



## City of Mentor-on-the-Lake

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### MINUTES (AMENDED) PARKS AND RECREATION BOARD REGULAR MEETING JANUARY 25, 2018

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The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:02 p.m.

**CALL TO ORDER:** PLEDGE OF ALLEGIANCE

Mayor Eva administered the oath of office to **Jennifer Jakosh** and **Catherine Roos** as members of the Parks and Recreation Board.

**MOTION MADE BY MICHELLE MOORE** and seconded by Cathy Roos to nominate Jennifer Jakosh as Board Chair.

**MOTION PASSED: 5/0**

**MOTION MADE BY CATHY ROOS** and seconded by Jennifer Jakosh to nominate Michelle Moore as Board Vice-Chair

**MOTION PASSED: 5/0**

**ROLL CALL:**  
Aye: Jennifer Jakosh, Chair  
Aye: Michelle Moore, Vice-Chair  
Aye: Dorinda Myers  
Aye: Catherine Roos  
Aye: Jim Lunder, Council Representative

Also Present: Dave Eva, Mayor

**APPROVAL OF MINUTES:** October 26, 2017

**MOTION MADE BY MICHELLE MOORE**, seconded by Dorinda Myers, to approve the minutes of October 26, 2017. **ROLL CALL:** Ayes: Jennifer Jakosh, Michelle Moore, Dorinda Myers. Nays: None. Abstain: Cathy Roos,

**MOTION PASSED: 3/0**

**CORRESPONDENCE:** Clerk presented correspondence from Mentor Public Schools thanking Mayor and City of Mentor on the Lake for the donation of school supplies to school.

**REPORTS:**

**Council Representative:** Council Member Lunder reported that Council is in the process of 2<sup>nd</sup> and 3<sup>rd</sup> reading on ordinances.

Mr. Lunder also reported that Council received the 2018 budget and has set an Appropriations Meeting for February 3, 2018.

**Mayor:** Mayor Eva reported the outcome of the business meeting. He mentioned in attendance were representatives from The Mentor Harbor Yachting Club, Modern Woodman of America, and both owners of Jennifer and Co. He reported they discussed the CRA program and the possibility of the Ordinance Committee rezoning the city to open up more spaces for businesses to occupy. He mentioned Jennifer and Co. is coming along nicely with their project. Mayor mentioned The Yachting Club is looking at plans with The City of Mentor for erosion control on their property and that they will be celebrating an anniversary on July 14<sup>th</sup> this year. He discussed a plan to invite area businesses and states letters will go out after a discussion with The Yachting Club's general manager. Mayor states that a discussion was had about the cost of business licenses going up and how we can give back to area businesses. He mentioned he was disappointed only having 3 business owners show up for the meeting but otherwise thought it was a success.

Mayor reiterated Councilman Lunder's mention of the Appropriation Committee meeting being held on the 3<sup>rd</sup> of February.

Ms. Roos inquired about a previous council meeting where there was a discussion regarding the property by the Mentor Marsh Beach Club. Mayor stated that the property on either side of the Beach Club was offered to the adjacent homeowners and part of the property was purchased. He states the proceeds from the sale of the property will go to a project that will clear debris and lay a path to the Beach Club.

Ms. Myers asked for an update on the walking path being installed in the park behind City Hall. Mayor explained walking path will be completed after the spring thaw and once the ground is dry. He mentioned that the walking path can only be completed once the ground is dry. General discussion was initiated regarding the project and its completion.

**Chairperson:** Chair Jakosh discussed 2017 Holiday Lighting Contest. She mentioned she was disappointed about the amount of citizen participation. She would like to figure out a way to include more properties and have more to vote on.

Chair Jakosh mentioned that she thought the tutoring program was going well and had good participation. She discussed the possibility of having it continue after February. Mayor stated that he did talk to the school administration and the next six weeks would require a commitment from the tutors. He stated after a discussion with the school he learned the 3<sup>rd</sup> graders who take a standard test may need some additional help. He states he would have to discuss this with the group to see if they would be available to commit to another six weeks. Resident, Donna George of Reef Rd asked when and where the committee held the tutoring. Mayor stated it was Wednesday nights from 5:30 pm-7 pm at the school. Mrs. Moore mentioned since tutoring was ending she would like to see something special done on the last day for the students. General discussion was held about possibilities. Mayor stated he would check with school administration to see what would be allowed as far as goodies or gift bags holding school supplies for the participating kids.

Chair Jakosh mentioned that she would like to see the business meeting being held on a more consistent basis and also mentioned that only 3 business owners attended. Mayor stated that letters did go out this year but he does agree that in previous years there was a bigger turnout. Chair Jakosh stated she feels as if we as a city should be giving back to the area businesses and showing them support so that they know we appreciate their support as well. Councilman Lunder states he also wishes there was a bigger turn out for the meeting so that the CRA Program could be presented and explained. Chair Jakosh stated that maybe a face to face meeting could be arranged to better spread the word about the CRA program and finding out what the city could do to give back to area businesses.

**OPEN TO THE PUBLIC:** 7:21 p.m.

Resident Donna George of Reef Rd, stated that she really enjoyed the Fall Fest in 2017. She added that she thought there was a great turnout and she hopes that it will continue year after year.

**CLOSED TO THE PUBLIC:** 7:23 p.m.

**OLD BUSINESS:**

Mrs. Moore stated that she didn't particularly like that the limo company scheduled a car limo instead of a bus limo for this year's holiday lighting judge-fest. She states she thought it was too confining. Ms. Myers asked about the donation of toys. Mayor states we received the same amount of toys as we did in previous years. Ms. Myers stated maybe we could judge candidates on what is different about their display than in previous years. Ms. George stated maybe there could be a clause in the contest that states the same house that won the contest the previous year could not win again for a set amount of time. Chair Jakosh stated that that would be an issue due to participation. Ms. Myers stated maybe the judging committee could take more time to discuss the candidates after touring the city. Mrs. Moore suggested the possibility of getting new council members to judge. Ms. George suggested getting citizens to vote. General discussion was had

regarding the judging for event. Mrs. Moore inquired about monetary donations? Mayor stated no monetary donations were received only toys.

Ms. Roos questioned the Fill the Boot function happening after Labor Day weekend last year. Mayor stated the fundraiser was still within the Muscular Dystrophy Association guidelines. The change in the date last year was due to firemen availability. Mayor stated 14k was raised for the event. Councilman Lunder stated the change in date was also due to some controversy with the City of Mentor collecting just a month before for the MDA and an event held at Great Lakes Mall.

Chair Jakosh asked if there would be a ribbon cutting ceremony when the walking path opens. Mayor stated he was ok with that and the timing may correspond with Community Clean-Up Day.

#### **NEW BUSINESS:**

Mayor advised the committee of dates for this year's events.

Community Clean Up Day will be Saturday, May 5<sup>th</sup> from 10am-noon followed by a cookout.

Mayor stated that after a discussion with city administration, the Fall Festival will no longer be a Parks and Recreation event but a city event. It will now be handled by the city administration. He states that vendors are usually secured during normal business hours so the administration can interact with vendors during the day. Mayor stated he has secured Slymans and the clerk is in contact with Chick-fil-la. He believes that with 2 years' experience with the event the city administration is confident they can facilitate the event successfully. Mayor stated that volunteers are still welcome to assist during the event. Ms. Myers verified that the Board of Parks and Recreation will no longer facilitate the event and the Mayor confirmed they will not.

City Wide Yard Sale will be June 7<sup>th</sup>-9<sup>th</sup> from 9am-3pm. After a brief discussion, it was decided there will be no poster contest during the event this year.

Mayor introduced the idea of a City Trunk Sale to be held August 11th from 9am-3pm. He stated the idea is that residents could use the garage sale permit from the City Wide Yard Sale to participate in the event. Chair Jakosh stated she liked the idea. Mayor states that ideally residents will bring tables and set up their sellable belongings in the lot beside their vehicle.

Mayor discussed the Car Wash for the school supplies and left it for the committee to decide the date.

The Fill-the-Cruiser with school supplies event was discussed and after general discussion, all decided it would possibly occur the first weekend in August during Ohio's tax-exempt weekend.

Ms. Myers mentioned she likes the idea of the Trunk Sale. She discussed that she would like to possibly see some sort of flea market or farmers market in the park to advertise the new walking path. Mrs. Moore stated that the issue with having something in the field is that it may interfere with baseball season. Ms. Myers stated she thought baseball ended in July. Mayor stated it may be an idea to use the trunk sale as an advertisement. Mayor stated he hoped that people might not use their trunk but set up a table beside their vehicle. Chair Jakosh verified with the Mayor that participants are responsible for their own tables, chairs, and supplies they need to sell their belongings.

After discussion, it was decided to set a date for the Car Wash for school supplies at the next meeting once everyone has a chance to check their schedule. It was discussed the event could possibly occur in June. Event date will be set at next meeting.

Chair Jakosh inquired about the open house event at the Yachting Club. Mayor responded that the general manager of the Yachting Club stated he would get in touch with him to talk about the event.

Boo Bash will be Friday, October 26th at 6 pm.

A tentative date for the Holiday Lighting Contest was set for Thursday, December 13<sup>th</sup> at 7 pm. Judging will be December 14th-19th and winner will be announced December 20<sup>th</sup>. Mayor stated we will continue with the same charity Toys for Tots. Ms. George suggested possibly having themes for the contest. General discussion was made to brainstorm ideas for judging the lighting contest.

Chair Jakosh brought forward a suggestion to have wine along with beer at the Fall Festival this year. Mayor stated that while he understood there was an interest in wine as a beverage, it is difficult and more costly to secure both wine and beer. Chair Jakosh mentioned that we would definitely need to have bee bags for the beverage tent because we experienced a problem with bees during the festival. Mayor stated we will be sure to have first aid available for anyone needing it. He assured the Board that administration will look at ways to controlling the bees. Mrs. Moore asked if her help was needed to secure Jungle Terry. Mayor stated administration will be in touch with him and will let her know if help is needed. It was discussed how he is always a big hit at our events.

Mayor discussed the budget for the festival and stated that administration has already secured some sponsors including NOPEC. Mayor stated that administration will also secure Aqua Ohio, Slowey Insurance and possibly Lake Health.

Councilman Lunder stated the Car Show will be Labor Day Weekend and verified it will be at Mentor Beach Park. He also stated it is not a city event but a private fundraiser for charity often sponsored by Fisher House. He is not sure about who will sponsor or give donations for the event this year.

Ms. Roos inquired about the availability of the Overlook in Mentor Beach Park. She asked if we charged as a city to use the pavilion. Mayor responded we did not and probably would not in the future as it is a public park and is reserved on a first come first serve basis.

Mayor stated the revenue was up for the city this year and credits City Administrator for working with CCA to collect city taxes.

Ms. Moore inquired about the city's salt levels. Mayor assured that we still have salt and the new shed helps in keeping and storing salt. General discussion was had regarding previous years salt, the cost, and the utilization of funding for the city's salt usage.

**ANNOUNCEMENTS AND SETTING OF MEETINGS:** Next meeting will be Thursday, February 22, 2018

**ADJOURNMENT:**

**MOTION MADE BY JENNIFER JAKOSH**, seconded by Michelle Moore, for adjournment.  
ROLL CALL: Ayes: Catherine Roos, Michelle Moore, Dorinda Myers, Jennifer Jakosh, Jim Lunder. Nays: None

**MOTION PASSED: 5/0**

**MEETING ADJOURNED: 7:57 p.m.**

**ADOPTED:** February 22, 2018

**ATTEST:** Nikki M. Velez

**NIKKI M. VELEZ, CLERK**

JENNIFER JAKOSH  
**JENNIFER JAKOSH, CHAIR**