



## City of Mentor-on-the-Lake

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**MINUTES**  
**PARKS AND RECREATION BOARD**  
**REGULAR MEETING**  
**FEBRUARY 23, 2017**

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The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

**CALL TO ORDER:** PLEDGE OF ALLEGIANCE

**ROLL CALL:**

Aye: Harry Burt

Aye: Jennifer Jakosh, Chair

Aye: Ryan Jakosh

Aye: Michelle Moore, Vice-Chair

Aye: Dorinda Myers

Aye: Catherine Roos

Aye: Kevin Bittner, Council Representative

Also Present: Dave Eva, Mayor

Brent Moore, Service Director

**APPROVAL OF MINUTES:** January 26, 2017

Ms. Myers mentioned that on page 3, 10:00 p.m. should be 10:00 a.m.

**MOTION MADE BY RYAN JAKOSH**, seconded by Dorinda Myers, to approve the minutes of January 26, 2017 as amended. **ROLL CALL:** Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

**MOTION PASSED: 7/0**

**CORRESPONDENCE:** None

**REPORTS:**

**Council Representative:** Council member Bittner reported that at the February 14 Council meeting, Mayor Eva swore in two part time communications officers.

He reported that the appropriation meeting was rescheduled to Saturday, February 25 at 9:00 a.m. in the community room.

He also reported that some legislation was sent to the Ordinance Committee and Storm Water Management Committee.

**Mayor:** Mayor Eva welcomed back Mr. Bittner.

Mayor Eva informed the board that former Mayor, Mentor on the Lake Councilman and Lake County Treasurer, Mr. John S. Crocker, passed away on Tuesday night. He provided the board with the funeral arrangements.

Mayor Eva read aloud an email from the Director of Lake County Planning and Community Development, Dave Radachy. The email stated that the Lake County Planning and Community Development has additional CDBG funding and would like to know if Mentor on the Lake would like to use some of the funding to install an asphalt path at either City Hall park or McMinn park, pending approval of the Board of County Commissioners. He informed the board that the administration decided to put the path at City Hall park.

**Chairperson:** None

**OPEN TO THE PUBLIC:** 7:06 p.m.

**CLOSED TO THE PUBLIC:** 7:07 p.m.

**OLD BUSINESS:** Ms. Jakosh reminded everyone that Community Clean-up Day is scheduled for Saturday, May 6. Ms. Jakosh announced that she will not be here that day. Ms. Jakosh asked the clerk who the letters were sent to and if we received any donations yet.

The clerk informed the board that she sent letters to Giant Eagle and Ace's Hardware. She mentioned that she did not send letters to any other local businesses because she just sent out the sponsorship letters for the Fall Festival.

Ms. Jakosh recommended sending letters to Kohls, Home Depot and Lowes.

Mr. Burt said that he knows someone at Home Depot and he will talk to him about donating.

Ms. Moore recommended asking for donations on the city facebook page and website.

Mr. Moore informed the board that the Service Department has started park clean up.

Ms. Jakosh asked when McMinn is having their next meeting. She said that she would like to attend the meeting.

The clerk mentioned that she contacted McMinn Baseball about canceling practice during Community Clean-up Day hours.

Mayor Eva informed Ms. Jakosh that their next meeting should be on Thursday, March 2 at 7:30 p.m.

Ms. Jakosh asked the clerk to confirm the date of the McMinn Baseball meeting and let her know.

The clerk mentioned that she has only received three non-food vendor applications for the Fall Festival.

Ms. Jakosh mentioned that Frank Gallo contacted her and offered to be our beer vendor for the Fall Festival. She mentioned the beer selection that Mr. Gallo would offer. She also mentioned that Mr. Gallo would provide staff for the entire event.

Ms. Jakosh asked the clerk if she has a timeline of things that we need to accomplish for the festival.

The clerk said that the next thing to accomplish is selecting a beer distributor, kids entertainment and bands. She mentioned that the person who provided the musicians last year, is no longer living in Ohio. She also mentioned that she has been researching different musical talents and sound companies.

The board briefly discussed Mr. Gallo's beer vendor proposal.

**MOTION MADE BY RYAN JAKOSH**, seconded by Catherine Roos, to decline Mr. Gallo's offer and deal directly with a beer distributor. **ROLL CALL:** Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

**MOTION PASSED: 7/0**

Ms. Jakosh requested that Hollie continue to research beer distributors and provide the board with cost estimates at the next meeting.

Ms. Jakosh asked if Red, Wine and Brew will be coming back.

The clerk said that she sent them an application but she has not received anything yet.

Ms. Jakosh suggested putting on the city facebook page and website that we are searching for vendors and entertainment.

Ms. Myers asked if we received payment from any other non-food vendor besides the three she gave applications to.

The clerk informed her that we have had many verbal confirmations but we have only received payments from three non-food vendors.

Ms. Jakosh mentioned that she would like to sit down and put together a timeline of things that need to be done.

The clerk asked if anyone had any ideas or recommendations for kids entertainment.

Ms. Moore said that she will be booking Jungle Terry.

The clerk asked Ms. Moore to let her know the times, once he is confirmed.

Ms. Myers mentioned that she would like to have a discussion about snack vendors.

Mayor Eva asked the board to decide on two different types of desserts and he will contact them.

The board briefly discussed dessert vendor options.

**MOTION MADE BY RYAN JAKOSH**, seconded by Catherine Roos, to secure an ice cream vendor and a funnel cake vendor as the two dessert vendors. ROLL CALL: Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

**MOTION PASSED: 7/0**

**NEW BUSINESS:**

Ms. Myers asked if there is any possibility of getting the Labor Day Parade back.

Mayor Eva said that it is not in our appropriations. He briefly discussed some of the expenses for the Labor Day Parade.

Ms. Jakosh mentioned that AMVETS Post 109 will be putting on a Memorial Day Parade.

Ms. Myers asked if we are going to plan a school supply collection event.

Mr. Moore mentioned that there were multiple in the city this year.

Ms. Myers asked if the Police Department is doing a fill a cruiser event that we can help with.

Mayor Eva said that they don't currently have any events where they collect school supplies.

Mayor Eva suggested having a car wash at the Fire Department and combining it with a school supply collection.

The board decided that they would like to have a School Supply Collection/Car Wash. They decided to bring their schedules to the next meeting and finalize a date.

**ANNOUNCEMENTS AND SETTING OF MEETINGS:** The next meeting of the Parks and Recreation Board will be **Thursday, March 30, 2017 at 7:00 p.m.**

**ADJOURNMENT:**


**MOTION MADE BY CATHERINE ROOS**, seconded by Harry Burt, for adjournment. ROLL CALL: Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

**MOTION PASSED: 7/0**

**MEETING ADJOURNED: 7:38 p.m.**

**ADOPTED:** 3/30/17

**ATTEST:** Christa Parisi  
**CHRISTA M. PARISI, CLERK**

  
**JENNIFER JAKOSH, CHAIR**