



City of Mentor-on-the-Lake

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MINUTES REGULAR MEETING OF COUNCIL CITY OF MENTOR-ON-THE-LAKE FEBRUARY 12, 2019

The Regular Meeting of Council of February 12, 2019, for the City of Mentor-on-the-Lake, Ohio, was called to Order at 7:00 P.M. by Council President Desirea Thompson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye: **At Large:** JIM LUNDER, Vice President
Aye: **Ward 3:** ROB JOHNSON
Aye: **At Large:** KEVIN BITTNER
Aye: **At Large:** PRESTON WOLK
Aye: **Ward 1:** DAVID CHABUT
Ward 2: PAUL MORRIS (Absent/Excused)
Aye: **Ward 4:** DESIREA THOMPSON, President

READING OF MINUTES: Regular Meeting of Council – January 22, 2019

MOTION MADE BY MR. CHABUT, Seconded by Mr. Bittner, for Approval of the Minutes of the January 22, 2019, Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Chabut, Thompson. Nays: None. Abstain: Council Member Wolk.

MOTION CARRIED: 5/0/1

CORRESPONDENCE: (None)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director – Mr. Eva

Mayor Eva read a letter from Sharon O'Malley, 7564-I Monterey Bay, dated January 25, 2019, thanking the Fire Department for its assistance when her car got stuck in the snow. Ms. O'Malley is 80 years old. They went above and beyond the call of duty. Not only did they free her car, they shoveled the whole area of a snow drift which should have been taken care of by her condo's snow plows. A copy of her letter has been forwarded to all Members of Council.

Mayor Eva stated he received a letter this week from Aqua Ohio, Lake Erie Division, this week concerning a System Improvement Charge which they call an "SIC." He read parts of the letter. The PUCO has approved Aqua Ohio's request to assess and collect an SIC in the Lake Erie Division. The purpose of the SIC is to fund the replacement and rehabilitation of infrastructure that is crucial to service reliability and water quality. The PUCO approved the assessment of a 3.66 percent surcharge on monthly bills which will appear on billings on or after February 6, 2019. This will result in an increase of \$1.34

per month for the average residential customer using 4,000 gallons of water per month. This surcharge will appear on future bills and may be adjusted or eliminated based on the findings of the PUCO.

Mayor Eva advised he sent an email to everyone today announcing that the dedication of the Habitat for Humanity house at 7395 Primrose will be held on Sunday, February 17, 2019, at 1:00 P.M. They are asking that nobody park on Primrose. There will be a shuttle that will run from the old Reynolds School, which is now the Re-Education Services, parking lot beginning at 12:30 P.M.

Mayor Eva stated on January 24, 2019, Mrs. Bartone forwarded to each Member of Council information from Bill Bowers who spoke and took questions during the Council Meeting on November 13, 2018. Mr. Bowers addressed the four concerns mentioned by the residents, and attached documentation pertinent to each concern. Mayor Eva read the brief summary of each of the four concerns. At the November 13, 2018, Mr. Bowers had suggested installing an 8' privacy fence within the chain link fence. Mrs. Bartone put together a letter to each of the Chagrin Drive residents which was distributed by the Service Department on February 6, 2019, and which requested feedback from the residents. Mayor Eva read the letter. Mrs. Bartone can advise where we stand with any feedback from the residents.

Administrative Director – Mrs. Bartone

Mrs. Bartone stated on tonight's Agenda there are a couple of Resolutions. Resolution No. 2019-R-01 is in regard to the NOPEC Energized Community Grants. The City is slated to receive just over \$25,000.00 this year. This Resolution does not need to be passed tonight. It is reimbursement based and she has added this to this year's budget. It can be discussed at the Finance Committee Budget Meeting on Monday. Resolution No. 2019-R-02 for the road program with the City of Mentor, should not be passed tonight as Mentor has not passed its Resolution for the road program yet. Hopefully, this can be passed at the next Council Meeting. Resolution No. 2019-R-03 is to sell surplus City property. This should have been done in 2018, but this Resolution also does not need to be passed tonight. Once it is passed, the notice will go into the paper allowing the City to sell items this year.

Mrs. Bartone advised the two Expenditure Approvals for the 2019 Ford Utility Interceptors are follow-ups to last year's commitment to expend the money this year. This needs to be formalized, and she would appreciate it if they could be passed tonight. The Fire Department vehicle is about ready to be delivered, and it can't be delivered until the City has the authorization to spend the money. Other than this, everything else can be discussed at the budget meeting.

Regarding the letter to the residents on Chagrin Drive, Mrs. Bartone advised she has had six feedbacks so far, out of 26 letters, one yes, four no, and one neutral as far as the fence goes. The no's were residents who felt it would obstruct their view or sunlight for their gardens. The yes was happy to see something go up to block the view of the plant, and the neutral was they did not care.

Law Director – Mr. Lyons (No Report)

City Engineer – Mr. Sayles (No Report)

Fire Chief – Mr. Pechatsko

Chief Pechatsko read the Fire Department's Report for January 2019. For the month of January 2019, there were a total of 116 calls for service as follows: Rescue/EMS – 74 calls, two of which were for overdoses requiring Narcan; Fire/Service – 30 calls; and Invalid Assist – 12 calls. The Fire Prevention Inspector conducted three apartment inspections for the Ohio Department of Job and Family Services. Department Training for January 2019 included: the first three Mondays of the month from 1900 hours to 2100 hours the Department does an EMS drill presented by Lake Health; on Sunday, January 13, 2019,

from 0800 hours to 1100 hours, the annual Department CPR recertification and S.C.B.A. mask fit-testing; and on Wednesday, January 23, 2019, from 1900 hours to 2100 hours, is the Wednesday night drill covering blood borne pathogens and infectious control.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Council Member Wolk asked Chief Pechatsko about the Narcan distribution in the City. It seems to average about one per month, and he asked if this was correct. Chief Pechatsko did not know exactly what the average would be. Towards the end of 2018, the last three months, there were none. It seems to go in spurts. Council Member Wolk asked if Chief Pechatsko had any sense as to how that measures up to Lake County as far as per capita. Chief Pechatsko advised he had recently received a report from the County that he believes has that information and he would be glad to forward it to Council.

Council President Thompson asked Mrs. Bartone, regarding the responses from the Chagrin Drive residents, if they were on the east side where the fence would be or were they on the other side. Mrs. Bartone said they were split. Some people did not want to give their address. The ones that were willing, there were two on the other side of the street, and the rest that responded were on the street. The one "yes" was on the west side of Chagrin, the other no's were split between both sides. Not everybody wants to give their information.

BOARD/COMMITTEE/COMMISSION REPORTS:

Parks & Recreation Board / January 24, 2019 / Mr. Chabut

Council Member Chabut stated the Parks & Recreation Board met on January 24, 2019, at 7:00 P.M. Present were Board Members Michelle Moore, Jennifer Jakosh, Carol Stafinski, Dorinda Myers, Meredith Higgins, Council Member Chabut, Council Vice President Lunder, Mayor Eva, Service Director Mr. Moore, and Nikki Velez, Secretary. Michelle Moore was elected new Chair Person and Jennifer Jakosh is Vice Chair Person. The Board discussed the 2019 schedule of events as follows: Mentor-on-the-Lake Bike Rodeo – May 18, 2019, from 1:00 to 2:00 P.M.; City Wide Garage Sale - June 6 to June 8, 2019, from 9:00 A.M. to 3:00 P.M.; Car Wash for school supplies – August 3, 2019, from 11:00 A.M. to 2:00 P.M.; Fill the Cruiser – August 3, 2019, from 10:00A.M. to 2:00 P.M.; City Trunk Sale – August 10, 2019, from 9:00 A.M. to 3:00 P.M.; Fall Festival – September 7, 2019, from 12:00 Noon to 8:00 P.M.; Boo Bash – October 25, 2019, from 6:00 P.M. to 8:00 P.M.; Holiday Lighting Contest – December 12, 2019, with judging between December 13, 2019, and December 19, 2019. The meeting adjourned at 7:36 P.M.

Ordinance Committee / January 28, 2019 / Mr. Morris

Council President Thompson read Council Member Morris' report. The Ordinance Committee met on January 28, 2019, at 6:00 P.M. to discuss possible changes to Ordinance 678.01(c), 1242.10 "Fees," 1448.02(d) "additional zoning permit fees, and additional discussion concerning Point of Sale Inspections. Present were Council Members Morris, Johnson, Chabut, Council Vice President Lunder, Council President Thompson, Mayor Eva, and Service Director Mr. Moore. The meeting started with a discussion concerning 678.01(c). The focus appears to be the possible ambiguity of the last statement in this section that states, "or anything else of an unsightly or unsanitary nature." It was generally agreed by those present that this statement could be left to an individual interpretation. The Committee agreed to look at this issue again at the next meeting after some research. There was a request by Mrs. Bartone, City Administrator, to review Chapter 1242 "Fees" specifically the permit application fees. The proposal was to add a non-refundable \$10.00 application fee. The issue was to compensate the City for time spent reviewing plans when the applicant does not pick up the permit. After more discussion, the Committee agreed to table this until the next meeting so that it could compare the City fees with other

communities. Mrs. Bartone also requested that the Committee review a proposed change to Ordinance 1448.02(d). This concerns zoning permits after grading changes to property. The first change suggested was to remove 1448.01. Mr. Moore gave the background on the request. The next change was the addition of an "application review fee of \$25.00. Mr. Moore also gave the reasoning for this. The third change was for a modification of 1448.02(d). The modification would change the fees for grade changes for 1448.02(d)(1) "residential" from \$250.00 to \$100.00; 1448.02(d)(2) "multi-family" from \$150.00 to \$75.00; and 1448.02(d)(3) "commercial" from \$150.00 to \$200.00. The Committee agreed to change 1448.02(d)(1) and 1448.02(d)(3) but chose to leave 1448.02(d)(2) at its current value. There was no further discussion on the permit review fee. The Committee also agreed to repeal 1448.01. There was a fourth suggested change to clarify Section 1448.02(e) concerning "City Engineer's Fees; Deposit." Mr. Moore gave us the background information concerning this issue. The Committee agreed to this change as well. Mr. Moore then presented the Committee with the proposal that he would like the "Point of Sale" inspection to be a simple exterior inspection of the structure. There was conversation concerning obtaining a copy of the home inspection report usually completed for the buyer. This report would then be used by the City for repairs required by the Seller/Buyer to satisfy the City's requirements. This issue was forwarded to Mr. Lyons, the Law Director, for a legal opinion. The meeting adjourned at 6:55 P.M.

OPEN TO THE PUBLIC TO SPEAK: 7:21 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:22 P.M.

LEGISLATION BEFORE COUNCIL:

RESOLUTION NO. 2019-R-01

A RESOLUTION AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO PERFORM ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2019 ENERGIZED COMMUNITY GRANT(S) FUNDS

There was no Motion for Suspension of the Rules. Resolution No. 2019-R-01 is placed on Second Reading.

Council Member Wolk asked for discussion. He asked what the plan was for the money once it is accepted, is it earmarked for a specific project. Mrs. Bartone said right now she has it kind of targeted for a couple of different projects including generators for possibly the Service Department, the Fire Department Annex, and also additional new lighting outside, there is some concern over the police cruisers in that area which is pretty dim at night, and upgrading other City Hall lighting fixtures to LED lighting to save on future costs. Council Member Wolk asked if there were guidelines she has to follow. Mrs. Bartone stated energy improvements, anything that will save energy down the road. Council Member Wolk asked if increasing lighting would fall into that category. Mrs. Bartone said yes, the lighting we have outside, we would be replacing what is there and then increasing overall lighting with LED lighting.

RESOLUTION NO. 2019-R-02

A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE CITY OF MENTOR FOR THE 2019 ROAD PROGRAM AND DECLARING AN EMERGENCY

Council President Thompson said Council will hold off on this until the next meeting at Mrs. Bartone's request and after Mentor has approved it. Resolution No. 2019-R-02 is placed on Second Reading.

LEGISLATION BEFORE COUNCIL (Continued):

RESOLUTION NO. 2019-R-03

A RESOLUTION AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO SELL SURPLUS CITY PROPERTY BY WAY OF INTERNET AUCTION AND DECLARING AN EMERGENCY

There was no Motion for Suspension of the Rules. Resolution No. 2019-R-03 is placed on Second Reading.

ORDINANCE NO. 2019-O-02

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY OF MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HEREWITH OR WHICH MAY BE REDUNDANT HERETO; AND DECLARING AN EMERGENCY

Council President Thompson stated Ordinance No. 2019-O-02 will be placed on Second Reading as Council has not approved the budget yet.

ORDINANCE NO. 2019-O-03

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2019, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

Council President Thompson stated Ordinance No. 2019-O-03 will be placed on Second Reading until the Finance Committee has met.

OLD BUSINESS: (None)

NEW BUSINESS:

Expenditure Approval:

Vendor: Statewide Ford Lincoln
Items: 2019 Ford Utility Interceptor SUV
Cost: \$36,288.00
(per Memorandum of January 30, 2019, from Mrs. Bartone)

Expenditure Approval:

Vendor: Statewide Ford Lincoln
Items: 2019 Ford Utility Interceptor SUV
Cost: \$42,000.00
(per Memorandum of January 31, 2019, from Mrs. Bartone)

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, to approve both expenditure requests for the 2019 Ford Utility Interceptor SUVs for the Fire Department and Police Department. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Thompson. Nays: None.
MOTION CARRIED: 6/0

OPEN TO THE PUBLIC TO SPEAK: 7:26 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:27 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Finance Committee	Monday, February 18, 2019, at 6:00 P.M.
Regular Agenda Meeting	Thursday, February 21, 2019, at 6:00 P.M.
Regular Council Meeting	Tuesday, February 26, 2019, at 7:00 P.M.

ADJOURNMENT:


MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, for Adjournment. ROLL CALL:
Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Thompson. Nays: None.
MOTION CARRIED: 6/0

The Regular Meeting of Council adjourned at 7:28 P.M.

APPROVED:

2-26-2019
Date


Desirea Thompson
President of Council

Attest: 
Acting Clerk of Council