



City of Mentor-on-the-Lake

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**MINUTES
REGULAR MEETING OF COUNCIL
CITY OF MENTOR-ON-THE-LAKE
MARCH 12, 2024
7:00 p.m.**

The Regular Meeting of Council for the City of Mentor-on-the-Lake for March 12, 2024, was called to order at 7:00 pm by Council President Rob Johnson.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE

ROLL CALL:

Aye	Ward 4:	DESIREA THOMPSON, Vice President
Aye:	At Large:	MICHELLE MOORE
Aye	Ward 2:	SKIP GRAY (ABSENT)
Aye:	At Large:	KEVIN BITTNER
Aye:	Ward 1:	VIRGINIA WONG
Aye	At Large:	JIM LUNDER
Aye	Ward 3:	ROB JOHNSON, President

READING OF MINUTES:

Regular Meeting of Council – February 27, 2024

MOTION MADE BY MS. WONG, Seconded by Mr. Bittner, for Amendment of the Minutes of the February 27, 2024 Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Nays: None.

MOTION CARRIED: 6/0

MOTION MADE BY MR. BITTNER, Seconded by Mr. Lunder, for Approval of the Minutes as amended of the February 27, 2024, Regular Meeting of Council. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Nays: None.

MOTION CARRIED: 6/0

CORRESPONDENCE:

Council Member Moore read an emailed letter from Jason Morris; it will be attached to the minutes.

ADMINISTRATIVE AND DEPARTMENT HEAD REPORTS:

Mayor & Safety Director - Mr. Eva

Mayor Eva read the Fire Department's Monthly report for February 2024; it is attached to the minutes. On March 4, Mayor Eva attended the annual Lake County Health District Meeting to approve their 2025 budget and that includes no fee increases for our City. We are beginning to work the parcel ID file for the Lake County Auditor's office with the intent to reconcile our rental properties in the cities parcels that are now owner occupied.

Administrative Director- Ms. Martin

Ms. Martin is still working on completing the year end filing for the Ohio Auditor of state. An additional audit was received regarding the 2022 census. Fire and Police was also requested by the State of Ohio Auditor. Aqua will be starting the Fern water line replacement around March 25 and is estimated to be completed by the end of June- location is Andrew's Road to Lake Street and residents will be notified prior to any outages.

Law Director - Mr. Lyons (No Report)

Police Chief- Chief Forsythe

Chief Forsythe was asked to look into the fire that occurred on Salida Road in December 2023 to verify actual times. On December 17, 2023 at the 15:40 hour dispatch received a call of possible smoke at the top of a house. The caller wished to remain anonymous and didn't know the address. The caller said it was across from 7461 Salida and that it looked like it was coming from a vent. Dispatch toned out the fire department for possible smoke coming from a vent. Didn't know the address so she used 7460 as a reference. At 15:42 central communications received a 9-1-1 hangup; central called the number back and when they call back they do not use the 9-1-1 phone, they use a radio landline. They made contact with the person that called and there was a lag-time it took about 1 minute and 20 seconds to get the address out of the caller. Central transferred the number to Mentor-on-the-Lake and when they transfer from a landline it is transferred to another landline, it does not come from 9-1-1. 15:44 Mentor-on-the-Lake received a call of an actual fire and that call disconnected. At 15:45 they toned out as an actual fire with the actual address. At 25:13 called out in route at 15:47 hours. At 15:49 they called on the scene. There are incorrect times on the call for service sheet. Chief Forsythe verified the times by talking to central, the dispatcher and listened to the recorder and noticed that the time on the computer is 2 minutes slower than the actual time.

QUESTIONS TO ADMINISTRATION AND DEPARTMENT HEADS:

Council Member Wong had a few questions for clarification on the time-line between the initial notification call and the dispatch tone. Chief Forsythe said to make sure residents know that if you call from a cell phone it goes to central communications first which can cause the delay. Chief Forsythe said that they are getting a new software that will help make things a lot easier for records and time keeping.

Mr. Lunder expressed concerns on communication with council members.

Mr. Lyons asked if the report of correct times from the Chief can be included in the minutes.

Mr. Johnson asked that now that they have the RFP's if Mayor Eva is going to make appointments with the Community Development Citizens Advisory Committee to go over that. Mayor Eva said that he has not yet come up with a number of residents and Mr. Johnson stated that the Ordinance states that there are five members total appointed by the Mayor.

BOARD/COMMITTEE/COMMISSION REPORTS:

Zoning Committee / February 28, 2024 / Mr. Lunder

Council Member Lunder read the report from the Zoning Committee meeting from February 28, 2024; it will be attached to the minutes.

Parks and Recreational Meeting / February 29, 2024 / Ms. Wong

Council Member Wong read the report from the Parks and Recreational meeting from February 29, 2024; it will be attached to the minutes.

OPEN TO THE PUBLIC TO SPEAK: 7:30 P.M. (None)

CLOSED TO THE PUBLIC TO SPEAK: 7:30 P.M.

LEGISLATION BEFORE COUNCIL:

ORDINANCE NO. 2024-O-01 (SECOND READING)

AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MENTOR-ON-THE-LAKE FOR THE YEAR 2024, REPEALING ANY ORDINANCE PRIOR THERETO, AND DECLARING AN EMERGENCY

DISCUSSION:

Mr. Johnson said there is an amendment for Administration Finance section other to read \$111,450. Under Recreation under other to be changed to read \$31,712 and under section 221 the Fire Department for vehicles to add \$10,000 to read \$147,950.

MOTION MADE BY MRS. MOORE, Seconded by Ms. Wong, for Amendment of the Minutes as stated.

ROLL CALL: Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson Nays: None

MOTION CARRIED: 6/0

Sent to third reading.

ORDINANCE NO. 2024-O-02 (SECOND READING)

AN ORDINANCE PROVIDING FOR THE COMPENSATION OF ELECTED AND APPOINTED SALARIED AND HOURLY EMPLOYEES OF THE CITY ON MENTOR-ON-THE-LAKE; REPEALING ANY AND ALL OTHER ORDINANCES AND PARTS THEREOF WHICH MAY BE INCONSISTENT HERewith OR WHICH MAY BE REDUNDANT HERETO, AND DECLARING AN EMERGENCY

DISCUSSION:

Ms. Wong asked Ms. Martin if all of the positions in the Service Department are currently filled. Mayor Eva said that they are not all filled at this moment and can consolidate those positions.

Mrs. Moore spoke about past stipends that were given and wanted to know if this is something that is part of the job duty. Mayor Eva said that he wants to fill a few other positions before he fills the housing and zoning position and will continue with Jim and Chuck to get a stipend for housing and zoning until things settle down. Mr. Johnson said that he thinks there needs to be a Service Director and Council Member Wong, Moore, Thompson and Bittner all agreed.

Sent to third reading.

OLD BUSINESS: (None)

NEW BUSINESS: (None)

OPEN TO THE PUBLIC TO SPEAK: 7:41 P.M. (None)

CLOSED TO THE PUBLIC TO SPEAK: 7:41 P.M.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Parks and Recreational Meeting
Ordinance Committee Meeting
Charter Review Committee

Thursday, March 28, 2024 at 6:30 P.M.
Tuesday, April 2, 2024 at 6:30 P.M.
Wednesday, April 10, 2024 6:30 P.M.

Regular Agenda Meeting
Regular Meeting of Council

Thursday, March 21, 2024, at 6:00 P.M.
Tuesday, March 26, 2024, at 7:00 P.M.

ADJOURNMENT:

MOTION MADE BY MS. WONG, Seconded by Mr. Bittner, for Adjournment. **ROLL CALL:** Ayes: Council Member Thompson, Moore, Bittner, Wong, Lunder, Johnson. Nays: None

MOTION CARRIED: 6/0

The Regular Meeting of Council adjourned at 7:42 P.M.

APPROVED:

Date

ROBERT JOHNSON
President of Council

Attest: _____

Clerk of Council



Taylor Conner <councilclerk@citymol.org>

Fwd: 2024 Roar - Andrews Closure

2 messages

Michelle Moore <mmoore@citymol.org>
To: Taylor Conner <councilclerk@citymol.org>

Tue, Mar 12, 2024 at 6:40 PM

Forwarding correspondence we received. I will read this tonight. Sharing a copy for the minutes.

----- Forwarded message -----

From: **Jason P. Morris** <jasonmorris404@gmail.com>

Date: Sun, Mar 3, 2024 at 10:52 PM

Subject: 2024 Roar - Andrews Closure

To: <Rjohnson@citymol.org>, <Kbittner@citymol.org>, <Dthompson@citymol.org>, <Jlunder@citymol.org>, <vwong@citymol.org>, <sgray@citymol.org>, <mmoore@citymol.org>

Cc: <roarbytheshoremol@gmail.com>

Members of Council,

I want to thank all of you who showed your support of our group's annual car show event by voting to approve the resolution. This grants us use of property we were using last year and gives us a term to re-use this agreement so we can keep moving this forward.

As I understand, council does not have authority over the topic of closing part of Andrews Rd, but I wanted to take a brief moment to share little about how that looks. Attached is a map. The section in purple is the proposed part of Andrews we would like to close (south of the Fire Department driveway, down to AutoZone). It also shows business properties we hope to get support from, as it would be a terrific way to grow the even and give many of those businesses an opportunity to leverage all the people around. As a side note, the property in red between Miami and Southland, we would like to get permission to use as well, if anyone has influence to help with getting that permission, it is appreciated. We believe closing that section of Andrews offers a lot of possibilities to help safely connect those areas of the City.

I currently have another email to our Fire and Polices Chiefs, as well as the Mayor to see if we can sit down and discuss some options regarding Andrews Road. It is our hope that we can collaborate to form a plan that helps our event, our businesses, continues to draw positive attention to MOL and ensures that our first responders can still perform their actions quickly and safely.

Even though this is outside council's authority, it is our hope that all of you see this benefit and help support the idea as long as public safety can still be up held.

Thank you for your time.

-Jason Morris

Facebook.com/RoarByTheShoreMOL

Michelle Moore
Council Member at Large
City of Mentor on the Lake
Phone: 440-290-9499
Email: mmoore@citymol.org



MOL Map - Proposed Andrews Closure.jpg
307K

Robert Johnson <rjohnson@citymol.org>
To: Taylor Conner <councilclerk@citymol.org>

Tue, Mar 12, 2024 at 8:09 PM

[Quoted text hidden]



MOL Map - Proposed Andrews Closure.jpg
307K



Fire Dept.'s Monthly Report February, 2024

For the month of February, 2024, there were a total of 102 calls for service.

The call breakdown was as follows:

25 Fire / Service calls.

77 Rescue / EMS calls. Of those 77 calls, there were:

10 calls for Invalid assist.

0 calls for an overdose requiring Narcan.

Dept. Training February, 2024

EMS drills presented by U.H. Lake Health.

Topic was: Administration of I.M. Epi for the EMT

Department shift drills for the month of February

E.M.S. – Documentation

Fire – Search and Rescue

Hands On Job Performance Requirements - Generators and Scene Lighting

Dept. Activity February, 2024

6001 Marine C106	Residential Inspection
6079 Andrews Giant Eagle	Suppression Testing
6079 Andrews Giant Eagle	Alarm System Inspection
5995 Andrews Chipotle	Plan review / Approval

**MENTOR-ON-THE-LAKE
CITY COUNCIL COMMITTEE MEETING**

MINUTES

COMMITTEE: Zoning

Date: <u>2/28/2024</u>	Time: Start <u>6:30 pm</u>	Stop <u>7:19pm</u>
Purpose of Meeting:		
<u>To go over 1242.05 c (2) Temporary occupancy Permit</u>		

ATTENDANCE: Committee Chairperson: Jim Lunder

Council Members:	<u>Michelle Moore</u>	<u>Desirea Thompson</u>
	<u>Jeannie Wong</u>	
	<u>Rob Johnson</u>	

City Officials: _____

Other: _____

MINUTES: We went over 1242.05 and dicussed if a temporary permit should be issued to open for business when every issue on the interior our exterior is not in compliance with Planning and Zoning. We sent our requirements to Mr. Lyons for his opinion.

3/12/2024
Council Meeting Report on
Parks & Rec Board Meeting 2/29/2024

The Parks and Rec Board met on February 29, 2024 at 6:30 pm. All appointed Board members were in attendance, except for one due to illness. In addition, Council President Johnson, Council Vice-President Thompson, and Mayor Eva were present; as was Mr. Jeff Shick, representing the Public.

Star Seekers

- The Star Seekers pre-eclipse programs on 2/22 and 3/11 were well attended, with about 40 different residents at each one.
- The final Star Seekers Eclipse-related event is on Saturday 4/06 from 12-2pm at the Library and will feature instructions and materials for making an indirect eclipse viewer. Advanced registration through the Library is required and includes a pair of eclipse viewing glasses.

Centennial Celebration Events

- An evening Celebration is being planned for mid-October at the Mentor Harbor Yachting Club. Details still to be arranged.
- A second City Celebration event, a family-friendly one with daytime activities and involving the Library and local businesses, was discussed. Funding for this was thought to be a potential challenge, particularly since we already solicit local businesses for help with the annual Fall Fest. Therefore, it was suggested we combine the two this year and have a 100th Birthday Party along with typical Fall Fest activities, thus combining resources. The event this year would fall on Saturday, September 7 and planning should begin soon.
- A Centennial City Logo was selected for use on City electronic media and letterhead display. Work has begun on having T-shirts printed with the logo. These will be available for sale at a price that mostly covers costs; any modest proceeds would go to support future Parks and Rec activities for City residents.
- The next meeting of the Parks & Rec Board will be on Thursday, March 28 at 6:30 pm

Respectfully submitted,



Jeannie Wong, Council Representative to Parks & Recreation Board