



City of Mentor-on-the-Lake

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MINUTES PARKS AND RECREATION BOARD REGULAR MEETING FEBRUARY 22, 2018

The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL: Catherine Roos (ABSENT)
Aye: Jennifer Jakosh, Chair
Aye: Michelle Moore, Vice-Chair
Aye: Dorinda Myers
Aye: Harry Burt
Aye: David Chabut, Council Representative

Also Present: Desirea Thompson, Council President and Acting Mayor
Jim Lunder, Council Member
Brent Moore, Service Director

APPROVAL OF MINUTES: January 25, 2018

MOTION MADE BY MICHELLE MOORE, seconded by Dorinda Myers, to approve the amended minutes from January 25, 2018. **ROLL CALL:** Ayes: Jennifer Jakosh, Michelle Moore, Dorinda Myers. Nays: None. Abstain: Harry Burt, David Chabut

MOTION PASSED: 3/0/2

CORRESPONDENCE: None

REPORTS:

Mayor: Councilwoman Desirea Thompson states the city's new full time Fire Chief Jamie Pechatsko was sworn in.

She also stated Finance Committee went over the 2018 budget and moved some items to be approved on an emergency basis. Those items included a new squad for the fire department. She explained a grant was issued to the city to pay for new equipment inside a squad. Since a new squad was already budgeted for 2018 council opted to approve the purchase of a new squad

emergently and install the new equipment. Also approved emergently was the purchase of a new truck for the service department.

Council Representative: Councilman Chabut stated council is working on ordinances regarding cat ownership and pet owner responsibility. He states they also discussed an ordinance regarding trees and cleaning up tree lawns. He states there is a project they are working on to get a home built by Habitat for Humanity on Primrose Dr. Our city law director Jim Lyons and the attorney for H4H are working together to prepare the necessary paperwork. He mentioned Saint John Vianney is one organization backing the project. Councilman Chabut stated he is particularly excited about the project. He mentioned he has worked on H4H homes before and they build good solid homes. He feels that the home will be a nice addition to Primrose. He says the home will be about 1500sqft with a 2 car garage and he feels it is styled to fit nicely into our city. He hopes that we will be able to work with H4H to get more vacant lots located within the city filled. Councilman Chabut mentioned that he does know someone who may benefit from the program but he has not been in touch with her lately. He also stated that he has no say in who H4H chooses to be the recipient of the home but he can make recommendations to them because he knows what criteria they look for. He hopes that our community will be working with H4H this summer.

Chairperson: Chair Jakosh states she has nothing new.

OPEN TO THE PUBLIC: 7:06 p.m.

Service Manager Brent Moore states that he was at Overlook Park recently and noticed that we have lost a lot of land at the park due to erosion. He says he believes that it is possible that the chain link fence located at the edge of the cliff will fall into the lake in the near future. Councilman Chabut asked if the city was trying to get a grant for the park. Mr. Moore states that the city is trying to get a grant but meanwhile every time there is a storm we lose more and more land. He states up to 10ft was lost over the previous weekend. Councilman Chabut suggested putting up Armour Stone with the grant to try and keep the lake at bay. He hopes that if we get a grant it will at least cover the cost of the Armour Stone.

Councilman Lunder stated that the city would be getting a grant from NOPEC this year for \$26k to replace the heating and air conditioning in City Hall. He also stated next year the city is also expected to receive \$20k from NOPEC which will be used to replace the lighting in City Hall with energy saving LED lighting.

CLOSED TO THE PUBLIC: 7:08 p.m.

OLD BUSINESS:

Chair Jakosh stated we are still figuring dates for the Car Wash for school supplies this year. She states board members were instructed to look at their calendars last meeting and come up with dates. General discussion was had regarding personal plans for June. Chair Jakosh stated it is decided to host the car wash June 23rd from 11am-2pm for school donations. Chair Jakosh asked clerk if there needed to be coordination with the Fire Department. Clerk responded that she would let board members know if there was a conflict. Chair Jakosh restated the planned date for the car wash June 23rd pending verification with the fire department. An alternate weekend was chosen by the Board as June 9th which was mentioned to be the same weekend as the City Wide Yard Sale. Board members were advised by Chair Jakosh to keep both dates open pending verification with the Fire Department.

City Clean-Up Day was mentioned by Mr. Moore, discussed briefly and verified to be May 5th. Chair Jakosh inquired about the inventory of supplies donated for last year's clean up. Mr. Moore stated that if supplies were left from last year's event the supplies were still at city hall in storage. Ms. Myers stated that Home Depot made a large donation last year and since Clean-up day was cancelled we should still have that donation. Mr. Moore stated that the supplies should still be in storage and he would check. Chair Jakosh asked that Mr. Moore check and let the board know if any additional supplies would be needed. Chair Jakosh verified that the Clean-Up day will focus on two out of the three city parks and that the McMinn Organization would be responsible for McMinn Park. She stated that if McMinn needed help and there is enough volunteers that we would send volunteers to help them. Ms. Myers stated that she guessed we would focus on the park behind City Hall and Overlook Park since we wouldn't be doing McMinn Park.

NEW BUSINESS:

Chair Jakosh asked about the date of the Fill-The-Cruiser school supply drive. Ms. Myers stated it was planned in August and that the event is usually held during the tax free weekend. Chair Jakosh stated the Fill-The-Cruiser event would be held August 4th from 10-2pm. Clerk stated she would verify it Officer Tina and Chief Gielink who usually coordinate the event due to police and cruiser participation.

Chair Jakosh asked about Labor Day parade included on the agenda. Clerk stated it was on the agenda because it was included on the previous year's agenda although there was no parade last year. Clerk stated that she assumed in error that it was up for discussion but realized after sending the agenda that the event had been abandoned due to lack of city funding.

Chair Jakosh inquired about walking path. Mr. Moore stated that contractors are to start on it in the spring possibly March or April. Ms. Myers stated that the Mayor had previously said it would take only 2 weeks to complete but she thought the process of staking and preparation for the project would take longer. There was a general discussion regarding the timeline for the project.

Mr. Moore stated the project from beginning to end would not take long at all. Ms. Myers asked about the trees that may need moved to make way for the path. Mr. Moore stated that the trees that needed moved for the path have been moved and once the weather breaks the project would be underway.

Chair Jakosh inquired about the Lake St. project. Mr. Moore stated the contractor would be back to add more soil in the spring and do any additional clean up.

Councilwoman Thompson stated the Pinehurst project would be starting soon. She states the project coordinators and city engineer will coordinate with school administration and look at the bus schedule so that the school buses will be minimally affected by the project. She did mention that there is one week where the school schedule will be affected but the school principal would coordinate the school buses to take a different route to the school that week.

Ms. Moore stated there will be another round of tutoring starting February 28th. She says this round of tutoring will be 3rd graders on their laptops and chrome books. The group will be focusing on reading comprehension to prepare students for the standard test given in April. She says that the tutoring session will be 4 weeks long and will be from the 28th until right before spring break. She asks that anyone interested should let them know but be advised a background check must be obtained. Chair Jakosh asked if the time would still be 5:30-7pm. Ms. Moore said that she thought so but it would be verified then finalized the upcoming week.

ANNOUNCEMENTS AND SETTING OF MEETINGS: Next meeting will be Thursday, March 29, 2018 at 7:00PM

ADJOURNMENT:

MOTION MADE BY DORINDA MYERS, seconded by Harry Burt, for adjournment. ROLL CALL: Ayes: Michelle Moore, Dorinda Myers, Jennifer Jakosh, Harry Burt, David Chabut. Nays: None Abstain: Cathy Roose

MOTION PASSED: 5/0/1

MEETING ADJOURNED: 7:20 p.m.

ADOPTED: 3/29/18


JENNIFER JAKOSH, CHAIR

ATTEST: 
NIKKI M. VELEZ, CLERK