



City of Mentor-on-the-Lake

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MINUTES
PARKS AND RECREATION BOARD
REGULAR MEETING
AUGUST 30, 2018

The Regular Meeting of the Parks and Recreation Board for the City of Mentor-on-the-Lake, Ohio, was called to order by **Chair, Jennifer Jakosh**, at 7:00 p.m.

CALL TO ORDER: PLEDGE OF ALLEGIANCE

ROLL CALL:
Aye: Carol Stafinski
Aye: Jennifer Jakosh, Chair
Aye: Michelle Moore, Vice-Chair
Aye: Dorinda Myers
Aye: Catherine Roos
Aye: David Chabut, Council Representative

Also Present: Dave Eva, Mayor
Brent Moore, Service Director
Desirea Thompson, Council President
Jim Lunder, Council

APPROVAL OF MINUTES: July 26, 2018

MOTION MADE BY MICHELLE MOORE, seconded by Catherine Roos, to approve the minutes of July 26, 2018. **ROLL CALL:** Ayes: Jennifer Jakosh, Michelle Moore, Dorinda Myers, Cathy Roos, Carol Stafinski. Nays: None. Abstain: David Chabut

MOTION PASSED: 4/0/1

CORRESPONDENCE:

REPORTS:

Council Representative:

Mr. Chabut reports that Council is will working on zoning Business 1 and Business 2. He states that he thinks the flexibility of the new zoning will work well for the City. He reports last week Council approved a letter of intent for new police and fire vehicles. He also reports that things are moving along

with Habitat for Humanity and hopefully they will begin construction on the new house within the next few weeks.

Mayor:

Mayor David Eva reports a representative from NOPEC attended a council meeting in August to introduce a "Do Not Knock" registry. He states that NOPEC has offered to maintain a registry of MOL residents who do not want solicitors to come to their residence. He says the Ordinance Committee is looking into that program.

Mayor reports that the Car Wash/ Fill the Cruiser school supply drive was a success. He states that along with school supplies the events raised around \$600 in monetary donations and that there was great support and turnout from the community. He states the Clerk and Administrator delivered the school supplies to Lake Elementary. He says the monetary donation will be held until the school principal submits a list of additional supplies the school may need during the school year.

Mayor explains that in reference to the letters of intent described by Mr. Chabut in his report these letters are proof of intent to purchase police and fire vehicles. This is to avoid having to pay for model changes and price increases. He states the Administrator did the math and without submitting these letters we would pay 3k-6k more per vehicle.

He states Council did discuss the levies on the ballot Nov. 6th for the police, fire, and road departments. He explains Council will meet as a whole to draft a letter endorsed by all of our elected officials that will go out to residents that the levies on the ballot are renewals and that there will be no increase in taxes. He says the levies are not up for renewal until 2019 but Council wanted to put them on in Nov. just in case they didn't pass they could be resubmitted.

He reports he talked Tiffany Sharp from the Lake Co Elementary PTA. The Boo Bash will be scheduled for Oct 26th from 6-8pm. He states he assured Tiffany the Board would be there to judge costumes and volunteer.

He reports an email with pictures he received from a resident that showed that there was vandalism on the playground equipment in McMinn Park. He states we do not know who did it but the police were there to make report of what was done. He states that the Service Department was able to scrub the equipment and remove what was damaged.

There was a discussion about the Mayor's report. Questions and discussion regard property values ensued.

Chairperson:

Mrs. Jakosh states she has no report.

OPEN TO THE PUBLIC: 7:13p.m.

CLOSED TO THE PUBLIC: 7:13 p.m.

OLD BUSINESS:

Clerk passed out a list of all school supply donations for the Board to review. Discussion was had regarding the monies collected and the amount of supplies donated. Clerk also pointed out the list also shows the remaining car wash supplies that will be stored for next year's event.

Clerk states the City Trunk Sale was well received by the community. Having it for the first time in conjunction with the City Auction was a great idea. She states it brought lots of people to purchase from the participants. She explains that Master Pizza which is a new business in MOL dropped by to donate pizza. She said she received no negative feedback from social media. She was contacted via social media by a participant who stated she wished that the parking lot was sprayed off because there were goose droppings all over. Clerk states that she told the participant that she would make a note of that for next year's sale.

Ms. Myers stated that she attended the Trunk Sale later in the day and that she was approached by participants complaining about the goose droppings. She also stated the attendees said they thought there should be more signage or advertisements to promote the event. Clerk and Mayor verified that there were signs and that there could not be signs placed on properties that do not belong to the City. Mayor also stated the event was published on Facebook 2-3 months in advance. Ms. Myers asks if the City Auction and City Trunk Sale would be held next year. Mayor states the City only has an auction about once every 5 years but he thinks that the City Trunk Sale will be held next year. Discussion was had about the possibility of having farmers market and the possibility of having food trucks attend. Clerk states that in her experience to get certain vendors come to an event there must be a certain amount of people in attendance to show vendors their attendance is worthwhile. She explains events are still in their infancy and the idea should be revisited once the event grows.

Clerk passes around the volunteer schedule for the Fall Festival and thanks Ms. Roos, Ms. Stafinski and Mrs. Moore for helping pass out flyers. Discussion was had about the festival musical entertainment and other entertainment scheduled for the event. Discussion was had about names and duties listed on the schedule.

Ms. Myers asks about the survey. Clerk states that it is a requirement by the Remarkable Lake County Arts and Culture Grant Program to have surveys at the event. Questions were raised regarding the questions on the survey, the location of the survey table, and festival goer participation. Mayor verifies that one of the stipulations of the grant received from the Visitors Bureau is that surveys be filled out at the event to gage the experience. Ms. Stafinski states she has seen this type of survey before at other venues she has visited. Ms. Roos mentions she believes the survey table should be at the exit of the Festival. Clerk states there is no designated entrance/exit into the Festival. She explains that the survey isn't mandatory to Festival goers and that there is no quota. She states however more information about

the Remarkable Lake County Arts and Culture Program will be available at the Festival as they will have an information booth set up.

NEW BUSINESS:

Mayor states he had a discussion with the new principal at Lake Elementary about the tutoring program. He states she is open to us helping tutor the 3rd grade kids with standardized testing this year. He says he would let her know who would be interested in participating again this year. Carol asks what subject we tutor in. Mayor states standardized testing, reading comprehension, math, and writing. Discussion was had about the tutoring program.

ANNOUNCEMENTS AND SETTINGS OF MEETINGS: Next meeting will be Thursday, September 27th, at 7:00PM

ADJOURNMENT:

MOTION MADE BY CATHY ROOS, seconded by Dorinda Myers, for adjournment. **ROLL CALL:**
Ayes: Jennifer Jakosh, Michelle Moore, Dorinda Myers, Catherine Roos, David Chabut, Carol Stafinski.
Nays: None.

MOTION PASSED: 6/0

MEETING ADJOURNED: 7:35 p.m.

ADOPTED: _____

JENNIFER JAKOSH, CHAIR

ATTEST: _____
NIKKI VELEZ, CLERK