



City of Mentor-on-the-Lake

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MINUTES
PARKS AND RECREATION BOARD
REGULAR MEETING
MARCH 30, 2017

The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL: Harry Burt (ABSENT)
Aye: Jennifer Jakosh, Chair
Aye: Ryan Jakosh
Michelle Moore, Vice-Chair (ABSENT)
Aye: Dorinda Myers
Aye: Catherine Roos
Aye: Kevin Bittner, Council Representative

Also Present: Dave Eva, Mayor
Rob Johnson, Council Member

APPROVAL OF MINUTES: February 23, 2017

MOTION MADE BY RYAN JAKOSH, seconded by Dorinda Myers, to approve the minutes of February 23, 2017. **ROLL CALL:** Ayes: Jennifer Jakosh, Ryan Jakosh, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

MOTION PASSED: 5/0

CORRESPONDENCE: None

REPORTS:

Council Representative: Council Member Bittner reported that Communications Officer, Pat Tracey, will be retiring on May 18, 2017.

Council Member Bittner reported that Council passed Council rules. He also reported that after a lengthy discussion, Council passed the Appropriations with a 5-2 vote.

Council Member Bittner announced the following meetings:

Safety Committee meeting: Monday, April 3 at 6:00 p.m.

*Discuss heroin epidemic and what the City can possibly do.

Zoning Meeting: Monday, April 3 at 7:00 p.m.

*Discuss Yager's Auto Services & Marine Center

Ordinance Committee Meeting: Wednesday, April 5 at 6:00 p.m.

*Review right-of-way ordinance and community cats.

Mayor: Mayor Eva mentioned that on Sunday, November 5, 2017 at 9:00 a.m. there will be a 5k run and 1k walk to benefit a non-profit organization involved with Complex Regional Pain Syndrome (CRPS). He briefly described CRPS. He mentioned that Mentor-on-the-Lake will be the first city in Ohio to host a CRPS run/walk. He mentioned that the race organizer, Debbie Phillips, is hoping for about 125 participants. He also mentioned that there will be raffles, food and drinks. The clerk clarified that the City of Mentor-on-the-Lake will not have anything to do with registration for this event.

Mayor Eva reported that the request for financial assistance through OPWC has been approved for the Pinehurst Drive Drainage System Project in the amount of \$300,000. He mentioned that Mr. Sayles will not start working on this project until the Lake Street Storm Sewer Project is complete.

Ms. Jakosh asked the clerk if Ms. Phillips needs any help with the 5k run. The clerk informed her that as of right now, they do not need help with anything.

Chairperson: Ms. Jakosh reported that she attended McMinn Baseball Leagues monthly meeting and they discussed ways that we could partner with each other. She mentioned that they would like to participate in the Fall Festival.

Ms. Jakosh requested that the clerk advise them of the Community Clean-up Day hours.

Ms. Jakosh mentioned that McMinn is doing the Gionino's pizza coupon fundraiser again. They cost \$20 and are good for the whole year.

Ms. Roos asked if McMinn agreed to cancel practice during Community Clean-up Day. Ms. Jakosh said that Mr. Lonchar agreed to talk with all of the coaches.

Ms. Jakosh reported that McMinn is hosting a tournament this year.

Ms. Jakosh also reported that Mr. Frank Gallo from Anderson's asked her about his beer proposal for the Fall Festival. She informed him that we are researching our options and we are more than likely going to go with our own vendor. She mentioned that he would still like to hang up a banner. The clerk said that she will send him another sponsorship letter.

OPEN TO THE PUBLIC: 7:15 p.m.

CLOSED TO THE PUBLIC: 7:16 p.m.

OLD BUSINESS: The clerk informed the board that the City was awarded CDBG funds for the design and installation of the asphalt walking path at City Hall Park. The total cost of this project is \$65,100. We anticipate this project to start in mid-June. Ms. Jakosh asked when the project will be finished. Mayor Eva estimated the project to last about a month. Ms. Jakosh

asked if it will disrupt baseball season. Mr. Jakosh mentioned that the work will probably be done during the day. Mr. Bittner asked if the new salt shed location is going to interfere with the walking path. Mayor Eva mentioned that the walking path will not interfere with the new salt shed.

The clerk informed the board that she sent out additional letters requesting donations and volunteers. She mentioned that she has not received any donations yet. She mentioned that Giant Eagle hired a new manager and she is going to set up an appointment to meet with him. She mentioned that she will post a request for donations and volunteers on the website and Facebook. She said that she didn't post anything yet because she was waiting to hear from the businesses that she sent letters to. She also mentioned that she will create a Facebook event and flyer.

The clerk informed the board that she spoke with the Police Department about having a School Supply Collection event. They said that they do not currently have a fill-a-cruiser event for school supplies but they would love to partner with the board to do one. She also informed the board that the Fire Department gave the board permission to have a car wash any Saturday in June or July. Council Member Bittner asked how we are distributing the supplies. The board informed him that all supplies will be donated to Lake Elementary. The clerk mentioned that it might be a good idea to have the event during the City Wide Yard Sale. After a brief discussion, the board decided to have the School Supply Collection/Car Wash event on Saturday, June 10 from 11:00 a.m. to 1:00 p.m. Mayor Eva said that he would talk with Jodi Poremba about getting a school supply list.

The clerk gave an update of the confirmed food vendors, non-food vendors and sponsors for the Fall Festival. She mentioned that they have selected House of LaRose as their beer distributor. She briefly discussed the confirmed entertainment. Ms. Jakosh asked about the Portable restrooms. The clerk mentioned that they have not been ordered yet. Ms. Jakosh asked if the non-food vendors know that they must provide their own equipment. The clerk informed her that all non-food vendors are aware, with the exception of Red, Wine and Brew. Ms. Jakosh asked if the City of Mentor is allowing us to borrow their mats again. The clerk said that a request has been put in to borrow them but nothing has been confirmed. The clerk mentioned that Andy Rose said that he will check with his church about borrowing tables and chairs. Mayor Eva mentioned that he will be meeting with a gentleman from Lake Health and he will bring up sponsorship packages for the Fall Festival. Ms. Myers asked if any non-profit vendors have registered. The clerk mentioned that we have had several non-profit organizations express interest but we haven't decided on how many we are going to let register. Mayor Eva asked if the AMVETS are planning on cooking at the festival. Ms. Jakosh said that the AMVETS will not be cooking because Hollie said that she has a potential paying food vendor. She mentioned that the AMVETS will come up with another idea. Ms. Myers asked if she would be able to do some kind of kids activity. The clerk suggested bringing her ideas to the next meeting. The clerk mentioned that she is looking into hiring a face painter. Ms. Jakosh suggested the face painter from the Safety Forces Open House. Ms. Myers requested not to work anywhere near the alcohol this year. Council Member Johnson requested that we have better signage in the parking lot. He recommends designating one of the entrances as an ENTRANCE ONLY and the other an EXIT ONLY. Ms. Jakosh recommended having the list of beer that is being offered. She also recommended having a sign stating where to purchase tickets. Ms. Myers requested that we create pick-up parking spots for food and that we create more handicapped spots. Mr. Jakosh

mentioned that he is against carry-out parking spots because we want people to stay at the festival.

Ms. Myers asked if we are going to assign people to different parks or just work on cleaning up McMinn. Ms. Jakosh said that we will have to evaluate the parks closer to the event. Ms. Jakosh requested that Mayor Eva ask McMinn President, Bob Lonchar, if he knows how many volunteers we will be expecting from McMinn Baseball League. Ms. Myers mentioned that Council Member Morris owns a chipper shredder machine and a tractor. The board discussed that it would not be a good idea because of liability issues. Ms. Jakosh mentioned that she will request volunteers from AMVETS Post 109.

Ms. Roos asked if a date has been set for Lake Elementary's Boo Bash. The clerk informed the board that they have not picked a date yet. Mayor Eva said that he will find out when he is there tomorrow night.

NEW BUSINESS: None

ANNOUNCEMENTS AND SETTING OF MEETINGS: The next meeting of the Parks and Recreation Board will be **Thursday, April 27, 2017 at 7:00 p.m.**

ADJOURNMENT:

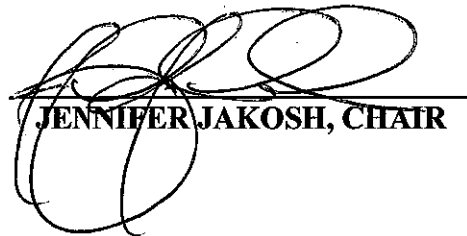
MOTION MADE BY RYAN JAKOSH, seconded by Catherine Roos, for adjournment. **ROLL CALL:** Ayes: Jennifer Jakosh, Ryan Jakosh, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

MOTION PASSED: 5/0

MEETING ADJOURNED: 7:50 p.m.

ADOPTED: April 27, 2017

ATTEST: Christa Parisi
CHRISTA M. PARISI, CLERK


JENNIFER JAKOSH, CHAIR