



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

MINUTES VIRTUAL REGULAR MEETING OF COUNCIL CITY OF MENTOR-ON-THE-LAKE JUNE 8, 2021

The Virtual Regular Meeting of Council of June 8, 2021, for the City of Mentor-on-the-Lake, Ohio, was called to Order at 7:00 P.M. by Council President Desirea Thompson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye: At Large:	JIM LUNDER, Vice President	(Appeared in Person)
Aye: Ward 3:	ROB JOHNSON	(Appeared in Person)
Aye: At Large:	KEVIN BITTNER	(Appeared in Person)
Aye: At Large:	PRESTON WOLK	(Appeared in Person)
Aye: Ward 1:	DAVID CHABUT	(Appeared in Person)
Aye: Ward 2:	PAUL MORRIS	(Appeared in Person)
Aye: Ward 4:	DESIREA THOMPSON, President	(Appeared in Person)

MOTION MADE BY MR. LUNDER, Seconded by Mr. Morris, to amend the June 8, 2021 Agenda for Resolution No. 2021-R-15 (Second Reading) changing the date from May 25, 2020 to May 25, 2021.

ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson.

Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, to amend the June 8, 2021 Agenda adding the Request for Transfer of Funds. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

PUBLIC HEARING:

The public hearing for Resolution No. 2021-R-15 (Second Reading) was not held. The matter was deferred to the Third Reading of the Resolution on June 22, 2021.

READING OF MINUTES: Regular Meeting of Council – May 25, 2021

MOTION MADE BY MR. MORRIS, Seconded by Mr. Bittner, for Approval of the Minutes of the May 25, 2021, Virtual Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

CORRESPONDENCE:

Mr. Lunder reported correspondence by email and phone with Jim and Sue Haase of 8050 Harbor Creek Drive regarding the Ohio fireworks legislation. Mr. Haase feels a city ordinance regarding fireworks is

needed. He has contacted County Commissioners, State Representatives and the Governor's office regarding his point of view for this legislation.

Mr. Johnson reported a phone call from William Splete of 5956 Springwood Drive. Mr. Splete is concerned about having to go through the baseball leagues to use the baseball fields.

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director – Mr. Eva

Mayor Eva apologized to Mr. Morris for misunderstanding Mr. Morris comments made during the last meeting. He feels better after reading the Minutes. He extended an invitation to Wendy Zele of First Energy to appear at the July 13, 2021 Council Meeting. She will be making a presentation. She would like to answer questions from the public and Council Members. Questions can be submitted to Mayor Eva by June 25, 2021. She would like to research and be able to answer the questions. First Energy has some work occurring on Lakeshore which will affect Mentor on the Lake. May Fire Department report: 131 calls for service. There were 77 rescue/EMS calls; 1 overdose requiring Narcan; 24 fire service; 30 invalid assist and 13 COVID-19 cases. Fireman Spencer has 36 years of service. Fireman Santos has 6 years of service. Fireman Fuentes has 1 year of service. Chief Gielink thanked Dispatcher Brian Kelly for doing the last call for Fireman David Birtley and the video he made for the family. Chief Gielink thanked the Officers who worked and participated in the Amvets Post 109 Memorial Day Parade. A letter was received from Aqua Ohio advising of a rate increase effective the 1st quarter of 2022. The increase based on 4,000 gallon average monthly will be about \$7.06 per month. The increase is for operating costs. Per the letter, the rate has not been adjusted for operating costs since 2016. He believes he has read this in several letters from Aqua Ohio. He plans to send a letter to Aqua Ohio regarding the rate increase.

Administrative Director – Mrs. Bartone

Mrs. Bartone reported on tonight's agenda is the Note Ordinance. She provided a copy of the Ordinance and Financial Certificate by email. This year's rate will be 1.50% down from last year's 1.75%. The principal amount on the note is down about \$225,000. The Fair Housing Resolution is needed to go along with the CDBG grant. The CDBG Resolution is on the Agenda. The Public Hearing is a formality for the budget which can be passed on Third Reading.

Law Director – Mr. Lyons

The State law regarding virtual meetings expires on June 30, 2021. Starting July 1, 2021 Council Members must be present in person to vote. If a Council Member attends virtually, they cannot vote. The meeting can still be virtual for the public's attendance.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Mr. Wolk asked Mr. Lyons to confirm when the rule changes June 30, 2021 asking if you do not vote, can you attend the meeting virtually. Mr. Lyons explained those who vote must attend in person. Those who do not vote can attend virtually.

Mayor Eva clarified the public who attends virtually can ask questions. Mr. Lyons advised yes.

Mr. Morris commented about future ability to video record the meetings.

Mrs. Thompson commented she researched the Aqua Ohio letter. A similar letter was received May, 2020 and in 2017. Last year the letter was for a rate increase for infrastructure.

Mr. Wolk asked Mrs. Bartone if an email copy of the Memorandum for the transfer of funds can include balances. Mrs. Bartone advised yes.

BOARD/COMMITTEE/COMMISSION REPORTS:

Park and Recreation Board/ May 25, 2021 / Mr. Lunder

Mr. Lunder advised the Park and Recreation Board met on Wednesday, May 26, 2021 at 7:00 PM. In attendance was Jennifer Jakosh, Cathy Roos, Michelle Moore, Carol Stafinski, Mr. Lunder substituting for Mr. Chabut, and Mayor Eva. The city-wide yard sale was discussed. The Trunk Sale will be discussed at the next meeting. Fall Festival was cancelled. The Boo Bash has been tabled pending the school's decision. More discussion will be had about the Holiday Lighting Contest and Fill the Cruiser events.

Mr. Wolk asked about the cancellation of the Fall Festival. Mayor Eva explained due to COVID it is too late to start booking vendors and arranging sponsors. This is typically done around January.

Community Development Committee/ June 1, 2021 / Mr. Morris

Mr. Morris advised the Community Development Committee met on Tuesday, June 1, 2021 at 6:00 PM. In attendance was Mr. Morris, Mr. Wolk, Mr. Bittner, Mr. Johnson, Mr. Lunder, Mr. Chabut, Mrs. Thompson, and Mayor Eva; Kevin Malecek and Kelly Conrad from the City of Mentor; and residents Michelle Moore, Ron Dohnal, and Kathy Dohnal. The Committee discussed Mentor on the Lake being asked to apply for a Community Development Block Grant for the installation of an elevator at Mentor Beach Park. There were concerns about applying for a grant for a property that is not ours which will eventually be run by a private entity and the loss of green space. Mr. Morris spoke with Mentor City Manager, Ken Filipiak, who assured Mr. Morris the project will try to minimize the impact on green space. The playground and west area will probably remain untouched. They will try to leave the area near the lake east side alone. The elevator is necessary to make the building ADA compliant. If the building would become a restaurant / party center it is to be a mid to upscale restaurant. Mr. Malecek and Ms. Preston confirmed this information. Mr. Malecek and Mrs. Preston feel this would be a win win for both cities. Mentor on the Lake will receive tax revenue from the building.

Planning and Zoning Commission / June 7, 2021 / Mr. Johnson

Mr. Johnson advised the Planning and Zoning Commission met on Monday, June 7, 2021 at 7:00 PM. The Planning and Zoning Commission approved a driveway at 5872 Springwood; a new build and lot size for Novak Construction; a Conditional Use Permit for Pelican Snowballs. The tree ordinance rework was discussed. The information will be forwarded to the ordinance committee.

OPEN TO THE PUBLIC TO SPEAK: 7:21 P.M.

Mr. Skip Gray, 7574 Dahlia Drive commented regarding the Minutes of the April 27, 2021 Council Meeting being posted; to Mr. Johnson that the baseball fields are not leased; to Mayor Eva and Mr. Wolk in reference to the electric grid problem that businesses should get generators; and Ordinance 2021-O-13 he suggests additional details of specific information about items listed.

CLOSED OPEN TO THE PUBLIC SECTION: 7:24 P.M.

LEGISLATION BEFORE COUNCIL:

RESOLUTION NO. 2021-R-14

A RESOLUTION AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO APPLY FOR AND ACCEPT FINANCIAL ASSISTANCE FROM LAKE COUNTY FY 2021-2022 COMMUNITY BLOCK GRANT (CDBG) PROGRAM TO DESIGN AND INSTALL AN ELEVATOR LOCATED AT THE MENTOR BEACH PARK FACILITY AND DECLARING AN EMERGENCY

MOTION MADE BY MR. MORRIS, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Mr. Chabut, for Passage. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2021-R-15

A RESOLUTION APPROVING THE 2022 BUDGET

There was no Motion for Suspension. Resolution No. 2021-R-15 moves to Third Reading.

RESOLUTION NO. 2021-R-16

A RESOLUTION CONFIRMING THE APPOINTMENT OF CATHERINE A. ROOS TO THE BOARD OF ZONING APPEALS.

MOTION MADE BY MR. LUNDER, Seconded by Mr. Bittner, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Mr. Johnson, for Passage. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2021-R-17

A RESOLUTION RECOGNIZING THE BROAD DUTY TO AFFIRMATIVELY FURTHER FAIR HOUSING AND RECOGNIZING APRIL 2021 AS FAIR HOUSING MONTH IN MENTOR-ON-THE-LAKE AND DECLARING AN EMERGENCY

Mr. Wolk asked if passing this late will be a problem. Mrs. Bartone advised no.

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Morris, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Morris, for Passage. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

LEGISLATION BEFORE COUNCIL (Continued):

RESOLUTION NO. 2021-R-18

A RESOLUTION CONFIRMING THE APPOINTMENT OF CAROL STAFINSKI TO THE BOARD OF LOCAL TAX REVIEW AND DECLARING AN EMERGENCY

Mr. Wolk asked who picked the members for the Board. Mayor Eva advised these were the only applicants.

MOTION MADE BY MR. LUNDER, Seconded by Mr. Johnson, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Chabut, Morris, Thompson. Nays: Mr. Wolk

MOTION CARRIED: 6/1

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, for Passage. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2021-R-19

A RESOLUTION CONFIRMING THE APPOINTMENT OF RENEE SHEAFFER TO THE BOARD OF LOCAL TAX REVIEW AND DECLARING AN EMERGENCY

MOTION MADE BY MR. LUNDER, Seconded by Mr. Johnson, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Chabut, Morris, Thompson. Nays: Mr. Wolk

MOTION CARRIED: 6/1

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, for Passage. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

ORDINANCE NO. 2020-O-28 (REFERRED TO ORDINANCE COMMITTEE)

AN ORDINANCE AMENDING CRA ORDINANCE 2016-O-28 AND DECLARING AN EMERGENCY

Mr. Chabut said the Ordinance Committee is still working on this.

ORDINANCE NO. 2021-O-13

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$1,085,000 OF NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS, (I) TO PAY A PORTION OF THE COSTS OF IMPROVING STATE ROUTE 283 BETWEEN CERTAIN TERMINI BY GRADING, DRAINING, PAVING, RECONSTRUCTING, WIDENING, WHERE NECESSARY, CONSTRUCTING BIKE PATHS, SIDEWALKS, CURBS, GUTTERS, STORM SEWERS, CATCH BASINS, MANHOLES, AND DRIVEWAY APRONS, WHERE NECESSARY, INSTALLING AND UPGRADING TRAFFIC CONTROL DEVICES AND SIGNALS, WHERE NECESSARY, ACQUIRING ANY REAL ESTATE OR INTERESTS THEREIN NECESSARY IN CONNECTION THEREWITH, AND OTHERWISE IMPROVING THE SAME, ALL TOGETHER WITH THE NECESSARY APPURTENANCES THERETO, (II) TO PAY THE COSTS OF ACQUIRING A VEHICLE AND RELATED EQUIPMENT FOR THE SERVICE DEPARTMENT, AND ALL RELATED EXPENSES THERETO, (III) TO PAY A PORTION OF THE COSTS OF THE ACQUISITION AND INSTALLATION OF THE LAKE STREET TRUNK STORM SEWER, AND ALL RELATED EXPENSES THERETO (IV) THE ACQUISITION AND INSTALLATION OF THE PINEHURST STREET TRUNK STORM SEWER, AND ALL

LEGISLATION BEFORE COUNCIL (Continued):

ORDINANCE NO. 2021-O-13 (Continued):

RELATED EXPENSES THERETO, AND (V) TO PAY A PORTION OF THE COSTS OF THE ACQUISITION OF CITY VEHICLES INCLUDING A DUMP TRUCK AND A POLICE SQUAD CAR, AND DECLARING AN EMERGENCY.

Discussion: Mr. Wolk explained he understands this ordinance which is done every year. He asked Mrs. Bartone to explain for Mr. Gray. Mrs. Bartone explained each year this Ordinance is passed with a new number and title. The costs are put to the Department instead of the General Fund. Mr. Wolk added these items have already been budgeted, bought prior on loan, and authorized for bill payment. Mr. Lyons explained each item could stand alone which would cost more to do. It is cheaper to combine these into one bond note. This also meets a State law for municipalities to borrow money and incur government debt. Mayor Eva added this year the interest rate and principal amount were reduced.

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: none

MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Mr. Johnson, for Passage. ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

OLD BUSINESS: (None)

NEW BUSINESS:

Discussion was held about committee appointees. Mr. Morris agreed with Mr. Wolk that he would like to know something about appointees prior to appointing. Mr. Lunder suggested a Board to review appointees. Mayor Eva explained appointees submit a letter of interest but possibly a standard form could be used. Mr. Wolk suggested a Committee to discuss applicants. Mr. Morris added his history is to vote to suspend the Rules on appointees. Mr. Wolk clarified he is asking to review appointees for Council's Committee not Boards or Committees which the Mayor appoints. Mayor Eva suggested they come up with things they would ask of the person applying for appointment. Mrs. Roos requested permission to speak which was granted. Mrs. Roos explained she attended the Meeting today because she knew her appointment was on the Agenda. She appeared to answer any questions.

Mr. Wolk questioned how the baseball fields are reserved. Mrs. Bartone explained there is an Ordinance for the baseball fields which tells how to come to the City, register, pay the fee for the field and reserve the field. McMinn usually comes in. Mrs. Bartone has contacted McMinn when others want to reserve a field. The City has not been maintaining the baseball fields. McMinn has been maintaining the fields. The City Service Department mows, checks the garbage, and other park maintenance.

Transfer of Funds Approval

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Purpose</u>
\$320,000.	General Fund	General	OPWC Loans, SIB Loan,
	General Services	Bond Retirement	Interest, Legal Costs

\$20,000.	Stormwater Fund	General	OPWC Loans
		Bond Retirement	
\$10,000.	Fire Vehicles	General	Squad
	Fire Dept.	Bond Retirement	
\$15,000.	General Fund	General	Dump Truck
	Service Department	Bond Retirement	

The above transfer is authorized as per Appropriating Ordinance 2021-O-03.
(Per Memorandum of June 8, 2021, from Mrs. Bartone)

MOTION MADE BY MR. JOHNSON, Seconded by Mr. Lunder, to approve the Transfer of Funds.

ROLL CALL: Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson.
Nays: None.

MOTION CARRIED: 7/0

OPEN TO THE PUBLIC TO SPEAK: 7:51 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:52 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Ordinance Committee Monday, June 21, 2021, at 6:00 P.M.

Regular Agenda Meeting Thursday, June 17, 2021, at 6:00 P.M.
Regular Council Meeting Tuesday, June 22, 2021, at 7:00 P.M.

ADJOURNMENT:

MOTION MADE BY MR. MORRIS, Seconded by Mr. Johnson, for Adjournment. **ROLL CALL:**

Ayes: Council Member Lunder, Johnson, Bittner, Wolk, Chabut, Morris, Thompson. Nays: None.

MOTION CARRIED: 7/0

The Virtual Regular Meeting of Council adjourned at 7:53 P.M.

APPROVED:

Date June 22, 2021

Attest: Joyce M. Aape
Clerk of Council

Jim Lunder
~~Debbie Thompson~~ Jim Lunder
Acting President of Council



**Memorandum
Office of
Administrative Director**

To: Members of Council
From: Hollie Bartone, Administrative Director
Date: June 8, 2021
Subj: Transfer of Funds Approval – FY 2021

I respectfully request that the following transfers be approved at the June 8th Council meeting:

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Purpose</u>
\$320,000.	General Fund General Services	General Bond Retirement	OPWC Loans, SIB Loan, Interest, Legal Costs
\$ 20,000.	Stormwater Fund	General Bond Retirement	OPWC Loans
\$ 10,000.	Fire Vehicles Fire Dept.	General Bond Retirement	Squad
\$ 15,000.	General Fund Service Department	General Bond Department	Dump Truck

The above transfer is authorized as per Appropriating Ordinance 2021-0-03.

HB

Cc: Mayor Eva.