



City of Mentor-on-the-Lake

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MINUTES REGULAR/VIRTUAL MEETING OF COUNCIL

CITY OF MENTOR-ON--THE-LAKE

FEBRUARY 8, 2022

The Regular/Virtual Meeting of Council of February 8, 2022, for the City of Mentor-on-the-Lake, Ohio, was called to Order at 7:00 P.M. by Council President Robert Johnson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye: **At Large:** KEVIN BITTNER, Vice-President
Aye: **At Large:** JIM LUNDER
Aye: **Ward 4:** DESIREA THOMPSON
Aye: **At Large:** MICHELLE MOORE
Aye: **Ward 1:** DAVID CHABUT
Aye: **Ward 2:** PAUL MORRIS
Aye: **Ward 3:** ROB JOHNSON, President

READING OF MINUTES: Regular Meeting of Council – January 25, 2022

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Morris, for Approval of the Minutes of the January 25, 2022, Regular/Virtual Meeting of Council. **ROLL CALL:** Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

CORRESPONDENCE: (None)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director – Mr. Eva

Mayor Eva presented the 2021 Citizen of the Year to Suzanne Martin Cason. Mrs. Cason has lived in Mentor-on-the-Lake for 18 years. She was appointed to the Planning and Zoning Commission by Mayor Rogers in February 2009, and assumed the responsibility of Vice-Chairman of Planning and Zoning in 2010 and 2011. In 2012 she was picked by the Commission to be Chairperson, and has retained that title ever since. As Chairperson for the last ten years, she has handled the position very professionally

by keeping the group on task while questions and situations are addressed by the Commission. As has been discussed at recent Council Meetings, our volunteers are essential to running the City. Mrs. Cason has volunteered for the last 13 years and will continue as a valuable member of the Planning and Zoning Commission. Mayor Eva presented Mrs. Cason with a plaque and she was given a round of applause. Mrs. Cason thanked Mayor Eva.

Mayor Eva read the January 2022 Fire Department Report. In January of 2022 there were a total of 148 calls for service as follows: Rescue/EMS - 135 calls, three of which required the use of Narcan; Invalid Assist - 37 calls; Fire/Service - 13 calls. Fire Prevention for January: plans for the Wellnow Urgent Care were reviewed and the land and building plans were approved for the Urgent Care. On Monday, January 31, 2022, the Fire Department responded to two structure fires. The first one was at 08:22 Hours at 7632 Primrose. The stage of this fire was well advanced on arrival and the cold temperatures and high snow made it even more difficult. The residents were not at home at the time, but unfortunately their pet died in the fire. There were no firefighter injuries. The Fire Department was assisted by the Auto Aid Departments of Mentor, Willoughby, and Grand River. It was also assisted through a Mutual Aid Box Alarm from Kirtland, Willoughby Hills, Fairport Harbor, and Concord Fire Departments along with the Mentor-on-the-Lake Police and Service Departments. The Red Cross was also called in to assist the residents. The second fire was at 18:26 Hours at 7875 Richwood. The occupants of the home smelled smoke in the basement. Upon investigation it was found that an electrical box for the air conditioner had shorted out causing a small fire within the wall. Crews opened the wall and extinguished it with minimum damage. The Fire Department was assisted by the Auto Aid Departments of Mentor, Willoughby, and Grand River. Yesterday there was also a house fire on Miami which started in the kitchen. The Fire Department was there right away and did a nice job of putting it out quickly. Everyone got out ok, but one pet did not make it. January anniversaries: F.F. Heimberger - 28 years; Lt Brown - 27 years; and F.F. Stokes - 1 year.

Mayor Eva asked Council to approve Resolution No. 2022-R-08 appointing Brent Moore to the Planning and Zoning Commission. He is replacing Ralph Boomer who has decided to step away after many years of volunteering. Mayor Eva thanked Mr. Boomer for his years of volunteering.

On tonight's Agenda is Resolution No. 2022-R-05 for the 2022 Road Program, and Mayor Eva advised he has a breakdown of the road repairs if anyone would like to see it.

There has been a lot of snow over the last several weeks, and Mayor Eva said the Service Department has done an excellent job with the roads and sidewalks. They have spent a lot of hours clearing the snow and he appreciates everything they have done.

Mayor Eva said he has looked over the volunteer form put together by Mr. Morris and he likes it, and thanked Mr. Morris for putting it together.

Administrative Director – Mrs. Bartone

Mrs. Bartone advised the new copier has been installed. She suggested everyone check their Spam boxes if they think they might be missing some emails. It does not say "Toshiba" anymore, it says "Do Not Reply."

Law Director – Mr. Lyons (No Report)

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS: (None)

BOARD/COMMITTEE/COMMISSION REPORTS:

Parks and Recreation Board / January 26, 2022 / Mr. Morris

Mr. Morris advised the Parks and Recreation Board met on January 26, 2022, at 7:00 P.M. Present were Board Members Jennifer Jakosh, Renee Sheaffer, Carol Stafinski, Samantha Wolfe, and Cathy Roos who appeared virtually. Also present were Council Members Paul Morris, Michelle Moore, Vice-President of Council Kevin Bittner, and President of Council Rob Johnson. Mayor Eva was also present. Mr. Morris stated the meeting started off with the election of officers. Samantha Wolfe was elected Chairperson and Jennifer Jakosh was elected Vice-Chairperson. They took their respective roles at that time. The Minutes of the previous meeting of October 27, 2021, were approved, and there was no correspondence. Mr. Morris gave a report on Council activity, including issues in front of the Ordinance, Zoning, and Community development Committees. Mayor Eva reported there was a meeting with the development group concerning the proposed development across from Mentor Beach Park. Mayor Eva also reported on the appropriations meeting; there is an anticipated increase in collected property tax.; the City will be replacing a car and paying down debt; there is also the possibility of the City participating in the SID program for Loba Park. The Board discussed 2021 events. Only 7 or 8 homes participated in the Holiday Lighting Contest, and it was suggested that the response was low due to people moving. A report was given on the senior survey, and it appears that more entertainment for seniors is requested. There were suggestions of getting more feedback from seniors by meeting with them, possibly at Andrews Place, and setting up a booth at the Fall Fest. Other ideas included a walk for the seniors, a senior fair, as well as a meeting at Andrews Place. Future events for 2022: City-wide Yard Sale - June 9 through 11 from 9:00 A.M. to 3:00 P.M. with permits at \$3.00; Fill the Cruiser for school supplies - August 5 through 7; Trunk Sale - August 13 from 9:00 A.M. to 3:00 P.M., permits will be \$5.00; Fall Festival - September 10 from Noon to 8:00 P.M., volunteers are needed; and the Holiday Lighting Contest - December 6 for entries, December 7 for judging, public voting from December 9 through 20, and a charity to be decided at a future time. A motion was made to change the meeting time from 7:00 P.M. to 6:00 P.M. which passed. The next meeting is scheduled for February 23, 2022, at 6:00 P.M. The meeting adjourned at 7:50 P.M.

The Zoning Committee Meeting, Community Development Meeting, and the Planning and Zoning Commission Meeting were cancelled due to the snow storm or lack of an agenda.

OPEN TO THE PUBLIC TO SPEAK: 7:11 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:11 P.M.

LEGISLATION BEFORE COUNCIL:

RESOLUTION NO. 2022-R-04

A RESOLUTION AUTHORIZING THE ADMINISTRATIVE DIRECTOR TO PERFORM ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2022 ENERGIZED COMMUNITY GRANT(S) FUNDS

Mr. Morris asked if there are earmarks for what the money can be used for, or if she had any projects in mind. Mrs. Bartone said she was hoping to be able to add part to the Police Department locker room upgrades. Mr. Johnson asked if there was a time requirement. Mrs. Bartone said no.

LEGISLATION BEFORE COUNCIL (Continued):

RESOLUTION NO. 2022-R-04 (Continued):

MOTION MADE BY MRS. MOORE, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution No. 2022-R-04. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2022-R-05

A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE CITY OF MENTOR FOR THE 2022 ROAD PROGRAM AND DECLARING AN EMERGENCY

Mrs. Thompson asked if there was a deadline on this. Mrs. Bartone said Mentor will be passing theirs at their next meeting so we have to have this in so they can accept bids.

MOTION MADE BY MR. MORRIS, Seconded by Mrs. Thompson, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Morris, for Passage of Resolution No. 2022-R-05. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2022-R-06

A RESOLUTION REAPPOINTING RAY GIELING TO THE COMMUNITY REINVESTMENT AREA HOUSING COUNCIL

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Mrs. Thompson, for Passage of Resolution No. 2022-R-06. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2022-R-07

A RESOLUTION REAPPOINTING ANN SHIELDS TO THE COMMUNITY REINVESTMENT AREA HOUSING COUNCIL

LEGISLATION BEFORE COUNCIL (Continued):

RESOLUTION NO. 2022-R-07 (Continued):

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Chabut, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Passage of Resolution No. 2022-R-07. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

RESOLUTION NO. 2022-R-08

A RESOLUTION CONFIRMING THE APPOINTMENT OF BRENT E. MOORE TO THE PLANNING AND ZONING COMMISSION AND DECLARING AN EMERGENCY

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Chabut, for Suspension of the Rules. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Chabut, Morris, Johnson. Nays: None. Abstain: Council Member Moore.

MOTION CARRIED: 6/0/1

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Morris, for Passage of Resolution No. 2022-R-07. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Chabut, Morris, Johnson. Nays: None. Abstain: Council Member Moore.

MOTION CARRIED: 6/0/1

ORDINANCE NO. 2022-O-01

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2022, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

There was no Motion for Suspension of the Rules. Ordinance No. 2022-O-01 is placed on Second Reading.

ORDINANCE NO. 2022-O-02

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY OF MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HEREWITH OR WHICH MAY BE REDUNDANT HERETO, AND DECLARING AN EMERGENCY

There was no Motion for Suspension of the Rules. Ordinance No. 2022-O-02 is placed on Second Reading.

OLD BUSINESS:

Review of Council Rules:

Mr. Johnson said first up is the proposal by Mr. Morris for applicants to Boards and Commissions, and Mayor Eva has said he likes it, and asked if there is any objection to using the proposed form. Mrs. Thompson asked if it is the Mayor's appointment, not Council's, why should it go into Council Rules. Mr. Johnson said that was a good question, do we need it in our Council Rules or is it just an agreement between the Mayor and Council to use it and provide Council information. Mayor Eva said he was ok with that. Mr. Johnson said then we don't have to put it in our Council Rules. Mayor Eva said he always gets more information than what is on the form. Mr. Morris said Mr. Lyons suggested it should be in our Rules. Mr. Lyons said he thought the purpose of the form was that Council wanted that information for any of its appointments or for any appointments by the Mayor that did not need approval of Council. He honestly thinks it should be part of Council Rules. There was a brief discussion on this.

MOTION MADE BY MR. MORRIS, Seconded by Mr. Bittner, that this be added to Council Rules. ROLL CALL: Ayes: Council Member Bittner, Moore, Chabut, Morris, Johnson. Nays: Council Member Lunder, Thompson.

MOTION CARRIED: 5/2

Mr. Johnson said we also had a proposal from Mr. Lunder about moving Council's meeting time, originally to 6:00, then negotiated it to 6:30. He asked how everyone felt about doing this. Mr. Morris said with the summer months coming up, it would be nice. Mr. Lunder said he still likes 6:00. Mrs. Moore asked if that had to be changed by ordinance, and Mr. Johnson said yes, he just wanted to make sure everyone was in agreement with the 6:30 starting time once it is passed by ordinance. We will look for that proposal at the next meeting.

Mr. Johnson asked Mr. Lyons if he had done a deeper check on posting places. Mr. Lyons said he had not had a chance to check and apologized, but will have something at the next meeting

NEW BUSINESS: (None)

OPEN TO THE PUBLIC TO SPEAK: 7:25 P.M.

CLOSED OPEN TO THE PUBLIC SECTION: 7:25 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Board of Zoning Appeals	Public Hearing and Meeting Monday, February 21, 2022, at 6:00 P.M.
Ordinance Committee	Monday, February 28, 2022, at 6:00 P.M.
Community Development	Monday, February 28, 2022, at 7:00 P.M.
Regular Agenda Meeting	Thursday, February 17, 2022, at 6:00 P.M.
Regular Council Meeting	Tuesday, February 28, 2022, at 7:00 P.M.

ADJOURNMENT:


MOTION MADE BY MR. MORRIS, Seconded by Mr. Chabut, for Adjournment. ROLL CALL: Ayes: Council Member Bittner, Lunder, Thompson, Moore, Chabut, Morris, Johnson. Nays: None.

MOTION CARRIED: 7/0

The Regular Meeting of Council adjourned at 7:28 P.M.

APPROVED:

February 22, 2022
Date



ROBERT JOHNSON
President of Council

Attest: 
Clerk of Council