



City of Mentor-on-the-Lake

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MINUTES REGULAR MEETING OF COUNCIL CITY OF MENTOR-ON-THE-LAKE JANUARY 28, 2020

The Regular Meeting of Council of January 28, 2020, for the City of Mentor-on-the-Lake, Ohio, was called to Order at 7:00 P.M. by Council President Desirea Thompson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye: **At Large:** JIM LUNDER, Vice President
Aye: **Ward 3:** ROB JOHNSON
Aye: **At Large:** KEVIN BITTNER
Aye: **At Large:** PRESTON WOLK
Aye: **Ward 1:** DAVID CHABUT
Aye: **Ward 2:** PAUL MORRIS
Aye: **Ward 4:** DESIREA THOMPSON, President

READING OF MINUTES:

Regular Meeting of Council – January 14, 2020

MOTION MADE BY MR. MORRIS, Seconded by Mr. Chabut, for Approval of the Minutes of the January 14, 2020, Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris. Nays: None. Abstain: Council Member Thompson.

MOTION CARRIED: 6/0/1

CORRESPONDENCE: (None)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director – Mr. Eva

7:01 P.M. Presentation of the 2019 “Citizen of the Year” Award to McMinn Baseball League. Mayor Eva said in this case it will be the 2019 “Organization of the Year.” Bob Lonchar is President of the McMinn Baseball League. Mr. Lonchar started with the McMinn Baseball League in 2007 as an Assistant Coach, was Vice-President from 2011 to 2012, and has been President since 2013. 2020 is his 8th year as President. Chris Dell is Vice-President, and Donna Durfee is the current Treasurer. Jodie Miester, who is also here tonight, has been Secretary since 2014. Going back to 2011, there were 165 children; currently there is about 210 children and three travel teams, for about 240 children participating in the League. Mayor Eva said the reasons he picked McMinn Baseball League: they have resurfaced all five fields, they have built a storage shed, and are also paying for a lease for parking behind Mr. Tire. They have added dugouts for each field and City Hall. According to Mr. Lonchar, they do not need to use Mentor’s fields anymore; all of the League are using fields in Mentor-on-the-Lake. They were able to restart a tournament that used to run, which started back in 2015 and which is the Dennis Durfee

Tournament. It started with 17 teams and now has about 30 to 36 teams. The tournament is usually held at the end of June, which brings traffic into the community and which supports all of the local restaurants and businesses. Mayor Eva said they have talked to Mr. Lonchar and the League about the possibility of constructing a pavilion at McMinn Park which is next on the list. Also the League has used Gionino's as a fund raiser which has helped fund some of the projects in the City. Mayor Eva asked Mr. Lonchar, Jodie Miester and whoever else is here from the League to come up and accept the award. Mrs. McMinn is also here tonight and Mayor Eva asked her to come up also. Mayor Eva presented the 2019 Citizen of the Year Award. They were given a round of applause. Mr. Lonchar thanked everyone; it means a lot and they will continue to move forward and do the best they can every year.

Mayor Eva then introduced Caitlin Albright from NOPEC to present the NOPEC Award. Ms. Albright is the Community Outreach Liaison with NOPEC. In 2016 NOPEC created the recognition program which allows community officials to acknowledge the hard work and dedication of their colleagues. Over the years they have acknowledged Council Clerks, Executive Assistants, Fiscal Officers, Police and Fire Chiefs, and this year they are focusing on Service Directors which brings her to the gentleman being recognized tonight. Brent Moore was nominated by Council President Thompson, and in her nomination, she said "he goes above and beyond his job, willing to meet residents any time of the day, on any day, even on weekends. His shift starts at 7:00 A.M. but he is at the office at 6:00 A.M. every day. He goes above and beyond not only for the City saving money, but also for the residents, giving advice to them, and volunteering for City events." She then presented Mr. Moore with the Award and also had some gifts for him as well. She congratulated him, and he was given a round of applause. Mr. Moore was then congratulated by the Service Department employees who were here tonight.

Administrative Director – Mrs. Bartone

Mrs. Bartone advised she has given the notes on the amendments to the Appropriations Ordinance to the Council President which can be addressed when during the Legislation portion of tonight's meeting.

Law Director – Mr. Lyons (No Report)

Service Director – Mr. Moore

Mr. Moore advised the Service Department continues to do morning maintenance in City Hall; daily trash pickup at the park; patching pot holes as needed; and are also keeping up with the maintenance of the police cars and service vehicles as needed. They installed new LED lights in the Service and Police Departments to help save money and energy. The Service Department has been replacing street signs as needed. The Service Department marked 498 OUPS tickets in 2019. In 2019, the Housing Department completed 108 Point of Sale inspections, 60 house rental inspections, 89 re-inspects, and 330 apartment unit inspections. Mr. Moore asked for permission to issue a letter of intent to purchase a Cub Cadet zero turn mower from Haueter's Lawn and Sports Center, who is placing their spring order. By doing this roughly \$350.00 in shipping cost will be saved.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Mr. Morris stated to Mayor Eva the week before this, he met with his son and a realtor regarding the sale of his son's home on Pinehurst. During their conversation the realtor said how great the Point of Sale inspectors and Service Department were and so easy to get along with in cooperating to get any work done. He told this to Mr. Moore last night. The realtor also commented on how Mentor-on-the-Lake is a very sought after community because it has more reasonable entry level priced homes and is still within the Mentor School District. Mayor Eva thanked Mr. Morris for his comments.

7:10 P.M. EXECUTIVE SESSION OF COUNCIL

MOTION MADE BY MR. LUNDER, Seconded by Mr. Morris, to move into Executive Session to discuss Department Head equity increases. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

7:29 P.M. COUNCIL RECONVENED

MOTION MADE BY MR. MORRIS, Seconded by Mr. Bittner, to reconvene. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

BOARD/COMMITTEE/COMMISSION REPORTS:

Ordinance Committee / January 20, 2020 / Mr. Morris

Mr. Morris advised the Ordinance Committee was supposed to meet on January 20, 2020, but two of the members were ill, and he cancelled the meeting. The Committee is now scheduled to meet on the Third Monday in February.

Board of Zoning Appeals / January 20, 2020 / Mr. Bittner

Mr. Bittner stated the Board of Zoning Appeals met on January 20, 2020, at 7:00 P.M. It was an Organizational Meeting. The Oath of Office was administered to Mr. Buescher and a new Member, Mr. Gieling. Election of Officers was held, and Mr. Buescher will be the Chair Person; Mr. May will be Vice-Chair. They then reviewed the Board of Zoning Appeals Rules.

Finance Committee / January 27, 2020 / Mr. Johnson

Mr. Johnson stated the Finance Committee met on January 27, 2020, at 6:00 P.M. Present were Council Members Johnson, Wolk, Morris, Chabut, Bittner, Council Vice-President Lunder, Council President Thompson, Mayor Eva, Finance Director Mrs. Bartone, Service Director Mr. Moore, Police Chief Gieling and Fire Chief Pechatsko. Opening comments were made by Mrs. Bartone who noted that the carry-over was just shy of \$1,000,000.00 for the year, which is outstanding. Finances are reaching a new norm with stabilization; local Government funds have been partially restored but are still below previous funding; and an increase in revenue from increased gas tax; money for the pavilion and NOPEC Grants are in the budget. Mayor Eva commented there will be a new Police Lieutenant and Sergeant with promotions and vacancies occurring. The Fire Department is looking to add a fifth firefighter in a swing shift. The Service Department is looking to add a fifth employee (laborer), replace a work truck, and bring back the recreation reimbursement. The Committee reviewed the budget tab by tab. The first area of interest was building and grounds. Mr. Morris asked a question regarding cleaning supplies being so high. Mrs. Bartone indicated much of it is contingency money in case there is a need to hire an outside cleaning crew since the City no longer has a janitor. Mr. Johnson stated there were questions in a few of the other areas which were all answered. The Fire Department is going to replace their bay doors and has a quote for approximately \$18,000.00 to replace the five bay doors which were installed over thirty years ago. There was a decrease in one area due to a change in the Engineer's contract to no longer require him to attend regular Council meetings, which is why he is no longer here. This saves some money. The Police Department noted there are no new vehicles being requested for 2020. The budget includes a plan to replace some rifles. There are some additional costs to the Police Department due to retirements in 2020. There was an extended discussion on reimplementing of the recreation reimbursement. There are concerns because when the levies were renewed Council said they would be vigilant with money and not spend additional funds until we can reduce the levies themselves. It was decided that the \$20,000.00 that

would have gone to recreation reimbursement would instead be used to pay down debt. The Service Department presented on that as well as replacing the utility truck. The Committee adjourned at 7:03 P.M.

OPEN TO THE PUBLIC TO SPEAK: 7:33 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:33 P.M.

LEGISLATION BEFORE COUNCIL:

Council President Thompson stated the title of Resolution No. 2020-R-01 needs to be amended to read "Second Reading."

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Morris, to amend the title of Resolution No. 2020-R-01 to read "Second Reading." **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2020-R-01 (SECOND READING)

A RESOLUTION AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO SELL SURPLUS CITY PROPERTY BY WAY OF INTERNET AUCTION AND DECLARING AN EMERGENCY

There was no Motion for Suspension of the Rules. Resolution No. 2020-R-01 is placed on Third Reading.

Mrs. Thompson stated there were some updates to make on Ordinance No. 2020-O-01, and asked if Mrs. Bartone wanted to review them, or if she should review them. Mrs. Bartone said she could. Mrs. Bartone stated the first amendment is on Page 2, General Services. The transfer to Fund No. 411 line is changed to \$270,000.00, and the new total will be \$526,615.00. On Page 3, Recreation, the number was initially wrong and should have said \$42,300.00. This is being changed to \$22,300.00. The total of the General Fund is changed to \$2,491,238.00. \$20,000.00 is being moved from Recreation to Debt Retirement.

ORDINANCE NO. 2020-O-01

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2020, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

MOTION MADE BY MR. MORRIS, Seconded by Mr. Johnson, to amend Ordinance No. 2020-O-01 as follows: Page 2, General Services, the transfer to Fund No. 411 line is changed to \$270,000.00, and the new total will be \$526,615.00. On Page 3, Recreation, the number was initially wrong and should have said \$42,300.00. This is being changed to \$22,300.00. The total of the General Fund is changed to \$2,491,238.00. \$20,000.00 is being moved from Recreation to Debt Retirement. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

There was no Motion for Suspension of the Rules. Ordinance No. 2020-O-01 is placed on Second Reading.

OLD BUSINESS:

Mrs. Thompson asked if everyone had a chance to review Council Rules, and if anyone had any changes. There were no changes. Mrs. Thompson asked the Clerk to have the Council Rules available at the next meeting for signature.

NEW BUSINESS:

Mrs. Thompson stated Mr. Moore has requested permission to issue a letter of intent to purchase a new Cub Cadet zero turn mower.

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Chabut, to approve the issuance of a letter of intent by the Service Department to purchase a new Cub Cadet zero turn mower. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

Discussion of CRA Applications. Mrs. Thompson said everyone should have received a copy for review. Mrs. Thompson asked if these applications were to be submitted to the CRA Board. Mrs. Bartone stated the CRA Board meets once a year to review approved applications and approved projects. She reviews the applications and recommends approval to Council. Mrs. Thompson asked if there were any questions on the two applications. Mrs. Thompson asked when the CRA Board would meet. Mrs. Bartone said an annual meeting is all that is required of that Board. Mr. Lunder asked if the applications had to be approved tonight. Mrs. Bartone said they did so she could give the ok to the County to apply the exemption. Mrs. Thompson asked if Council should approve both applications at one time. Mr. Lyons said it would be best to do them individually.

MOTION MADE BY MR. JOHNSON, Seconded by Morris, to approve the Lake Street application. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

Mr. Bittner asked how far back does Council go to approve projects for CRA. He sees the Walnut application was completed in September 2018. Mrs. Thompson said it was completed in 2019. Mrs. Bartone said there are multiple projects on the Walnut Street application. It was one big project completed in 2019. Mrs. Bartone said it would be up to Council to decide since there is nothing in the Rules as to what is allowed and what is not.

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Morris, to approve the Walnut Street application.

Mr. Lyons asked Council to table this so he can review the application. Mrs. Thompson said this would be tabled at Mr. Lyons' request so he can review it.

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Chabut to table the Walnut Street application until Mr. Lyons has a chance to review it. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

Mrs. Thompson said we had the First Reading on the appropriations tonight, and there will be two more readings for approval. In the past Council has always gone to the Third Reading and not passed it on the Third Reading because of questions or changes by Council. She asked Council to please consider if there are any questions or changes, to get it done before the Third Reading. She is sure the Administration would appreciate this.

OPEN TO THE PUBLIC TO SPEAK: 7:43 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:43 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

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| Parks & Recreation Board | Thursday, January 30, 2020, at 7:00 P.M. |
| Planning & Zoning Commission | Monday, February 3, 2020, at 7:00 P.M. |
| Ordinance Committee | Monday, February 17, 2020, at 6:00 P.M. |

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| Regular Agenda Meeting | Thursday, February 6, 2020, at 6:00 P.M. |
| Regular Council Meeting | Tuesday, February 11, 2020, at 7:00 P.M. |

ADJOURNMENT:

MOTION MADE BY MR. MORRIS, Seconded by Mr. Chabut, for Adjournment. **ROLL CALL:**
Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.
MOTION CARRIED: 7/0

The Regular Meeting of Council adjourned at 7:45 P.M.

APPROVED:

February 11, 2020
Date



Desirea Thompson
President of Council

Attest: Joyce M. Ashe
Clerk of Council