



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
JANUARY 9, 2024
7:00 p.m.**

The Regular Meeting of Council for the City of Mentor-on-the-Lake for January 9, 2024, was called to order at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

A moment of silence was held for Eastlake Mayor Dennis Morley who passed away.

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye:	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY
Aye:	At Large:	KEVIN BITTNER
Aye:	Ward 1:	VIRGINIA WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting – November 28, 2023 (Revised)

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, for Approval of the Minutes of the November 28, 2023 (Revised) Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Lunder, Johnson. Nays: None. Abstain: Council Member Gray, Wong.

MOTION CARRIED: 5/0/2

Regular Meeting – December 12, 2023

MOTION MADE BY MR. LUNDER, Seconded by Mr. Bittner, for Approval of the Minutes of the December 12, 2023, Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Lunder, Johnson. Nays: None. Abstain: Council Member Gray, Wong.

MOTION CARRIED: 5/0/2

Organizational Meeting – January 4, 2024

MOTION MADE BY MR. LUNDER, Seconded by Ms. Wong, for Approval of the Minutes of the January 4, 2024, Organizational Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None.

MOTION CARRIED: 7/0

CORRESPONDENCE: (None)

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director - Mr. Eva

Mayor Eva swore in Joe Tennyson as a Full-Time Firefighter/Paramedic for the Mentor-on-the-Lake Fire Department, after which he was given a round of applause.

Mayor Eva stated Council was copied on the comprehensive plan document which went out on January 3, 2024. Sealed proposals are due by March 1, 2024, at 11:30 A.M. Notice will also be published in the News-Herald and also on the City Website. A copy went to Dave Radachy, Director at Lake County Planning & Community Development, who has posted this on the American Planning Association Ohio Chapter website. He also sent a copy of the RFP to Ryan Smalley from the Envision Group, who has been here several times to discuss the comprehensive plan.

Mayor Eva read the Fire Department Report for December 2023. For the month of December 2023, there were a total of 135 calls for service, as follows: Fire/Service – 41 calls; Rescue/EMS – 94 calls, of which there were 18 calls for invalid assist; there were no calls for an overdose requiring Narcan. Department Training for December: EMS drills presented by UH Lake West on critical case studies. Shift drills for the month of December: EMS – traumatic brain injury review; Fire – understanding and fighting basement fires. December Department Activity: Suppression testing at Giant Eagle. In December, the Department held the annual Santa rounds. He was able to participate with Department personnel and their families, and all helped make this year's event a huge success. Also in December several Fire Department members and their families were able to help with the Police Department's Santa's Blue Helpers event. Celebrating a service anniversary in December: Firefighter Huelsman – 23 years. Anthony Brack joined the Fire Department as a Part-Time Firefighter/EMT on December 19, 2023. The Department Year End Report for 2023: for the year 2023 there were a total of 1,051 calls for service, which is an increase of 169 calls over 2022. The call breakdown is as follows: Fire/Service – 302 calls; Rescue/EMS – 1,199 calls, of which there were 238 calls for invalid assist and 11 calls for an overdose requiring Narcan.

Mayor Eva read a Memo dated December 19, 2023, from Chief Forsythe to Mayor Eva, Lt. Tina Messenger, Fire Chief Jamie Pechatsko, Ptl. Barry Kifus, Ptl. Ron Morenz, Ptl. Neil Tyrrell, FF Aaron Husted, Communication Officers Jeannie McPeek, Kristen Storey, and Laurie Hughes, and Jennell Muscatello, Administration Assistant to Mayor Eva, thanking them all for their participation in the 2023 Santa's Blue Helpers Program, and a special thanks to Lt. Tina Messenger for spearheading this event again.

Mayor Eva read a Memo dated January 2, 2024, from Chief Forsythe welcoming new personnel to the Police Department: FT Patrol Michael Harris, PT Patrol Alexander Gunnoe, PT Dispatcher Bailey Lapesvich and PT Dispatcher Rebecca Lengyel.

Mayor Eva advised we have five Hero Banners ordered so far.

Mayor Eva stated Council has the legislation for the Munson Road project tonight. This is part of the ODOT project.

Mayor Eva also has the 2024 road program. The total road program now is around \$128,000.00 for the year.

Law Director - Mr. Lyons (No report)

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Mrs. Thompson had a question on the Memorandum for the Police locker-room overage. Mayor Eva said they put in a contingency of \$10,000.00. What they found last week was asbestos which we did not know was there, and it's going to cost \$4,000.00 to clean that up. Mrs. Thompson asked how far along were they on that project. Mayor Eva said the last he heard was completion in February. Mrs. Thompson asked if he thought there would be additional overages, and Mayor Eva said not at this time. If we do run into anything, they will let Council know.

Mr. Johnson said back when WellNow was coming in, there was some concern there would be an increase in demand on our ambulance services. Do we know if that has had any impact at all? Mayor Eva said he has not talked to the Chief about this. Mr. Johnson asked him to check with the Chief and let Council know.

BOARD/COMMITTEE/COMMISSION REPORTS:

Planning and Zoning Commission / January 8, 2024 / Mr. Lunder

Mr. Lunder advised the Planning and Zoning Commission met on January 8, 2024, at 6:00 P.M. to go over the Sommers Group Preliminary Development four updates. Present were Committee Members Suzanne Cason (Chair), Brent Moore, Gary Leonard, Mike Sweeney, Council Members Lunder, Gray, Wong, Council President Johnson, Mayor Eva, Rick Sommers and Greg Sommers. The Committee went over the four issues that had been corrected and presented from the Sommers Group. After discussions about each issue, the Committee voted and all have passed. This will be sent to Council. Also the Committee elected Suzanne Cason as Chair and Mike Sweeney as Vice-Chair for 2024. The Meeting adjourned at 6:30 P.M.

OPEN TO THE PUBLIC TO SPEAK: 7:14 P.M.

Bill Cleveland, 7607 Salida. Mr. Cleveland had questions regarding the Police Department update.

CLOSED TO THE PUBLIC TO SPEAK: 7:15 P.M.

LEGISLATION BEFORE COUNCIL:

RESOLUTION NO. 2023-R-33 (THIRD READING) (ASSIGNED TO COUNCIL OF THE WHOLE)

A RESOLUTION GRANTING PRELIMINARY APPROVAL TO THE PLANNED UNIT DEVELOPMENT (PUD) THAT IS PROVIDED FOR IN CHAPTER 1255 OF THE CODIFIED RESOLUTIONS FOR THE PROPERTY DESCRIBED AS PERMANENT PARCEL NOS. 19-A-093-B-00-015-0, 19-A-093-B-00-016-0, 19-A-093-B-00-017-0, 19-A-093-B-00-018-0, 19-A-093-B-00-019-0, 19-A-093-B-00-020-0, 19-A-093-B-00-021-0, AND 19-A-093-B-00-075-0

Mr. Johnson stated this is still assigned to Council of the Whole along with Ordinance No. 2023-O-25 which has been come back from Planning and Zoning.

ORDINANCE NO. 2023-O-25 (THIRD READING) (ASSIGNED TO PLANNING AND ZONING) **(ASSIGNED TO COMMITTEE AS A WHOLE)**

AN ORDINANCE REZONING PERMANENT PARCEL NOS. 19-A-093-B-00-015-0, 19-A-093-B-00-016-0, 19-A-093-B-00-017-0, 19-A-093-B-00-018-0, 19-A-093-B-00-019-0, 19-A-093-B-00-020-0, 19-A-093-B-00-021-0, AND 19-A-093-B-00-075-0 FROM BUSINESS DISTRICT I AND/OR SINGLE-FAMILY DISTRICT E TO THE ZONING CLASSIFICATION OF A PLANNED UNIT DEVELOPMENT (PUD) THAT IS PROVIDED FOR IN CHAPTER 1255 OF THE CODIFIED ORDINANCES

LEGISLATION BEFORE COUNCIL (Continued):

ORDINANCE NO. 2023-O-25 (THIRD READING) (ASSIGNED TO PLANNING AND ZONING)
(ASSIGNED TO COMMITTEE AS A WHOLE)

Mr. Johnson said a Committee of the Whole Meeting will be scheduled later in tonight's Meeting.

ORDINANCE NO. 2023-O-35 (SECOND READING)

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ODOT FOR THE DISTRICT PAVEMENT PREVENTATIVE MAINTENANCE CONTRACT FOR SFY 2024 IN WHICH A LOCATION OF THE PROJECT IS THE PREVENTATIVE MAINTENANCE RESURFACING OF THE PORTION OF MUNSON ROAD (SR-615) IN THE CITY OF MENTOR-ON-THE-LAKE, OHIO AND DECLARING AN EMERGENCY

Mr. Johnson asked for any questions. Mr. Lunder asked if there was a deadline on this. Mayor Eva advised January 12, 2024. Ms. Wong said in the legislation the State would pay the cost of this however the City had to pay for ramps, sidewalks, etc. Is there an estimate as to the number of ramps we may be required to pay for and are there funds available for this. Mayor Eva said he talked to Jim Turosky, our Service Foreman, today; there are three ramps and sidewalks the City would have to pay for, and he estimated the cost at about \$700.00. Mr. Gray asked about a timeframe on the project. Mayor Eva said he does not have a timeframe yet, but usually in April or May.

MOTION MADE BY MR. BITTNER, Seconded by Mr. Lunder, for Suspension of the Rules. **ROLL CALL:**

Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. **Nays:** None.

MOTION CARRIED: 7/0

MOTION MADE BY MR. LUNDER, Seconded by Mr. Bittner, for Passage of Ordinance No. 2023-O-35.

ROLL CALL: **Ayes:** Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. **Nays:** None.

MOTION CARRIED: 7/0

OLD BUSINESS:

Review of Council Rules:

Mr. Johnson said Ms. Wong had three corrections she wanted to make to Council Rules. Ms. Wong stated (1) at Page 8, Subsection 11(c), the last line refers back to Section 8, which is incorrect. It should be changed to Section 10. (2) The second is to adapt the convention of referring to Chair or Vice Chair throughout the document, which is more gender neutral, thereby eliminating the use of Chairman or Chairwoman. She caught this at three specific areas, there may be others. (3) The third is at Page 14, Section 26, Procedure of Meetings, which refers to Robert's Rules of Order Newly Revised Edition (May 13, 2003). RRONR is currently on Version 12 published September 1, 2020. She suggested this be brought up to date and changed to RRONR Version 12, and the latest version adopted. Mr. Johnson asked for comments. His only comment would be for Roberts Rules of Order we would need to get the new addition. Ms. Wong volunteered to purchase the newest version. There were no other comments or questions.

MOTION MADE BY MS. WONG, Seconded by Mrs. Moore, to amend Council Rules as set forth above.

ROLL CALL: **Ayes:** Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. **Nays:** None.

MOTION CARRIED: 7/0

MOTION MADE BY MS. WONG, Seconded by Mr. Gray, to approve Council Rules as amended. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None
MOTION CARRIED: 7/0

NEW BUSINESS:

Expenditure Approval (Amended):

Vender: Nyman Construction Co.
Item: Police Locker Room Renovation Overages
Cost: \$10,000.00
Fund: General
(Per Memorandum dated January 4, 2024, from Mayor Eva)

MOTION MADE BY MRS. THOMPSON, Seconded by Mr. Lunder, to approve the expenditure of \$10,000.00 for the Police Locker Room renovation overages. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None
MOTION CARRIED: 7/0

OPEN TO THE PUBLIC TO SPEAK: 7:25 P.M.

Bill Cleveland, 7607 Salida. Mr. Gray stated over the last few months he has had meetings with local engineers and how we procure the services of a City Engineer. He went on to discuss this. He wondered when the last time was an RFP was sent out to procure these services.

CLOSED TO THE PUBLIC TO SPEAK: 7:27 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Council of the Whole	Tuesday, January 16, 2024, at 6:00 P.M.
Public Hearing on Ordinance 2023-O-25	Tuesday, February 13, 2024, at 7:00 P.M.
Next Regular Agenda Meeting	Thursday, January 18, 2024, at 6:00 P.M.
Next Regular Meeting of Council	Tuesday, January 23, 2024, at 7:00 pm

ADJOURNMENT:

MOTION MADE BY MR. BITTNER, Seconded by Mr. Lunder, for Adjournment. ROLL CALL: Ayes: Council Member Thompson, Moore, Gray, Bittner, Wong, Lunder, Johnson. Nays: None
MOTION CARRIED: 7/0

The Regular Meeting of Council adjourned at 7:30 P.M.

APPROVED:

January 23, 2024
Date



ROBERT JOHNSON
President of Council

Attest: Joyce M. Dark
Clerk of Council