



City of Mentor-on-the-Lake

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MINUTES
PARKS AND RECREATION BOARD
REGULAR MEETING
APRIL 27, 2017

The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:
Aye: Harry Burt
Aye: Jennifer Jakosh, Chair
Aye: Ryan Jakosh
Michelle Moore, Vice-Chair (ABSENT)
Aye: Dorinda Myers
Aye: Catherine Roos
Aye: Kevin Bittner, Council Representative

Also Present: Dave Eva, Mayor
Rob Johnson, Council Member

APPROVAL OF MINUTES: March 30, 2017

MOTION MADE BY CATHERINE ROOS, seconded by Dorinda Myers, to approve the minutes of March 30, 2017. **ROLL CALL:** Ayes: Jennifer Jakosh, Ryan Jakosh, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None. Abstain: Harry Burt

MOTION PASSED: 5/0/1

CORRESPONDENCE: None

REPORTS:

Council Representative: Council Member Bittner reported that the Ordinance committee met on Monday, March 28. They had a long discussion about stray/feral cats. The Ordinance committee is going to come up with an ordinance to present to Council.

Council Member Bittner also reported that the Safety committee met to discuss the Heroin epidemic. They are going to try and do an educational program with the school in the summer.

Mayor: Mayor Eva reported that according to the National Council for Home Safety and Security, this year Mentor-on-the-Lake was ranked in the top 50 of the safest cities in Ohio.

Mayor Eva reported that construction materials are in place on Lake Street. He said that the digging will probably begin next week. He mentioned that the one-way signs on Beech and Pinehurst were temporarily removed to alleviate the traffic from Lake Street. He also mentioned that the Police Department and the School Guards know to be extra cautious of this area.

Mayor Eva briefly answered questions about the Lake Street project.

Chairperson: Ms. Jakosh reminded everyone that with all the events coming up, we need to remain upbeat and optimistic so that we are representing the City well.

OPEN TO THE PUBLIC: 7:08 p.m.

CLOSED TO THE PUBLIC: 7:09 p.m.

OLD BUSINESS:

Community Clean-up Day:

The clerk mentioned that Community Clean-up Day is next week on Saturday, May 6, 2017 from 10:00 a.m. to 12:00 p.m., followed by an appreciation cookout. The clerk informed the board of the donations she received for the event. The clerk mentioned that she met with the new manager at Giant Eagle. He said that he would love to partner with the board on any future events. Ms. Myers asked if we have any gloves left over from last year. The clerk said that she would check and let her know. The clerk mentioned that we currently do not have any volunteers signed up at this time. The clerk mentioned that she notified the Principal of Lake Elementary and the President of McMinn Baseball League. The clerk mentioned that she sent letters to a few local groups/organizations requesting volunteers. The clerk handed out flyers and requested that the board members distribute them throughout the City. She also requested that someone call Mentor High School about volunteers. The clerk mentioned that she and Brent checked out the conditions of the parks earlier today. She briefly discussed the condition of McMinn Park, City Hall Park and Overlook Beach Park. Ms. Jakosh recommended that each board member clean at a different park each year. She also recommended that once City Hall Park and Overlook Beach Park are finished, those volunteers should head to McMinn Park. Ms. Jakosh reminded everyone that she will not be here for Community Clean-up Day. She mentioned that both Councilman Lunder and Councilman Chabut have volunteered to be here. The board members briefly discussed what parks they will be assigned to. Ms. Myers mentioned that the focus at City Hall Park should be the far ballfield. Ms. Jakosh volunteered to call Mentor High School. The clerk said that she would email Ms. Jakosh the flyer and waiver form in case she needs it. Councilman Johnson recommended wearing the staff t-shirts from the Festival. Ms. Jakosh advised everyone to be here by 9:30 a.m. that morning.

Car Wash/ Fill-A-Cruiser School Supply Collection:

The clerk mentioned that she spoke with members of both the Police and Fire Department and they do not recommend combining the Fill-A-Cruiser School Supply Collection with the Car Wash. She mentioned that their suggestion was to do a car wash for cash donations and then to purchase school supplies with the money collected. The clerk mentioned that the car wash customers are going to be spontaneous drivers that see us when they are driving by. She said that more than likely they are not going to go to the store to buy school supplies and come back

for a car wash. Ms. Jakosh asked if they recommend doing it at a later date. The clerk said that they recommend doing it later in the summer right before school starts. She also mentioned that the Police Chief recommends hosting a Fill-A-Cruiser School Supply Collection in August and to do it at a busier location than City Hall. After brief discussion, the board decided to have a Car Wash on Saturday, June 10 from 11:00 a.m. to 1:00 p.m. They decided to collect school supplies and/or cash donations at the car wash. Ms. Jakosh asked who is going to be in charge of the cash donations. The clerk mentioned that an employee of the City must be in charge of any cash donations that we receive. The clerk recommended waiting until after the Fill-A-Cruiser School Supply Collection event to see what school supplies were not donated so that they can use the car wash donations to purchase the items the school is in need of. The board decided to schedule a separate event for the Fill-A-Cruiser School Supply Collection. The board decided to select a date at the next meeting. Ms. Jakosh mentioned that she has car wash supplies that we can use. Mr. Burt mentioned that he gets an employee discount at Advanced Auto Parts. Ms. Roos asked if we have volunteers coming to help with the car wash. Ms., Jakosh mentioned that she was able to get some Auxiliary members from the AMVETS.

Fall Festival:

The clerk reported that East Coast Custard has been confirmed as a dessert vendor. She mentioned that the administration decided to allow 5 non-profit non-food vendors to register. She also mentioned that the administration applied for a grant through the Lake County Visitor's Bureau and were awarded \$500 to put towards advertising. She said that we must supply matching funds. Mr. Jakosh asked if the clerk sent a sponsorship letter to Lake County Landscaping and Supply. The clerk said that she sent them a letter. The clerk mentioned that the AMVETS are more than welcome to register as a food vendor if they want. She said that currently we only have two food vendors registered. Ms. Myers asked what bands will be playing. The clerk informed the board that we have hired the band Static State of Mind to play for the last four hours of the event. She mentioned that the City of Mentor's City Manager is in the band. She also mentioned that we have hired a different band to play for the first four hours of the event. They will be providing sound for the whole day as well. She said that she is currently searching for free local artists to play during the breaks. The clerk mentioned that we are sold out of gold sponsorship packages but we still have other packages available. The board briefly discussed how much money we made from the festival last year as well as expenses for this year. Ms. Myers asked when the Fall Festival facebook page will be updated. The clerk mentioned that she will slowly update it as she receives contracts and payments. Ms. Jakosh asked if we still have a waitlist for non-food vendors. The clerk informed her that we have vendors contacting us on a daily basis and we are adding them all to the waitlist. Ms. Myers asked if the administration has mapped out the layout for the festival. The clerk said that they have not mapped out the layout yet. Ms. Myers asked why we aren't letting more non-food vendors register if they want to sign up. The clerk mentioned that the board decided to only let 10 non-food vendors register. Mayor Eva mentioned that we have limited space out back. Ms. Myers asked the clerk if she is keeping a list of all interested vendors. The clerk said that she has an excel spreadsheet of anyone that has contacted her. Ms. Jakosh mentioned that maybe in the future we can have a craft vendor event.

The clerk mentioned that we have had multiple calls requesting the board to plan a Community Yard Sale located at City Hall.

The clerk mentioned that the 5K run and 1K walk registration is now open online. She mentioned that Debbie Phillips dropped off flyers that are located in the foyer at City Hall. She also mentioned that she asked Ms. Phillips if she needs volunteers but hasn't received a response yet.

NEW BUSINESS:

The board judged the City Wide Yard Sale posters from the fifth grade students at Lake Elementary and selected three winners. Ms. Jakosh recommended taking a picture of the winners with their posters to share on Facebook. She mentioned that she would like to go to the school to present the awards. The clerk said that she will call Principal Poremba in the morning to schedule a date and time to the present the winners with their awards. Mayor Eva and Mr. Jakosh donated cash to purchase the Biggie's gift certificates for the winners. The board decided that the first place winner will receive a \$25 gift certificate, the second place winner will receive a \$15 gift certificate and the third place winner will receive a \$10 gift certificate.

ANNOUNCEMENTS AND SETTING OF MEETINGS: The next meeting of the Parks and Recreation Board will be **Thursday, May 25, 2017 at 7:00 p.m.**

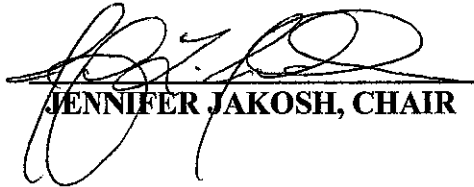
ADJOURNMENT:

MOTION MADE BY HARRY BURT, seconded by Catherine Roos, for adjournment. **ROLL CALL:** Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

MOTION PASSED: 6/0

MEETING ADJOURNED: 8:07 p.m.

ADOPTED: May 25, 2017


JENNIFER JAKOSH, CHAIR

ATTEST: Christa Parisi
CHRISTA M. PARISI, CLERK