posting for most meeting notifications, with the option to physically post elsewhere if we feel the need is there (like for Public Forums, or meetings likely to generate intense public interest). Clarify Special Meeting notification requirements.

Section 21 Open Meetings; Notification of Meetings

(B) The Clerk of Council shall email notices of Special and Regular meetings to those persons requesting same, provided they have furnished their email addresses. Notice of all Regular and Special meetings of Council shall be posted on the bulletin board located at the entrance of City Hall and shall be posted online for the Public. Posting of meeting Agendas and accompanying documents shall be as described in Section 11. Additionally, notification may be physically posted at other public locations within the City, as deemed suitable. The news media shall be notified by email or a telephone call of all Special meetings of Council. However, Special Council Meetings that are scheduled during a Regular Council Meeting pursuant to Charter Section 4.08 shall be announced as such and no further notice other than online posting shall be required.

Section 23 changes Rationale: Update needed to conform to 2024-O-24 (Revisions to 212.01, which now allow us to post Passed Legislation electronically). This Section does include much more than only Passed Legislation, which is all that is referred to in 212.01. If we mean something different for the other items in the list below, we would need to break them out into a separate listing.

Section 23 Posting of Legislation

All Ordinances, Resolutions, statements, orders, proclamations, notices, reports, and other matters required to be published as required by law, the Charter of the City, or by Ordinance, may be published by the Clerk posting a copy thereof on the City's website and on the City's social media account. Additionally, copies may be physically posted at other public locations in the City, as deemed suitable.

Council agreed with the proposed amendments of section 21 and 23.

NEW BUSINESS: (none)

OPEN TO THE PUBLIC TO SPEAK: (none)

ANNOUNCEMENTS AND SETTINGS OF MEETINGS:

Safety Committee	Monday, March 3 rd , 2025 at 6:30 P.M.
Zoning Committee	Tuesday, March 4 th , 2025 at 6:30 P.M.
Committee of the Whole, Appropriations	Thursday, March 6 th , 2025 at 6:30 P.M.
Public Hearing for Ordinance NO. 2025-O-01	Tuesday, March 11 th , 2025 at 7:00 P.M.
Envision Steering Meeting	Wednesday, March 12 th , 2025 at 7:00 P.M.
Parks and Recreation Board	Thursday, March 13 th , 2025 at 6:30 P.M.

ADJOURNMENT: 8:05 P.M.

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Moore, for Adjournment. ROLL CALL: Ayes: Council Members Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 6/0

The next REGULAR AGENDA MEETING will be held on
Thursday, March 6th, 2025 at 6:00 P.M.

The next REGULAR MEETING OF COUNCIL will be held on
Tuesday, March 11th, 2025 at 7:00 P.M.

APPROVED:

Date

3-25-2025

Attest:

Clerk of Council


ROBERT JOHNSON
President of Council

RE: Kachmarik - New Structure for Tax Abatement

Tim Kachmarik

Virginia Wong

Juliana Kachmarik

, Dave Eva

Mon, Feb 24, 2025, 1:23 PM

Thanks for your response, Jeannie.

Wow, I have to say I totally, however; respectfully disagree with the city's position, and thought process. Without any new construction incentives, there will be no interest in pursuing community reinvestment or development. New development brings with it a higher socioeconomic community that will draw/bring commercial investment to the city (an increase in tax revenue); without it the city will remain the same without any growth.

It is interesting, we elected to move to Mentor-on-the-lake to be close to family, for community involvement and development, and for the known tax abatement incentives. We (my wife and I) signed with JEMM Construction (builder) in September 2023. Now we are out of luck, very disappointing because of the sweeping revision that occurred in November 2023.

Mentor-on-the-Lake, has endless potential, and we were ready to "dive in" to assist with the reinvestment. However, now we are certain this town will not thrive as it has the potential to do so.

By retaining the old cottages, run down as they are with no up-keep mandates, 40% of the population renters, 4-dollar stores, vape store, and run-down apartments, without some sort of incentives (tax), reinvestment does not stand a chance in this community. Sorry to say!

As an fyi, I have included the Mayor as well.

Thx for listening.



Tim Kachmarik – Head of Security-North America

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704.390.5437 | tim.kachmarik@electrolux.com

Classified as internal

2/25/25

Administration

- During this snowy season I thought you may want to know that we have used 350 tons this year and have about 175 tons to get through the rest of the winter. We are in much better shape than other municipalities.

2/24/25 Finance Meeting /Committee of the Whole

Started: 6:30 PM

Role Call: R. Johnson, M Moore, J Lunder, J Wong, S Gray, K Bittner, Mayor Eva, Admin Director Jaclyn Martin, Lt. Tina Messinger, Chief Jamie Pechatsko

Absent: D. Thompson

Community: Paul Morris

Mayor: Look at 10 year history. From '23 to '24 we had a decent carry over from \$1.6 to \$2.1 million. Assessed value for city went up 15%. FTE remain level. Ms. Martin put together a comprehensive budget. No comment Jaclyn.

Tab:

Revenue: No 2025 column to compare 2024 to. Column E is 2024. Mr. Johnson asked on the summary page why estimated general fund revenue is 300K less than 2024? Jaclyn explained revenue is lower in the other funds. Estimated the real estate taxes will be same as last year. Cable franchise, fee, collections, point of sale, random line items affect the number. Estimated on the conservative side to play it safe. Ms. Wong explained some funds not listed on the summary was confusing. Found it difficult to put some things together. Discussion was had comparing reported revenue to estimates for accounts such as the law enforcement trust fund. Tina explained traffic tickets and parking citations have been up which explained the increase in revenue from the court for fines.

Summary: Mr Gray asked about fund 231 significant increase. 231 is street maintenance. Mr Gray asked if the gasoline tax income will increase. Jaclyn explained the estimated revenue is

based on 2024. Discussion was had about the 2025 estimated revenues plus the carry-over amounts equaling the total projected funds. Ms. Wong asked if everything was appropriated out for 2025. The summary indicates everything allocated with an amount of \$295,000 carry over at the end of 2025. Ms Wong added in the past the carry-over was about \$1 million, an estimated \$295,000 seems low. Mayor explained he is comfortable with 25-30% carry over. The \$295K would be about 10% of the budget. Jaclyn explained loan payments are included in the amount. Jaclyn projected in the budget over-spending in the appropriations instead of estimating to under-spend. Jaclyn explained in the past they estimated low then went to council 2 or 3 times a year asking for more money. Jaclyn explained she estimated higher expenditure to prevent having to come back several times asking for more money. Ms Wong asked if the appropriation to specific funds means the money stays in that fund all year. Mayor explained money can be moved around funds throughout the year if needed. Plan is to look at the amounts in June/July to ensure we are on track and check carry over amounts. Mr. Johnson not happy with such a low carry over anticipating we will get more money than anticipated. Jaclyn explained money has not been spent over the last few years because no one was requesting to spend money. Jacklyn explained the service dept roof has been leaking for 5 years on equipment. Jaclyn feels now things are being caught up /repaired which will take more money. Mr. Johnson explained his reason for requesting a capital improvement plan. He did not see the capital improvement plan that was received in the past and requested. Jaclyn shared what she was given as what was provided in the past.

Finance: Anticipate hiring someone to train and fill the spot of Elaine. Does not know when Elaine will retire, possibly up to 2 years. Wants police secretary to be the safety forces secretary organizing and helping police and fire. New person will help with AR/AP and payroll. Wants 2

people who know payroll well. Would be in control of purchase orders, other office duties, and zoning/housing administrator. Would work to update the files and transfer into new zoning software. Complaints will be uploaded into zoning software to be tracked. Jacklyn unsure about the 2024 number because she did not put together the 2024 budget. Mayor was unsure. Jaclyn said we need to pay off the comprehensive plan and the website. Adding in an ethics training. Working to find a better alternative. Somethings were under memberships. We have a subscription for the online News Herald to verify our ads go up. Moved from membership to subscription. Finance is 28% higher than 2021. Mr. Johnson concerned about the significant increase. Mayor said it could be insurance.

B&G: Mr Johnson asked about the note about SD, FS, Salt, roofs and siding. Jaclyn explained SD and annex roof are leaking causing problems. Salt shed roof is loosing shingles. Thinks to hold off until next year and consider expanding the size of the shalt shed. SD roof is the largest amount. Also have to replace gutters, etc. Gathered estimates to put the numbers together. Mr Johnson asked 5752 and 5753 – remainder is the new signs. 5753 is for regular maintenance unless it is specific to a department. Jaclyn explained anything over \$5k falls under capital.

Communications: Health insurance is up over 50%. Jaclyn explained health insurance did not have an increase. We had vacancies. Entered the max amount in case these vacancies are filled. Have 1 full-time and a couple part-time openings. Tina said they are looking at the numbers and cost to determine if we should keep dispatch in house or out-source to Central Communications. Regardless of the decision, the budget amount is consistent. Staffing issues make it hard to keep this in house.

Council: Mr Johnson said historically council clerk is given the same pay raise as other staff. Council clerk was not included. Jacklyn said staff is given a 4% increase this year. Need to

increase council clerk to align. Taylor asked for a new laptop and fox-it reader. Built in amount in case she wanted a new desk or something.

Fire Dept: Chief Pechatsko explained FT non-exempt increase is for promotion and adding 1 full-time firefighter. PT went down because adding a FT person would decrease need for PT. Fire Truck payment is included. Chief Pechatsko explained there were over 1000 shift hours uncovered in 2024. Uncovered means only 3 people on shift. PT did not work their shift as scheduled or no one else covered. Chief Pechatsko feels residents and personnel are at risk with only having 3 people per shift. FT person would be added to supplement the shift. PT does not respond to the most requests. 20% of calls were double calls meaning a call came in while out on another call. Applying for the safer grant this year to supplement 2 personnel. Ms Wong asked if you had to pick personnel or new truck which would you pick. Chief Pechatsko explained the critical need would be personnel over the truck if he could only get 1 item. Mr Johnson asked about decrease in training budget. Chief Pechatsko explained he is unsure why this decreased. Did not know we spent that much on training. Jaclyn explained training was high because 2 people requested reimbursement for training. Jaclyn would like to keep this down. Chief Pechatsko does not anticipate anyone asking for reimbursement for the medic program. Vehicle repairs is zero. Jaclyn put the vehicle repairs under non-operating from a \$45K grant. Hopes adding a FT person will decrease the OT budget. Can take comp time or OT. When under the 3 man minimum has a FT come in on forced overtime to ensure coverage. Looking to fix/replace floors. Ms Wong asked about the fire truck, could part of the grant be used toward the fire truck. Jaclyn explained regardless of where, the vehicle maintenance is needed. Ms Wong looking to prevent reductions in general fund if fire specific funding can be used. Jaclyn maxed out all police and fire funds.

General Services: Ms. Wong, line 15, public officials. Jaclyn explained the public officials have to be bonded.

Mayor: Jenelle was PT. Kenny is FT. Going from PT to FT doubled the expenses. Mr Johnson asked if we could have Kenny help with Elaine's position. Jaclyn explained Kenny can help with AR/AP. Does not feel Kenny could do the payroll part. Jaclyn shared learning the payroll part is the hardest. Jaclyn shared when she started there has not been staffing to cover the phones, etc. Mr Johnson asked why head counts went down and now we are trying to add more people. Mr Johnson feels we are doing better financially and spending more. Mayor explained with the new website, Kenny will need to work more. Kenny is working on mapping the new website. Mayor unsure what future need will be to keep up the website. Mayor explained no one did payroll for many years. Wants to bring someone in to learn so Elaine can take vacation, time-off. Jaclyn would look at having Elaine go PT once there is a FT person. Tina thinks hiring a FT person would promote keeping someone with it being FT. Elaine took Kenny's benefits out of finance. Jaclyn moved them to Mayor where appropriate.

Miscellaneous: Looked at how much we paid Lyons for salary plus anything additional paid. Jaclyn explained the new contract was for \$2K flat so she doubled the amount. First 10 hours at 200.00, each additional hour is 275.00. First bill was over \$4k. The marijuana ordinance was over \$2k. Jaclyn explained looking at the transition period. Does everything get turned in at one time or spaced out. Jaclyn explained a lot of engineering fees will go into the project costs.

Police Dept: Tina explained she was told to attend the meeting for Chief Forsythe. The main difference between last year and this year is the addition of a FT officer. Increase in OT is because we cannot rely on PT staff. Loosing PT staff to FT positions elsewhere. New position will decrease OT. Have 4, 12 hour shift platoons. Night-time is 3 people. If someone is off, we

would not need to pay out OT. We do not have PT staff so it costs OT. Trying to get OT down to next to nothing and keep staff here. Last year could not send people to training without creating OT. Chief Forsythe added in a vehicle, a truck. Truck estimate is \$66k rounded up. Chief Forsythe wants a truck to transport equipment such as moving things, hauling a trailer, etc. Tina defers to Chief Forsythe for questions about the selection of a truck. Mr Gray asked the total number of FT officers. Tina advised the total number of FT staff would increase to 12. Mr Gray asked about Mentor schools deputizing someone as an SRO. Tina explained the money would be funded from the state to the school. The school would fund the SRO. The current SRO program is funded by the school. Tina and Mayor explained the SRO is not an on duty officer. The school does not have an SRO if we do not have enough on shift.

Recreation: Park & Rec would like to have some funds similar to the amount for the shirts to fund some projects. Last year was \$5k. The \$5k is in the budget. 5502 Recreational – Jaclyn will look into the details of what this is. Jaclyn thinks this is port-a-potties, fountains and trash cans. Ms Wong explained last year this was said to be for Fall Fest. Jaclyn explained Fall Fest is primarily funded by sponsorship, etc. Ms. Moore asked about the fencing that needs replaced. Jaclyn advised she did not include this.

Service Dept: Ms Wong asked about line 32, training. Jaclyn explained Mr Gray asked that someone complete training. Mr Gray asked about getting Chuck certified in home inspections. Mr Gray explained this would get Chuck certified to complete interior inspections. Looking at having Chuck complete interior inspections for short term rentals. BWC requests someone attend the safety meeting. No one went last year. Budgeted this year for Chuck to attend all and Jaclyn attend 2. Ms Wong asked about line 41. Jaclyn this is for the zoning software upgrade. This is the balance for completion. Mr. Lunder asked about line 62, 5606. – Pick-up/dump truck. A bed on

the truck needs replaced. The bed is deteriorating. Mr Johnson asked how old the dump truck is. Mr. Bittner asked for someone to be a FT service director. Feels someone should be the service director and accountable. Mr Johnson agreed. Jaclyn asked what is not being done. Mr. Bittner explained Jaclyn should not have to be worried about what is happening in the service dept to focus on her administrative role. Jaclyn reported things are better. Communication to Chuck has gotten better. Ms. Wong explained she feels it is an oversight thing. Ms. Wong feels Service is a big department. Jaclyn feels the service director would just sit in the office. Mr. Johnson explained since losing the service director things have gotten worse. Jaclyn feels things have improved since she has been here. Everyone discussed the changes from having a service director vs. the new department make-up being the housing/zoning supervisor and service supervisor. Mayor thinks Chuck and Joe will be able to make this work. Ms Wong asked about who would be responsible for disciplinary action, etc. Jaclyn explained Joe would handle this then report to her to fulfill any disciplinary action. Jaclyn explained she would have to take away from police and fire if a service director was hired.

Non-operating: Ms Wong asked about the Opioid money. Jaclyn explained she does not know the amounts or when we will get money. A check just arrives. Funds have to be used for education, training, etc. for drug use prevention. Tina explained the opioid money will be used for AEDs in the cars. Tina explained the drug disposal box is partnered with Lake County Narcotics. This is separate from the Opioid program. Not an extra expense. Stormwater grant is a reimbursement. We pay then they pay us back. Trust & agency misc. funds. This is money put into escrow for example like a house fire. City holds the money until it gets returned.

Debt Summary: Jaclyn fixed the payouts to match what was taken out. What was reported in the budget was different than the way paid out. Mr Gray asked who we used for the prior rating.

Jaclyn explained we use the same legal firm always used.

Miscellaneous:

Mr. Bittner asked about increasing the pay of PT employees for police and fire. Tina explained Perry Village cannot get PT people paying \$30.00/hr. Chief Pechatsko explained the loss of people to better paying opportunities prevents people working PT in the fire dept. Both explained PT staff is not reliable. We are loosing people to FT jobs. Mr Lunder asked about PT response to fire, etc. Chief Pechatsko advised maybe 2 respond. Tina explained a recent pay increase for PT police has kept some of our PT staff. Mr. Johnson expressed concern for the past when the city was in financial problems such as how do we keep funding the addition of staff. Ms. Wong explained in the future you may have to get creative to meet all the needs. Moving forward we should prioritize things such as roof repairs first then from there regarding personnel and items needed.

Mayor suggested looking at adding personnel with staggered hiring. Example a FT Officer April/May and FT fire June/July. We could reassess revenue around this time reporting back to council saying if we can or cannot add the personnel.

Ms Wong asked if the proposed fire truck is top of the line or lower. Chief Pechatsko explained out of all comparables, this truck is the lowest in price. The price given is lower than other companies base price. The truck proposed is from national bid. The financing part was provided through a recommendation of the salesman.

Adjourned: 9:00 PM