



City of Mentor-on-the-Lake

5860 Andrews Road, Mentor-on-the-Lake, OH 44060-2827

Phone: (440) 257-7216 Fax: (440) 257-2766

www.CityMOL.org

MINUTES
PARKS AND RECREATION BOARD
REGULAR MEETING
JUNE 29, 2017

The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL: Harry Burt (ABSENT)
Aye: Jennifer Jakosh, Chair
Aye: Ryan Jakosh
Aye: Michelle Moore, Vice-Chair
Aye: Dorinda Myers
Aye: Catherine Roos
Aye: Kevin Bittner, Council Representative

Also Present: Dave Eva, Mayor
Rob Johnson, Council Representative
Brent Moore, Service Director

APPROVAL OF MINUTES: May 25, 2017

MOTION MADE BY CATHERINE ROOS, seconded by Michelle Moore, to approve the minutes of May 25, 2017. **ROLL CALL:** Ayes: Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Catherine Roos. Nays: None. Abstain: Dorinda Myers, Kevin Bittner.

MOTION PASSED: 4/0/2

CORRESPONDENCE: None

REPORTS:

Council Representative: Council member Bittner reported that the city received a proclamation from the Governor's office for being named one of the top 50 safest cities in the state of Ohio.

He reported that the walking path project will not begin until after the Fall Festival.

He reported that the Lake Street Project is going well but it is running a little behind schedule.

He reported that Council passed the 2018 budget by a 4-2 vote.

He reported that there is a piece of legislation about feral/stray cats on the agenda. He mentioned that he is no longer on the Ordinance Committee.

He reported that the sale of propane in the city has been approved, as long as you meet the fire code requirements and you're in the right district.

He announced that there will be an Ordinance Committee meeting on July 6, 2017 at 6:15 p.m. to discuss medical marijuana and any old business.

He announced that there will be a Zoning Committee meeting on July 13, 2017 at 6:30 p.m.

He announced that the next meeting of Council is scheduled for Tuesday, July 11 at 7:00 p.m.

Mayor: Mayor Eva reported that the walking path project has been delayed because the engineers are a little behind on designing it. He said that they could start it mid to late August but it wouldn't be finished before the Fall Festival. He mentioned that they will probably be able to start it the week after the Fall Festival. He mentioned that it should only take them about one month to complete.

He reported that the Lake Street Project is going a little slow. He mentioned that the gas line issue with Dominion has been resolved and it did not cost the city any additional money.

He reported that the millage for 2018 passed by a 4-2 vote. He mentioned that Council member Lunder was not present at the meeting.

He reported that the proclamation was received on Tuesday. He mentioned that there was an article about it in the paper today.

He reported that the Fire Department received a call on Saturday from Andrews Place. He said that the squad was down there in three minutes. He said that someone thought something was burning but it turned out to be a back yard fire on Anna Court.

Chairperson: None

OPEN TO THE PUBLIC: 7:10 p.m.

CLOSED TO THE PUBLIC: 7:10 p.m.

OLD BUSINESS:

Car Wash:

Ms. Jakosh asked how much money was raised from the Car Wash. The clerk reported that we raised \$460 from the Car Wash.

Mayor Eva mentioned that he performed a wedding ceremony and the couple asked where they could make a donation in his name. He mentioned that the couple was informed that they could donate to the Lake Elementary School Supply Fund. Mayor Eva asked the clerk if Mr. Simko made a donation. The clerk said that she has not received anything from him.

City Wide Yard Sale:

The clerk reported that 44 residents signed up to participate. She also reported that the only complaints she received were that the sale was too early in the year. Ms. Myers mentioned that she prefers to have the City Wide Yard Sale in June.

Fill-A-Cruiser:

The clerk reported that she received permission from Mr. Chuck Andrews to use Marc's parking lot on Saturday, August 5 from 10:00 a.m. to 2:00 p.m. She mentioned that Officer Higgenbotham will be present with a cruiser that day. She also mentioned that she sent a letter to Marc's, notifying them that we will be using their lot. Ms. Jakosh asked what we are going to do if they receive cash donations. Mayor Eva said that he will be there to accept any cash donations. Mayor Eva suggested that we wait to purchase the school supplies until after the school year has started so that Lake Elementary Principal, Jodi Pormeba, can tell us what supplies they are in need of. He also suggested that we could wait and he would go with Ms. Poremba and shop for supplies together. Ms. Jakosh requested that the mayor keep her updated. Mayor Eva suggested displaying the list of supplies needed near the cruiser. The clerk said that she will type up and print out a school supply list.

Fall Festival:

The clerk reported that she does not have any updates on the Fall Festival. The clerk asked the Service Director, Brent Moore, if he had any updates on electric. Mayor Eva mentioned that he was able to get a discount from MARS electric on the extension cords and it should be ready for pickup next week. Ms. Jakosh asked if that is a purchase or rental. Mayor Eva said that we purchased them. Mr. Moore mentioned that the city now owns two portable power packs. One was donated by two residents and the other was purchased by the city. Mayor Eva mentioned that Hollie is still researching large tents. The clerk mentioned that we are in need of a 30' X 30' tent. The clerk requested that the board email her names for potential sponsorships. Mayor Eva mentioned that he still hasn't heard from the pizza food truck. Ms. Myers asked what happened to the pizza vendor. Mayor Eva said that he hasn't heard back from them. Ms. Myers asked why we only have four food vendors and what happened to the food vendors who participated last year. The clerk said that the administration has contacted multiple food vendors and they have only been able to secure four. She also mentioned that the only one from last year that was interested in returning was Slymans. The clerk said that she called over 20 different food trucks herself and only a select few returned her call and said that they were not interested. Ms. Jakosh suggested calling Nick Gyro's. Ms. Myers asked if the AMVETS would cook food. Ms. Jakosh said that they will be setting up a vendor table instead. Ms. Jakosh recommended calling Corbos Bakery. Ms. Jakosh asked how advertising is going. The clerk mentioned that she will be purchasing a sandwich board sign. The clerk asked the board to let her know if they see any good deals on sandwich board signs. The clerk mentioned that she will be ordering banners. She said that they still need to be designed. The clerk mentioned that she is going to contact WKKY radio station about doing a commercial. The clerk asked if the board had any other ideas for advertising. Ms. Myers asked if we will be advertising in the News Herald. The clerk mentioned that we will probably do something similar to the article last year. Ms. Myers asked when the Facebook page and website would be updated. The clerk said that the Facebook page is pretty much up-to-date. She mentioned that the rest of the vendors will be added once payment is received. She mentioned that she hasn't received any forms back from non-profit vendors yet. The clerk mentioned that she should be able to start working on the website once everything is finished with the Civil Service exams. Ms. Myers asked if Hollie will be making the layout of the festival. The clerk confirmed that Hollie is the one creating the layout. Ms.

Myers asked if Hollie will have that available for the meeting in August. Mayor Eva said that we will have it in August. Ms. Jakosh asked if we were able to secure the mats from last year. The clerk said that we have permission to borrow the mats from the City of Mentor. She also said that we received permission to use the tables and chairs from Good Shepard Lutheran Church. Mr. Moore mentioned that we secured the same light system from CCM Rental. Ms. Jakosh asked if we ordered the portable restrooms. The clerk said that she the portable restrooms have been ordered. The clerk mentioned that Hollie confirmed House of LaRose as our beer vendor. They will not make the beer selections until closer to the event.

NEW BUSINESS: Mayor Eva briefly discussed the possibility of the board working with Lake Elementary School students for weekly one on one tutoring sessions. The board discussed that this is something that they are interested in. Mayor Eva said that he will approach Lake Elementary School Principal, Jodi Poremba, to see what her thoughts are. Ms. Jakosh mentioned that the AMVETS Post 109 Juniors are having a meeting on Sunday and she will mention it to them as well.

ANNOUNCEMENTS AND SETTING OF MEETINGS:

Ms. Jakosh announced that the next meeting of the Parks and Recreation Board will be **Thursday, July 27, 2017 at 7:00 p.m.**

Ms. Roos asked for clarification on when the August meeting will be. Ms. Jakosh confirmed that the meeting will be on August 24 at 7:00 p.m. Ms. Myers mentioned that we might have extra meetings in August to discuss Fall Festival.

ADJOURNMENT:

MOTION MADE BY MICHELLE MOORE, seconded by Dorinda Myers, for adjournment.

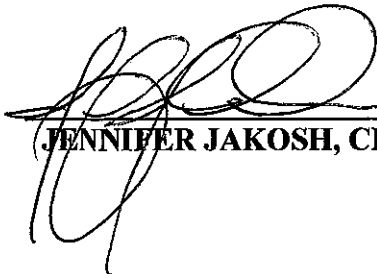
ROLL CALL: Ayes: Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

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MEETING ADJOURNED: 7:43 p.m.

ADOPTED: July 27, 2017

ATTEST: Christa Parisi
CHRISTA M. PARISI, CLERK


JENNIFER JAKOSH, CHAIR