



# City of Mentor-on-the-Lake

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## MINUTES PARKS AND RECREATION BOARD REGULAR MEETING AUGUST 22, 2017

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The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

**CALL TO ORDER:** PLEDGE OF ALLEGIANCE

**ROLL CALL:**  
Aye: Harry Burt  
Aye: Jennifer Jakosh, Chair  
Aye: Ryan Jakosh  
Aye: Michelle Moore, Vice-Chair  
Aye: Dorinda Myers  
Aye: Catherine Roos  
Aye: Kevin Bittner, Council Representative

Also Present: Dave Eva, Mayor  
Hollie Bartone, Administrative Director  
Rob Johnson, Council Member  
Jim Lunder, Council Member

**APPROVAL OF MINUTES:** July 27, 2017

**MOTION MADE BY RYAN JAKOSH**, seconded by Dorinda Myers, to approve the minutes of July 27, 2017. **ROLL CALL:** Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

**MOTION PASSED: 7/0**

**CORRESPONDENCE:** None

### REPORTS:

**Council Representative:** None

**Mayor:** Mayor Eva made a correction to an announcement that he made at the last meeting. He clarified that the City did not purchase a 20' x 40' tent for the festival, it was rented.

Mayor Eva reported that he spoke with Principal Poremba about the tutoring idea, and she liked the idea. He mentioned that the volunteers will probably be tutoring second and third graders in

reading. He mentioned that Principal Poremba is okay with 10 volunteers. He mentioned that she is also okay with scheduling the tutoring on Wednesdays from 5:30 p.m. to 7:00 p.m. He mentioned that all volunteers will need to go through fingerprinting and training. He mentioned that Principal Poremba will give it a couple of weeks before she checks the progress of the students. He mentioned that the tutors will have to fill out periodic reports. He mentioned that Principal Poremba will be notified if there are any problems or conflicts. He also mentioned that Principal Poremba recommended having a roster of 15 tutors in case there is ever someone who cannot make it.

Mayor Eva reported that Hollie and Christa delivered the school supplies to Lake Elementary. The clerk distributed a list of everything that was collected. Mayor Eva mentioned that we will use the cash donations to purchase school supplies that they did not receive.

Mrs. Jakosh asked what the process would be for minors who are interested in tutoring, since they won't be able to go through fingerprinting. Mayor Eva said that he is not sure, but he will look into it. Mrs. Jakosh asked if a volunteer has already been through the fingerprinting process for their current employer, do they have to go through it again. Mayor Eva said that he is not sure.

**Chairperson:** None

**OPEN TO THE PUBLIC:** 7:09 p.m.

**CLOSED TO THE PUBLIC:** 7:10 p.m.

**OLD BUSINESS:**

The clerk mentioned that she designed and ordered banners and yard signs. She distributed copies of the banners and yard signs. She mentioned that they will be put out as soon as we receive them. She mentioned that she decided to go with Cougar 93.7 for the radio advertising. She briefly discussed the package that she selected. She mentioned that she is still waiting to hear back from NEO Bubble Soccer. She mentioned that the tables and chairs will need to be picked up Saturday morning. She mentioned that two non-food vendors have backed out and she is currently working on replacing them. She briefly discussed the non-profit non-food vendors that will be participating. She passed around a clipboard and requested that everyone write their hours and t-shirt size. She distributed fidget spinners that she created for advertisements. She also distributed the layout for the festival. Mrs. Bartone announced that she will be making the beer selection on Thursday. Mrs. Jakosh asked what she is going to select. Mrs. Bartone briefly discussed what she is leaning towards selecting. Ms. Myers asked if we will have a sign at the beer table. The clerk said that she will have signs displaying the drink options and prices. Ms. Roos asked what time the volunteers should arrive. The clerk said that she will email out the schedule prior to the festival. The clerk briefly discussed the yard games that will be in the kid section. Council member Bittner mentioned that he will reach out to the rest of Council to see if they would like to volunteer. Ms. Myers asked if we need help setting up on Friday. Mayor Eva

said that the board members do not need to be there on Friday. Mrs. Jakosh asked when the commercials will start to play. The clerk said that we need a volunteer to record the commercial. Mrs. Jakosh volunteered to record the commercial.

**NEW BUSINESS: None**

**ANNOUNCEMENTS AND SETTING OF MEETINGS:**

Mrs. Jakosh announced that the next meeting is scheduled for Thursday, September 28 at 7:00 p.m.

**ADJOURNMENT:**

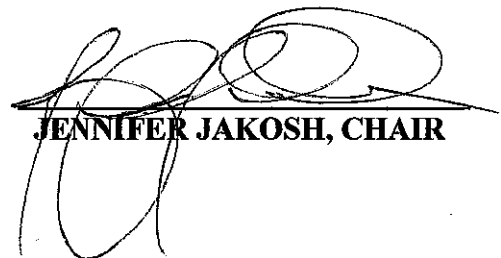
**MOTION MADE BY RYAN JAKOSH**, seconded by Catherine Roos, for adjournment. ROLL CALL: Ayes: Harry Burt, Jennifer Jakosh, Ryan Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, Kevin Bittner. Nays: None.

**MOTION PASSED: 7/0**

**MEETING ADJOURNED: 7:28 p.m.**

**ADOPTED:** 9/28/17

**ATTEST:** Christa Parisi  
**CHRISTA M. PARISI, CLERK**

  
**JENNIFER JAKOSH, CHAIR**